

## BALDWIN TOWNSHIP SPECIAL MEETING

November 29, 2010

**Present** – Supervisors Jim Oliver, Jeff Holm, Larry Handshoe, Jay Swanson and Tom Rush.

**Call to Order** – The November 29, 2010 special meeting of Baldwin Township was called to order by Chairman Jim Oliver at 7:03 p.m.

**Pledge of Allegiance** – All present recited the Pledge of Allegiance.

Holm suggested bringing item IV on the agenda 'Government Innovation Task Force Update' and item V of the agenda 'Approve/Disapprove Township Paying Costs for 3 Special Newsletters' to the forefront before item III. After discussion agenda will stay as is with Holm withdrawing his request.

**Review E-3 Financing Options** – The clerk obtained interest rate quotes from both Bremer Bank and The Bank of Elk River. Holm said he personally doesn't want to finance since Baldwin should realize a healthy carryover. Since a revised list of equipment has not been done, Swanson recognized that there is not enough knowledge right now to go forward. Swanson said that a lot of equipment from E2 should hopefully be utilized, and that it would be in the best interest of the entire board members to be there to see what is on Engine2 along with a complete inventory. Swanson will get in touch with the chief.

**Government Innovation Task Force Update** – Paperwork is being completed for an action plan according to Andy Schreder. It was identified from the task force meeting in June to: 1) assemble and present information on address numbers; 2) revisions to comprehensive plan and formation of planning commission; 3) establish a budget research committee; and 4) form a department of administration research committee. Task force members are being assigned to do certain specific research.

It was determined that the task force would do some investigative work for now since it was agreed the value of the task force is to have an energized group to do research and give the town board a roadmap on what to do.

Discussion ensued with regards to 911 signs being put on the ballot for the March election.

**Approve/Disapprove Township Paying Costs for 3 Special Newsletters** – Dale Nordby stated the communication to the residents is very important and the task force committees would like to generate special newsletters. The park committee is having an event on the 19<sup>th</sup> of December. The steering committee decided to generate these newsletters. Dean Kleinhans stated that the park and social capital is sponsoring the

event on the 19<sup>th</sup>. There will be about a \$200 cost and approving this newsletter will also be approving this event.

Holm stated that, with the help of Dean Kleinhans and Chuck Nagle, things are getting done in the park. The survey has been completed, boundary signs are ordered and the parking lot is in. This is a good event to generate interest in the park. The state health improvement grant has been submitted and will know on the 17<sup>th</sup> of December if approved. The newsletter will be part of our match for the grant. Eagle Scouts are working on park benches. A formal report after the event on the 19<sup>th</sup> will be given to the town board. Swanson stated that he would like to see a newsletter distributed every month. Carol Swanson stated that businesses need to see what is happening with the task forces. Dale Nordby stated that projects typically go through the Steering Committee and then come to the board. They are asking for final approval tonight for the newsletter and the event on the 19<sup>th</sup>. The lowest bid for the newsletter came from Select Print at \$166 and \$45 for folding for a total of \$211. The label and taping of the piece will be done by the DAC at a cost of \$75. Depending on the final list for mailing, postage will cost between \$600-\$700. Total cost would be approximately \$1,000. They would like to get as many people to go with email and will be asking people to go green and email us with their address. If they do then we would email them a coupon for a free flashlight from Marv's True Value for a township cost of \$200-\$300.

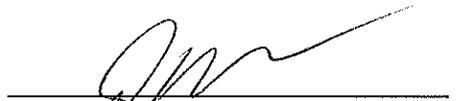
The committee members would like to do three special newsletters (one for each task force). Swanson stated that it is the policy of the town board that newsletters be board approved prior to be distributed. Discussion was held regarding what other topics should be included in the newsletter. Swanson/Rush unanimous to approve the newsletter without the flashlights and, under the Economic Development Task Force, changes to TENTATIVELY planning a luncheon. Swanson made a friendly amendment to call it three special mailings and not call it a newsletter.

**Schedule Joint Meeting with City of Princeton** – The clerk will contact Karnowski for open dates and report back to the town board.

**Adjourn** – Swanson/Handshoe unanimous to adjourn at 8:20 p.m.



Submitted By: (s/) Cathy Stevens  
Clerk/Treasurer  
Baldwin Township



Approved By: (s/) Jeffrey Holm  
Chairman, Board of Supervisors  
Baldwin Township

Attendees: Chuck Nagle, Dale Nordby, Dean Kleinhans, Andy Schreder, Carol Swanson