

BALDWIN TOWNSHIP REGULAR MEETING

October 5, 2009

Present – Supervisors Larry Handshoe, Jeff Holm, Jim Oliver and Jay Swanson. Supervisor Bryan Lawrence arrived at 7:06 p.m.

Call to Order - The October 5, 2009 Baldwin Township regular meeting was called to order by Chairman Jeff Holm at 7:00 p.m.

Pledge of Allegiance – All present recited the Pledge of Allegiance.

Additions/Corrections to Agenda – Holm added two additions under New Business. Item 'c' "Approve/Disapprove Sending Representative of Town Board to Regional Park & Trail Discussion Scheduled for October 29, 2009" and 'd' Discuss Potential Dates for Representative from Initiative Foundation to Speak to Town Board and Strategic Planning Members.

Approval of Regular Meeting Agenda With/Without Additions/Corrections – Swanson/Handshoe unanimous to approve regular meeting agenda with additions.

September 2009 Final Treasurer's Report – The clerk/treasurer reported receipts of \$4,475.36 and disbursements of \$64,962.14, check numbers 14048-14112 and 8 EFT payments leaving a balance of \$539,991.39. The September 2009 final treasurer's report was accepted subject to audit.

October 2009 Preliminary Treasurer's Report – The clerk/treasurer reported receipts of \$2,825.42, and disbursements of \$38,304.40, check numbers 14113-14160 and 4 EFT payments, leaving a preliminary balance of \$504,817.02.

Approval of Consent Agenda – Oliver/Handshoe unanimous to approve the town board meeting minutes of September 14, 2009, September 15, 2009, September 22, 2009 and September 28, 2009, with a change to the September 28th minutes under the paragraph "Discuss Water Rescue Equipment Status". The change affects the second sentence which states. "The trailer, valued at \$1,384.50 was donated by the sheriff's office". The change will be: The trailer interior, valued at \$1,384.50, involves structures that they made to hold the tanks. The trailer will be kept for other things.

Sheriff's Report – There were 176 calls reported for the month of September.

Open Forum for Citizens - Terry Carlile introduced an email letter from the State of Minnesota Materials Management Division regarding purchasing fuel. Carlile felt they could probably give a better price on fuel. The paperwork has to be returned no later than November 6th. He would like this added to the Tuesday meeting agenda. Elaine Philippi, 127th Street, said the question regarding the water rescue equipment was discussed at the workshop meeting, and wanted the board to be aware of the resolution not to make any donations.

OLD BUSINESS:

Fire Department Report – Department representative Mary Beth Torborg reported 15 calls in the month of September. The Baldwin Fire Department will have an open house on Saturday October 10, 2009 from 1:00 to 4:00 p.m. for Fire Prevention Week.

Water Rescue Equipment Inventory – After receiving a letter from Ken Bayliss, Swanson/Handshoe motion to keep the water rescue equipment until the Vollkommer appeal is settled. Bryan Lawrence abstains. Motion carried.

Approve/Disapprove Fire Department Elections with Implementation Date – Swanson/Handshoe unanimous to table this issue until November.

Park Committee Report – After the joint meeting with the Town Board, some of the park committee members took assignments home for the month. George Claussen has tilled the property, and a resident cut down a tree. Some of the fall 2009 objectives are a driveway, mowing of the trails, electric, and to survey the property corners.

Supervisor Jim Oliver had to leave at 7:20 p.m. for a fire call.

Approve/Disapprove Ordering/Selling “Historical Sketches of Baldwin Township and the Surrounding Community” - Herb Murphy, in an October 3, 2009 correspondence, stated in part, *“What was not made clear enough was that the book does not belong to me and it was not purchased from me. It was a township project from the beginning and was done only for the sake of the township. I never considered that I would profit from it. It has my name on as author only because I am the one who wrote it.”*

Murphy asked the town board to consider advertising the book as well as purchasing some more copies. Discussion followed.

Bryan Lawrence made a motion to purchase an additional 10 books. Elaine Philippi said there needs to be clarification of who owns the book. Lester Kriesel stressed that the township is in a lawsuit for allegedly misappropriating funds and this would be along the same line. He does not agree in taking tax dollars to support a private enterprise. The motion died for lack of a second.

Handshoe/Swanson unanimous to approve having one display copy of the book with ordering information right on the book. The book author should supply a book for the township.

Approve/Disapprove Participation in Census Bureau New Construction Reporting Handshoe/Lawrence unanimous to approve participation in the census bureau new construction reporting. The township clerk will be the liaison.

Approve/Disapprove Repairs to Salt/Sand Shed – Swanson/Handshoe unanimous to table until the November meeting.

Disapprove Resolution 09-07; Application for Federal Funds for Help America Vote Act – Handshoe/Swanson unanimous to approve Resolution 09-07, Application for Federal Funds for Help America Vote Act.

Supervisor Jim Oliver arrived back to the meeting at 7:48 p.m.

Approve/Disapprove Supervisor Access to Township Attorney – Larry Handshoe stated that he would like to see all supervisors having access to the township attorney as it would enable the board to obtain information prior to a meeting and would keep the board from tabling agenda items. Discussion followed. Handshoe/Oliver motion to leave it open to anybody on the board and to go through the clerk to find out the information unless it can wait and exhausting M.A.T. first. Upon voice vote, the motion carried with Handshoe, Oliver and Swanson in favor and Lawrence opposed.

NEW BUSINESS:

Approve/Disapprove Township Authorization for Sherburne County to Disburse Township Road & Bridge Aid to the Non-Qualifying Townships for the Year of 2010 – Per MN State Statute 162 081 Clear Lake Township and Palmer Township did not qualify for road and bridge aid. Lawrence stated that the township levy is voted on by the residents and then the township gets punished by a statute where the township may or may not be aware of that statute. He questioned why the county is asking the board's opinion of a statute. Should the county obey the statute or not? They should be asking the county attorney.

Holm/Swanson unanimous motion to disapprove township authorization and recommend that the county follow the statute and funds should be distributed to towns that met the requirements of State Statute 162.081. Lawrence questioned if that was a legal opinion on the statute and suggested sending it back to the county attorney. Holm stated that he is disapproving giving an opinion by signing the form and a letter should be sent saying the county should follow the law and distribute the funds to the townships that followed the law.

Schedule Open Employee Meeting – Handshoe/Lawrence unanimous to approve a closed meeting from October 15, 2009 at 7:00 p.m. to address an employee grievance. The employee has the right to open the meeting if they so choose.

Approve/Disapprove Sending Representative of Town Board to Regional Park & Trail Discussion Scheduled for October 29, 2009 – Swanson/Lawrence unanimous to approve Larry Handshoe and Jim Oliver as representatives to the Regional Park & Trail discussion scheduled for October 29, 2009 at the Princeton Township town hall.

Discuss Potential Dates for Representative from Initiative Foundation to Speak to Town Board and Strategic Planning Members – Don Hickman and Dan Frank has said that Baldwin is open to apply for a possible \$10 - \$50,000 healthy community grant. They would like a slot of approximately 30 minutes with questions after to meet with the Town Board, Strategic Planning Committee, and whoever else who may be interested. Holm with contact them with the possible dates of October 15, 22, or 26.

ANNOUNCEMENTS:

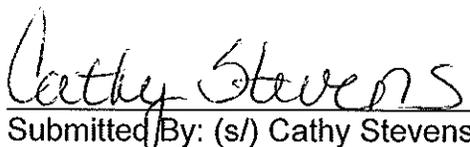
The Local Board of Appeal & Equalization Training is Wednesday, October 28th at 6:30 pm in Waite Park. Holm would like to recommend Swanson or Handshoe attending. The board needs to have at least one person certified.

ANY OTHER BUSINESS:

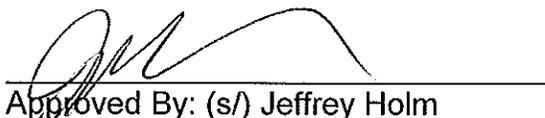
The Association of Townships meeting is in Santiago on October 21st.

Motion to Approve Bills for Payment – Swanson/Handshoe motion to approve for payment check numbers 14113 – 14160 and 4 EFT Payments totaling \$38,304.40 Lawrence says he's opposed to any checks that were over \$1000 that were not approved by the board, and one employee going over the allowed hours. Motion carried.

Adjourn – Swanson/Handshoe unanimous to adjourn at 8:53 p.m.



Submitted By: (s/) Cathy Stevens
Clerk/Treasurer
Baldwin Township



Approved By: (s/) Jeffrey Holm
Chairman, Board of Supervisors
Baldwin Township

Attendees: Lester Kriesel, Jim Buell, Herb Murphy, Corrine Murphy, Jesse Ewert, Dawn Othoudt, Elaine Philippi, Terry Carlile

SEPTEMBER 2009

FINAL

CHECK	TO WHOM	FOR WHAT	AMOUNT	GEN	R & B	ENG.	PARKS	CAPITAL	CEM	FIRE
14048	Terry Carlile	wages	\$763.21		\$763.21					
14049	Cheryl Goetz	wages	\$77.92	\$77.92						
14050	Zachary Good	wages	\$871.18		\$871.18					
14051	Cathy Stevens	wages	\$1,064.90	\$1,064.90						
Auto	PERA	employee contribution	\$513.25	\$196.22	\$317.03					
14052	Office Depot	office supplies	\$80.02	\$80.02						
14053	AT&T Mobility	r&b cell phone	\$46.48		\$46.48					
14054	AT&T Mobility	fire cell phones	\$120.84							\$120.84
14055	IKON Office	copy machine maintenance	\$1,211.68	\$1,211.68						
14056	Great Glacier	water cooler rent & water	\$49.29	\$49.29						
14057	CenterPoint Energy	gas utilities	\$19.12	\$19.12						
14058	CenterPoint Energy	gas utilities	\$16.58							\$16.58
14059	Connexus Energy	electric utilities	\$141.38							\$141.38
14060	Connexus Energy	electric utilities	\$163.86	\$163.86						
14061	Qwest	phone & internet	\$210.86							\$210.86
14062	Qwest	phone & internet	\$176.19	\$176.19						
14063	East Central Sanitation	refuse disposal	\$91.96	\$45.98						\$45.98
14064	Kennedy & Graven	legal fees	\$1,317.50	\$1,317.50						
14065	Eggen's Bulk Service	fuel	\$987.46		\$987.46					
14066	AVENET, LLC	website hosting (1 year)	\$396.00	\$396.00						
14067	Princeton Township	road blading	\$500.00		\$500.00					
14068	Central Hydraulics	repair hydraulic cylinders	\$3,122.00		\$3,122.00					
14069	Neft Auto Supply	supplies	\$132.16		\$132.16					
14070	Circle 9 Conoco	fuel	\$180.11		\$82.16		\$62.10			\$35.85
14071	Marvs True Value	supplies	\$628.63	\$174.13	\$136.95		\$255.99			\$61.56
14072	Quality Tire & Rim	lawnmower tube	\$10.00		\$10.00					
14073	M-R Sign Co.	road signs	\$65.45		\$65.45					
14074	Kris Engineering	belly blade nuts & bolts	\$37.76		\$37.76					
14075	Rum River Contract	136th street road repair	\$21,200.00		\$21,200.00				\$4,582.50	
14076	Bogart Pederson	engineering	\$4,582.50							
14077	ECM Publishers	legal notice	\$82.80	\$82.80						
14078	Commercial Asphalt	hot mix	\$1,203.86		\$1,203.86					
14079	Pro Hydro-Testing	scba cylinder testing	\$40.00							\$40.00
14080	EmergAppMaintenance	truck repair	\$2,290.43							\$2,290.43
14081	U.S. Bank	credit card charges	\$21.32							\$21.32
14082	BlueCrossBlueShield	health insurance-october	\$791.00		\$791.00					

SEPTEMBER 2009

FINAL

CHECK	TO WHOM	FOR WHAT	AMOUNT	GEN	R & B	ENG.	PARKS	CAPITAL	CEM	FIRE
14033	Banyon Data System	financial software	\$6,507.91	\$6,507.91						
14034	Election Syst&Software	hardware support	\$346.50	\$346.50						
14035	Lawson Products	shop supplies	\$391.93		\$391.93					
14036	Lester W. Kriesel	caretaker&reimbursement	\$113.09					\$113.09		
14037	Donald Larsen	janitorial (2 months)	\$240.00							\$240.00
14038	Jeremy Evans	reimbursement	\$492.06							\$492.06
14039	Kelvin Bittner	gopher (156 pair)	\$234.00	\$234.00						
14090	Robert Kruse	gopher (54 pair)	\$81.00	\$81.00						
14091	Paul McClure	gopher (51 pair)	\$76.50	\$76.50						
14092	Joel Stottrup	gopher (4 pair)	\$6.00	\$6.00						
14093	Roland Thompson	animal control (2 months)	\$650.00	\$650.00						
14094	St.CloudFireEquip	fire extinguisher annual serv	\$360.70	\$86.50						\$274.20
14095	PrincetonAnimalClinic	animal impounding	\$358.46	\$358.46						
14096	Petty Cash	postage	\$45.05	\$45.05						
14097	Larry Handshoe	wages	\$230.27	\$230.27						
Auto	MN Dept of Revenue	august withholding tax	\$427.86	\$141.86	\$188.23					\$97.77
Auto	MN Dept of Revenue	august fuel tax	\$12.74		\$12.74					
Auto	MN Dept of Revenue	sales & use tax	\$30.00	\$30.00						
Auto	EFTPS	august 941 tax withholding	\$3,887.31	\$881.58	\$1,055.69					\$1,950.04
14098	Lawson Products	r&b supplies	\$39.49		\$39.49					
14099	Essig Construction	road blading	\$2,312.50		\$2,312.50					
14100	Ray's Auto Body	repair a/c	\$169.25		\$169.25					
14101	Jay Swanson	wages	\$184.70	\$184.70						
14102	Jim Oliver	wages	\$280.65	\$280.65						
Auto	PERA	town board contribution	\$55.00	\$55.00						
14103	Tavis Metal	chute extension	\$80.00							\$80.00
14104	Bryan Lawrence	wages	\$280.65	\$280.65						
14105	Bryan Lawrence	mileage	\$13.20	\$13.20						
14106	Jeffrey Holm	wages	\$489.86	\$489.86						
14107	Jeffrey Holm	mileage	\$23.10	\$23.10						
Auto	PERA	town board contribution	\$82.50	\$82.50						
14108	Terry Carlile	wages	\$780.77		\$780.77					
14109	Cheyl Goetz	wages	\$87.97	\$87.97						
14110	void	void								
14111	Zachary Good	wages	\$742.52		\$742.52					
14112	Cathy Stevens	wages	\$1,133.76	\$1,133.76						
Auto	PERA	employee contribution	\$507.14	\$211.11	\$296.03					
		totals	\$64,962.14	\$17,573.74	\$36,255.85	\$4,582.50	\$318.09	\$0.00	\$113.09	\$6,118.87

OCTOBER 2009

PRELIMINARY

CHECK	TO WHOM	FOR WHAT	AMOUNT	GEN	R & B	ENG.	PARKS	CAPITAL	CEM	FIRE
14113	Connexus Energy	electric utilities	\$182.32	\$182.32						
14114	Connexus Energy	electric utilities	\$172.21							\$172.21
14115	AT&T Mobility	fire cell phones	\$128.85							\$128.85
14116	George Claassen	disking young fields	\$700.00				\$700.00			
14117	Carlson Tractor	tractor mower parts	\$115.79		\$115.79					
14118	Brendan Carlson	gopher (22 pair)	\$33.00	\$33.00						
14119	Tammy Oakes	gopher (13 pair)	\$19.50	\$19.50						
14120	KernDeWenter/Viere	2007 & 2008 audit (partial)	\$7,500.00	\$7,500.00						
14121	Petty Cash	office supplies	\$6.26	\$6.26						
14122	Cheryl Goetz	wages	\$68.08	\$68.08						
14123	Lester W. Kriesel	cemetery caretaker	\$50.00						\$50.00	
14124	AT&T Mobility	r&b cell phone	\$46.78		\$46.78					
14125	Kennedy & Graven	legal fees	\$93.00	\$93.00						
14126	U.S. Bank	credit card charges	\$80.00		\$80.00					
14127	ECM Publishers	newsletter & legal notice	\$220.66	\$220.66						
14128	Larry Handshoe	wages	\$539.74	\$539.74						
14129	Larry Handshoe	mileage	\$24.20	\$24.20						
14130	Dennis Lindberg	wages	\$200.13		\$200.13					
Auto	MN Dept of Revenue	september withholding tax	\$338.30	\$134.69	\$203.61					
Auto	EFTPS	sept 941 tax withholding	\$1,954.77	\$823.67	\$1,131.10					
14131	Donald Larsen	janitorial - september	\$120.00							\$120.00
14132	HSBC Business	northern tool charge	\$89.07							\$89.07
14133	Hennepin Tech Coll	training	\$1,000.00							\$1,000.00
14134	Midwest Fire	clothing	\$1,633.50							\$1,633.50
14135	St.Cloud Tech Coll	training	\$850.00							\$850.00
14136	Essig Construction	road blading	\$750.00		\$750.00					
14137	Zachary Good	mileage	\$26.95		\$26.95					
14138	Brian Torborg	wages(august & sept)	\$277.05							\$277.05
14139	Jim Oliver	wages	\$280.65	\$280.65						
14140	Terry Carlile	wages	\$799.46		\$799.46					
14141	Zachary Good	wages	\$820.02		\$820.02					
14142	Cathy Stevens	wages	\$1,152.83	\$1,152.83						
Auto	PERA	employee contribution	\$525.55	\$211.18	\$314.37					
14143	ECM Publishers	legal notice	\$87.40	\$87.40						
14144	CenterPoint Energy	gas utilities	\$16.58							\$16.58
14145	CenterPoint Energy	gas utilities	\$18.83	\$18.83						

OCTOBER 2009

PRELIMINARY

CHECK	TO WHOM	FOR WHAT	AMOUNT	GEN	R & B	ENG.	PARKS	CAPITAL	CEM	FIRE
14146	Qwest	internet & telephone	\$172.14	\$172.14						
14147	Qwest	internet & telephone	\$210.90							\$210.90
14148	PrincetonAnimalClinic	animal impounding	\$575.35	\$575.35						
14149	Great Glacier	townhall water cooler	\$37.82	\$37.82						
14150	Circle 9 Conoco	fuel	\$69.79							\$69.79
14151	EastCentralSanitation	garbage service	\$45.64	\$22.82						\$22.82
14152	Bogart, Pederson	engineering	\$1,195.00			\$1,195.00				
14153	BlueCrossBlueShield	health insurance - november	\$791.00		\$791.00					
14154	Marvs True Value	supplies	\$237.26	\$79.07	\$151.19					\$7.00
14155	MAC Tools	supplies	\$36.33		\$36.33					
14156	WestBranchConst	136th street road work	\$12,300.00		\$12,300.00					
14157	Neft Auto Supply	supplies	\$70.26		\$70.26					
14158	Timmer Implement	supplies	\$144.52		\$144.52					
14159	Plaisted Companies	class 5 gravel	\$262.23		\$262.23					
14160	Boyer Truck	equipment repair	\$1,144.68		\$1,144.68					
Auto	PERA	town board contribution	\$90.00	\$90.00						
		totals	\$38,304.40	\$12,373.21	\$19,388.42	\$1,195.00	\$700.00	\$0.00	\$50.00	\$4,597.77