

## BALDWIN TOWNSHIP REGULAR MEETING

November 10, 2009

**Present** – Supervisors Larry Handshoe, Jeff Holm, Bryan Lawrence, Jim Oliver and Jay Swanson.

**Call to Order** – The November 10, 2009 regular meeting of Baldwin Township was called to order by Chairman Jeff Holm at 7:00 p.m.

**Pledge of Allegiance** – All present recited the Pledge of Allegiance.

**Additions/Corrections to Agenda** – Move ‘h’ under Old Business “127<sup>th</sup> Street Update”; move ‘a’ under New Business “Approve/Disapprove 104<sup>th</sup> Street Change Order #2”, and ‘b’ under New Business “Approve/Disapprove Baldwin Meadows Cul-de-Sac Change Order” to be added with ‘c’ under New Business.

Remove letter ‘b’ under Old Business “Approve/Disapprove Purchase of 95 LT9000 Plow Truck from Boyer Truck”. Remove ‘g’ under New Business “Approve/Disapprove Publishing meeting Videos on YouTube”.

**Approval of Regular Meeting Agenda With/Without Additions/Corrections** – Lawrence/Swanson unanimous to approve regular meeting agenda with corrections.

**Open Forum for Citizens** – None.

### CONDITIONAL USE PERMITS & INTERIM USE PERMITS:

**Request for an Interim Use Permit for a Retreat Facility (Bed and Breakfast)** – Debra L. Sorenson, Birmingham Street in St. Paul, is requesting an interim use permit for a retreat facility. Swanson/Lawrence unanimous to approve with the following comments: 1. Annual Review; and 2. Contact Township Fire for Inspection.

### PLATS:

**Approve/Disapprove Preliminary & Final Simple Plat, Rum River Farms** – Lawrence/Swanson unanimous to approve the preliminary and final simple plat for Rum River Farms.

### REZONING REQUESTS:

**Approve/Disapprove Rezoning Request from Commercial to Industrial** – Leroy Anderson, 274<sup>th</sup> Avenue, Zimmerman was present. Lawrence/Swanson unanimous to approve the requested amendment to the Sherburne County zoning map to rezone Lot 3, 4, 5, 6 & 7, Block 1, Georgetown First Addition from commercial to industrial.

**OLD BUSINESS:****Road Report:**

**Approve/Disapprove Baldwin Meadows Cul-de-Sac Change Order** – The work is done although there has yet been no word from Xcel Energy. If there is no contact from Xcel by the end of the week, the township attorney will be called. Lawrence/Swanson unanimous to approve an increased change order of \$1,560.00 for a total price to Erickson Asphalt of \$10,310.00.

**Approve/Disapprove 104<sup>th</sup> Street Change Order #2** – The first change order was for \$1,540. The second change order is for \$2,640. The work on the second change order is done. Lawrence/Swanson unanimous to approve the 104<sup>th</sup> Street change order #2.

**Road Project Expenditure Limits** – Swanson would like to see the limit for road projects expenditures be \$5,000 for the road and bridge supervisor to have approval to authorize if any changes on a project happen. Discussion of road project expenditure limits to be added to the February 2010 agenda.

**127<sup>th</sup> Street Update** – Bogart presented a revised survey of 127<sup>th</sup> Street in the Cantlin Lake area. A conventional cul-de-sac would not fit. Swanson/Handshoe unanimous to find out how far south the line can be moved and the cost of the project to include sawcutting and removal with a friendly amendment by Oliver to prepare a legal description to be included in the cost estimate. There is to be a plan by the end of the season and to have the work done in 2010 with bidding done in February or March.

**Miscellaneous** – Carlile informed the board that there is an open issue with a property owner in Elk Lake Estates and his neighbor. After discussing the issue it was determined that there is nothing, at this time that the township can do.

Carlile stated that he is waiting for an answer on what to do with Belmont Ridge. Swanson stated that the road is washing out. Water is running up against an old driveway and pooling up which is washing under the road. It would not be happening if the old driveway was graded accordingly. Swanson/Lawrence unanimous to send a letter to Sheldon Pool to have him address the grading issues and regrade the old driveway as it is not done to the normal contour of the ditch.

There were 5 quotes received for tires for truck #5. Greg Anderson's quote for \$1,068.00 was the lowest. Lawrence/Swanson unanimous to approve.

**County Planning & Zoning Report** – There was no county Planning & Zoning Commission meeting last month.

**Status of Capital Improvement Plan** – This item will be on the December agenda for final approval. 96<sup>th</sup> Street will be moved farther down in the plan.

**Status of 2009 Road Projects Per Capital Improvement Plan – Change to 2010 road projects for the 2010 agendas.**

**Joint Committee with City of Princeton Status** – An email has been sent to Mark Karnowski regarding setting up a meeting. He replied that Jay Blake will be scheduling.

**Update on Headwall Concerns Throughout Township** – According to Swanson there are 171 concerns. He has not had time to work on them.

**Approve/Disapprove Repairs to Salt/Sand Shed** – Swanson will be contacting Brand Manufacturing for steel prices. Lawrence/Oliver unanimous to approve purchasing materials necessary to straighten the salt/sand shed.

**Approve/Disapprove Creating a Regional Park & Trail Board and Appoint Representative** – It was discussed that the township is not ready to approve creating a regional park and trail board without knowing what is being created. It appears they want the township's blessings without the formal format. Instead it was discussed to appoint someone to attend the working group and report back to the township. Lawrence/Oliver unanimous to appoint Handshoe to represent the township. It was recommended not to appoint Dave Patten as he is already a part of PAVC.

**Approve/Disapprove All Department/Committee Meeting Minutes Held by Clerk's Office** – Swanson/Handshoe unanimous to approve all department and committee meeting minutes held by the clerk's office. The department and committee meeting minutes are to arrive in the clerk's office within 10 days. The department and committee meeting minutes will be placed on the website after being approved.

**TABLED ITEMS:** None.

**NEW BUSINESS:**

**Approve/Disapprove Applying for Healthy Communities Grant** – A grant application will be submitted by the town board. Swanson/Oliver unanimous adding to the December agenda the approval or disapproval of submitting a Healthy Communities Grant.

**Support Strategic Planning Committee Members with Their Needs While Carrying Out Their Duties Including Attending Classes** – There was discussion about the importance of supporting the Strategic Planning Committee members with their needs while carrying out their duties including attending classes and compensation. An inbox will be available for the committee to get correspondence to members of the town board. Since training seminars are offered, Swanson mentioned he would like the township to cover the cost of classes and mileage. Lawrence said he is fundamentally opposed compensating the committee members for time or serves to the township because there is value in service. It would be taking taxpayer dollars and using it on

appointed officials. Swanson supported the beneficial aspect to that member if the township would pay for the class; but not their time.

**Approve/Disapprove 2010 Town Board Meeting Schedule** – Lawrence/Swanson unanimous to approve the 2010 town board meeting schedule proposed by the clerk.

**Schedule 2 Town Board Members and Maintenance Employee to Review Snowplow Applicants** – Swanson and Holm will review applicants on Tuesday, November 17<sup>th</sup> at 3:00 p.m.

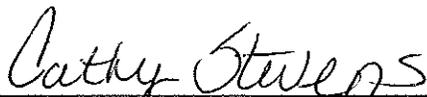
**ANNOUNCEMENTS:**

- MAT Annual Meeting, 11/19-11/21, Rochester
- Town Board Closed Employee Meeting & Workshop, Monday, Nov. 23, 6:00 pm
- Town Board Workshop, Tuesday, November 24, 6:00 pm
- Office Closed for Thanksgiving, Thursday, November 26, 2009
- Regional Park & Trail Meeting, Monday, November 30, 6:30 pm, PAVC Office

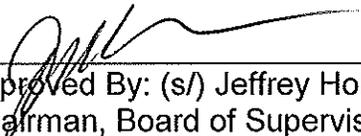
**ANY OTHER BUSINESS:**

**Motion to Approve Bills for Payment** – Oliver/Swanson unanimous to approve bills for payment, check numbers 14205 to 14231 and 14323; and 1 EFT payment totaling \$6,409.45.

**Adjourn** – Lawrence/Swanson unanimous to adjourn at 9:12 p.m.



Submitted By: (s/) Cathy Stevens  
Clerk/Treasurer  
Baldwin Township



Approved By: (s/) Jeffrey Holm  
Chairman, Board of Supervisors  
Baldwin Township

Attendees: Jon Bogart, Debra Sorenson, Dennis Lindberg, Lester Kriesel, Sandy Schneider, Dawn Othoudt, Terry Carlile

CLAIMS										
CHECK	TO WHOM	FOR WHAT	AMOUNT	GEN	R & B	ENG.	PARKS	CAPITAL	CEM	FIRE
14170	Terry Carille	wages	\$643.23		\$643.23					
14171	Cheryl Goetz	wages	\$195.17	\$195.17						
14172	Zachary Good	wages	\$693.50		\$693.50					
14173	Cathy Stevens	wages	\$820.02	\$820.02						
Auto	PERA	employee contribution	\$427.06	\$167.05	\$260.01					
14174	CenterPoint Energy	gas utilities	\$109.77	\$109.77						
14175	CenterPoint Energy	gas utilities	\$35.33							\$35.33
14176	Connexus Energy	electric utilities	\$138.17							\$138.17
14177	Connexus Energy	electric utilities	\$184.29	\$184.29						
14178	AT&T Mobility	r&b cell phone	\$46.40		\$46.40					
14179	AT&T Mobility	fire cell phones	\$123.25							\$123.25
14180	Qwest	internet & telephone	\$210.70							\$210.70
14181	Qwest	internet & telephone	\$172.61	\$172.61						
14182	U.S. Bank	credit card charges	\$209.91							\$209.91
14183	Marvs True Value	supplies	\$297.32	\$13.87	\$97.96					\$209.91
14184	Essig Construction	road blading	\$1,625.00		\$1,625.00		\$84.42			\$101.07
14185	Rhomar Industries	r&b supplies	\$382.40		\$382.40					
14186	Reliance Electric	light fixture and bulbs	\$228.26	\$228.26						
14187	North Am Salt Co	road salt	\$3,246.08		\$3,246.08					
14188	Donald Larsen	janitorial - october	\$120.00							\$120.00
14189	Cysteel Truck Eq	tool box	\$360.00		\$360.00					
14190	William Feddema	welding	\$279.64		\$279.64					
14191	Kennedy & Graven	attorney fees	\$108.50	\$108.50						
14192	Reynolds Sewer	tank pumping	\$390.00	\$390.00						
14193	EastCentralSanitation	garbage service	\$45.64	\$22.82						\$22.82
14194	Eggen's Bulk Service	fuel	\$1,337.85		\$899.22					\$438.63
14195	Comm Asphalt Co	hot mix	\$262.08		\$262.08					
14196	BlueCrossBlueShield	health insurance - december	\$791.00		\$791.00					
14197	Princeton Township	road blading	\$250.00		\$250.00					
14198	ECM Publishers	employment ads	\$66.75	\$66.75						
14199	MAC Tools	tools	\$28.83		\$28.83					
14200	IKON Office	copy machine lease	\$641.25	\$641.25						
14201	Office Depot	office supplies	\$128.51	\$128.51						
14202	Bogart, Pederson	engineering	\$5,665.00			\$5,665.00				
14203	Midwest Fire	3 helmets	\$471.76							\$471.76
14204	Carrot Top Industries	fireman flag	\$101.00							\$101.00

*Handwritten initials/signature*

ZH

NOVEMBER 2009

PRELIMINARY

CHECK	TO WHOM	FOR WHAT	AMOUNT	GEN	R & B	ENG.	PARKS	CAPITAL	CEM	FIRE
14205	IKON Office	copy machine maintenance	\$130.04							\$130.04
14206	Osego Law Enforce	training	\$600.00							\$600.00
14207	Roland Thompson	animal control	\$700.00	\$700.00						
14208	Lester W. Kriesel	cemetery caretaker	\$50.00						\$50.00	
14209	Howard Homes	access permit refund	\$50.00		\$50.00					
14210	RW Builders	access permit refund	\$50.00		\$50.00					
14211	William Ross	access permit refund	\$50.00		\$50.00					
14212	Neft Auto Supply	supplies	\$199.86		\$199.86					
14213	Circle 9 Conoco	fuel	\$14.00		\$14.00					
14214	Greg Anderson	gopher (138 pair)	\$207.00	\$207.00						
14215	James Harrison	gopher (21 pair)	\$31.50	\$31.50						
14216	Petty Cash	postage	\$58.85	\$58.85						
14217	Wachovia	fire relief	\$20,346.23							\$20,346.23
14218	State of MN	dot decals	\$8.00		\$8.00					
14219	MAT Agency	insurance	\$12,693.00	\$8,977.50						\$3,715.50
14220	Lary Handshoe	wages	\$645.17	\$645.17						
14221	Lary Handshoe	mileage & reimbursement	\$126.40	\$126.40						
Auto	EFTPS	october 941 tax withholding	\$2,016.63	\$832.81	\$1,137.92					\$45.90
Auto	MN Dept of Revenue	october tax withholding	\$358.78	\$159.98	\$198.80					
14222	PrincetonAnimalClinic	animal impounding	\$181.50	\$181.50						
14223	Plaistad Companies	sand	\$40.22		\$40.22					
14224	Jim Oliver	wages	\$420.97	\$420.97						
14225	Jim Oliver	mileage	\$36.30	\$36.30						
14226	Jay Swanson	wages (2 months)	\$960.44	\$960.44						
14227	Jay Swanson	mileage & reimbursement	\$156.80	\$156.80						
14228	Bryan Lawrence	wages	\$374.20	\$374.20						
14229	Bryan Lawrence	mileage	\$24.20	\$24.20						
Auto	PERA	town board contribution	\$158.00	\$158.00						
14230	SherbCoAud/Treasurer	263rd striping & 2nd overlay	\$57,104.37		\$57,104.37					
14231	Jeff Holm	wages	\$569.43	\$569.43						
14232	Jeff Holm	mileage	\$113.52	\$113.52						
Auto	PERA	town board contribution	\$61.50	\$61.50						
		<b>totals</b>	<b>\$119,373.19</b>	<b>\$18,044.94</b>	<b>\$68,718.52</b>	<b>\$5,665.00</b>	<b>\$84.42</b>	<b>\$0.00</b>	<b>\$50.00</b>	<b>\$26,810.31</b>