

BALDWIN TOWNSHIP SPECIAL WORKSHOP MEETING

April 21, 2009

Present – Supervisors Larry Handshoe, Jeff Holm, Jim Oliver and Jay Swanson. Supervisor Bryan Lawrence arrived at 5:13 p.m.

Call to Order – The April 21, 2009 Baldwin Township Special Workshop Meeting was called to order by Chairman Jeff Holm at 5:03 p.m.

Pledge of Allegiance – All present recited the Pledge of Allegiance.

Discuss and Prioritize Annual List of Township Goals –

- Swanson's plan is for taking care of all the road issues not including regular maintenance. Drainage issues, culverts, tree trimming, etc. are to be included. Swanson and Carlile will work on preparing the list, and presenting it back to the board. This could be a 2 – 3 year goal. Holm said that a short term goal would be to inventory and to implement while Handshoe stated that this goal needs to be achievable. Carlile said he would like to see the collector roads cracksealed, and would at least like to see a site plan for 136th drawn up by Bogart.
- Cracksealing would be Carlile's goal although it may be getting too late to do this spring. It may have to wait until next fall. Specification sheets should be drawn up so that everyone is on the same level. Carlile stressed that two main roads which are 136th and 100th should be addressed. The cracksealing specifications should be drawn up by Bogart. These specs can be used over and over.
- Holm said that the township should have a master list with all the businesses, conditional use permits and home businesses in the township so that the board would have something easy to access. Perhaps it could possibly be put on the website.

Oliver thought it a good idea to have a dialogue with our businesses. Invite them to a workshop; ask how they are doing and if there is anything they may need from the township. This would promote a friendly relationship with our businesses, and more involvement may be gotten. Perhaps feature a business in our newsletter. There was discussion on the legal authority of selling advertisement and then distributing it. There was also discussion regarding helping existing businesses to expand, the township's role in that process.

- Sign reflectivity, according to ^{The State 5/4/09 C.L.S.} Carlile, should be a goal. Within a three year ^{signs} process the township could do an inventory and map out our ^{5/4/09} signs, and find out ^{C.L.S.} what percentage needs to be replaced, and decide what method we will be using to test the signs annually. There needs to be a document on methodology for inspection. The township can also examine where signs are missing, or redundant signs.

- Lawrence said it should be a goal to follow Bogart's 2009 recommendations. Carlile said that the capital improvement plan is strictly for roadwork, and that there needs to be a line drawn of what is maintenance and what are major road projects.
- There was discussion of the next steps to implementing the 2009 capital improvement plan. The motivation of reviewing the road projects of 300th and 136th every Tuesday meeting should be done until these projects are accomplished.
- Lawrence said that the township is completely prepared for incorporation if it wants to be. Anything that is under this board's authority that can be done should be done, and as much information as possible should be gathered. As a one year goal, Lawrence would like the township position itself for incorporation.
- A one year goal for a planning and zoning committee should be established according to Swanson.
- Aggressive implementation of developing the park.

Philippi suggested adding 'supervisor reports' after the consent agenda. On the May agenda the item "For Approval/Disapproval of Agenda Reformat" will be added.

Oliver suggested organizing some event for Baldwin to try to get the community involved.

The Clerk is checking into changing Baldwin Township's fiscal year.

Discuss Process for Large Expenditures – Because of the process of the \$1000 limit, it's been suggested introducing expenditure one month so as to do more research over the month before making a decision. The more stringent and strict the township is in rules of governing, the more the township cannot adapt to an emergency. It was agreed to further discuss this at a later date.

Determine Specifications for Cracksealing – Swanson will call Jon Bogart to determine the specifications for cracksealing, and get the information to Carlile.

Approve/Disapprove Princeton Youth Hockey Blue Line Club Donation for Clean-Up Day Help – Oliver/Handshoe unanimous to approve a donation for the Princeton Youth Hockey Blue Line Club for helping with Clean-Up Day.

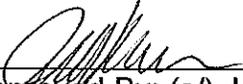
Approve/Disapprove Fire Department Donation for Clean-Up Day Help – A motion was made by Bryan Lawrence and seconded by Larry Handshoe to approve a donation of \$600.00 to the Fire Department for Clean-Up Day help. Jim Oliver abstains. Motion carried.

Lawrence/Handshoe unanimous to approve a \$600.00 donation to the Hockey team.

Adjourn – Swanson/Oliver unanimous to approve adjournment at 7:01 p.m.



Submitted By: (s/) Cathy Stevens
Clerk/Treasurer
Baldwin Township



Approved By: (s/) Jeffrey Holm
Chairman, Board of Supervisors
Baldwin Township

Attendees: Terry Carlile, Stephanie Ketterl, Elaine Philippi