

## BALDWIN TOWNSHIP REGULAR MEETING

January 6, 2009

**Present** – Supervisors Jeff Holm, Lester Kriesel, Bryan Lawrence, Jim Oliver and Paul Vollkommer.

**Call to Order** – The regular January 6, 2009 meeting of Baldwin Township was called to order by Chairman Bryan Lawrence at 7:01 p.m.

**Pledge of Allegiance** – All present recited the Pledge of Allegiance.

**Additions/Corrections to Agenda** – Bryan Lawrence requested additions under New Business of “County Conditional Use Permits”, “Approval/Disapproval Transfer from Fire Fund to Special Revenue Fund of \$11,143.51” and “Clerk Out of Office 1/14/09”. Paul Vollkommer requested additions under New Business of “Discussion of SOG’s” and “Invoice for Plow Truck”. Lester Kriesel requested adding “Lake Dianne Driveway Letter from Jeff Doyle and Charles Dondelinger” under Old Business.

**Approval of Regular Meeting Agenda With/Without Additions/Corrections** – Holm/Vollkommer unanimous to approve regular meeting agenda with additions.

**Open Forum for Citizens** – None.

### CONDITIONAL USE PERMITS:

**Annual Review of Vahlsing Permit, Home Business in an Accessory Building, Stain & Finish Cabinets & Trim** – Holm/Kriesel unanimous to approve with annual review for Kim L. and Mary K. Vahlsing conditional use permit for a home business in an accessory building, stain and finish cabinets and trim.

**Trucking Company** – Alan Walker of 10631 – 297<sup>th</sup> Avenue NW requested a Conditional Use Permit for a trucking company at his residence. There have been complaints with the start up time in the morning, the parking of two trucks and the wear on the road. Walker presented the board with a petition to allow him to park his equipment on his property signed by 33 neighbors. Vollkommer/Kriesel unanimous to approve with an annual review.

**PLATS:** None.

### OLD BUSINESS:

**Township Attorney Issues:** None.

**Road Report** – A good job is being done concerning snow issues. There was discussion regarding the structural integrity of the salt/sand shed since there is a defective beam in the shed.

**County Planning & Zoning Report** – Jess Hall's report to Baldwin Town Board:  
"Memo to Baldwin Townboard"

To: Board Members

From: Jess A. Hall, Sherburne County P. & Z. Rep.

Date: January 6, 2009

Subject: December 18 meeting, 2008

1. The requested lot split by Randy & Joan Heinen was on the agenda but they were unable to attend, so by their request, it was tabled. This was the only Baldwin item on the agenda.
2. Nancy reiterated to me that she was going to be sending a representative from her office, around to all of the townships to discuss all of the recent changes to the county's zoning ordinances. Included with this report, is a copy of the most recent edition of changes to Sect. 7 – Ag Dist., Sect. 8 – Gen. Rural, Sect. 9 – Urban Exp. Dist., Sect. 10 – Comm. Dist. Sect/11 – Industrial Dist., and Sect. 12 – Heavy Ind. Dist. It mostly just adds the words "Interim Use Permits" to the existing ordinance.

Since this is my last report as an official part of Baldwin Township, I would like to say that I have had a great time representing the residents of this township and take great pride in what was accomplished in my years of involvement. I only hope that those who have succeeded me can say the same thing at the end of their involvement."

Lawrence thanked Hall on behalf of the board for his service.

**Approve/Disapprove Resolution Setting Public Hearing on Petition for Vacation of Drainage Easement, Northgate Estates, Lot 1, Block 3** – Vollkommer/Holm unanimous to approve Tuesday, February 3, 2009 at 8:00 p.m. for a public hearing on a petition by Scott Daniels for a vacation of a drainage easement for Northgate Estates, Lot 1. Block 3.

**Approve/Disapprove Resolution #09-01, MnDOT Speed Study, 96<sup>th</sup> Street** – Kriesel/Holm unanimous to approve Resolution #09-01 for MnDot's request for a speed study on 96<sup>th</sup> Street.

**Approve/Disapprove Advertising for Cracksealing Sealed Bids** – Holm/Vollkommer unanimous to table approval/disapproval on advertising for sealed bids for cracksealing.

**Approve/Disapprove Job Description & Review Process for Hiring Snowplow Drivers** – After discussion of the review process for hiring snowplow drivers and snowplow drivers job description, Vollkommer/Kriesel unanimous to approve seeking the advice and suggestions concerning these documents with MAT.

Approve/disapprove job description and review of the process for hiring snowplow drivers will be added to the February 3, 2009 agenda.

**Approve/Disapprove LTAP & MnDOT Certification Course Attendance** – Carlile would like to have Zachary Good attend. The February 27, 2009 seminar on Pavement Rehabilitation: Products, Processes, and Strategies in Medina cost \$60.00 and has one credit toward the road scholar program. Holm/Vollkommer unanimous to disapprove Good attending the class right now. Holm stated that he is disapproving right now because the township has a road condition map and it is up to date. He would like to wait to see if a better class comes along or when the road condition map is older. He respects the work that Jon Bogart has done.

Holm/Vollkommer unanimous to approve sending Zachary Good to the Minnesota Annual Vehicle Inspection Certification Class on Wednesday, January 21<sup>st</sup> in Mendota Heights at a cost of \$125.00. Vollkommer made a friendly amendment that verification needs to be made that an employee that is certified can do the inspections. Bryan Lawrence stated that the township would be paying for the class and mileage but not an hourly wage.

**Fire Department S.O.G.** – Vollkommer expressed concern whether all the current firefighter 1 and firefighter 2's met all the requirements as printed in the fire department's S.O.G. Because of the lawsuit, Lawrence stated that the list for this information may be denied. Lawrence said that Chief Torborg assured him that all firefighters meet the standards of qualification. The Clerk will request the S.O.G. from the fire department.

**Invoice for Plow Truck** - Vollkommer claimed that the Boyer truck invoice should be a part of the minutes. Lawrence said that the invoice may be in the file, but not in the minutes. The Clerk will check for the invoice that was given to Boyer.

**Driveway Lake Dianne** – According to Kriesel, Charles Dondelinger doesn't have a conditional use permit to run a lawn business from his home, and has two driveways. The driveway to the west needs to be eliminated to correct an erosion problem. Oliver/Kriesel unanimous to send a letter giving Dondelinger 30 days to acknowledge receipt of the letter and to resolve the issue by June 1, 2009.

#### **NEW BUSINESS:**

**Review Animal Control Policy** – There was discussion regarding the suspension of having animal control picking up cats to take to the pound because of the cost. Cats are a big nuisance to the township, and the township is not prepared to see the ramifications from not picking up cats. No further action taken.

**County Conditional Use Permits** – Lawrence stated that the county is going to revoke all conditional use permits not in use. Kriesel/Vollkommer unanimous to approve sending a letter to the county stating that Baldwin Township is in opposition to having the county board revoke any conditional use permits unless it's on a voluntary basis.

**Approve/Disapprove Transfer from Fire Fund to Special Revenue Fund of \$11,143.51** – Holm/Vollkommer unanimous to approve transfer of \$11,143.51 from the Fire Fund into the Special Revenue Fund.

**Clerk Out of Office 1/14/09** – Holm/Kriesel unanimous to approve the clerk being out of the office on January 14, 2009.

**ANY OTHER BUSINESS:** None.

**Approve/Disapprove Check #s 13456-13458 & 2 EFT Payments Totaling \$420.79** – Kriesel/Holm unanimous to approve for payment check numbers 13456 to 13458 and 2 EFT payments totaling \$420.79.

**Adjourn** – Holm/Kriesel unanimous to approve adjournment at 8:59 p.m.



Submitted By: (s/) Cathy Stevens  
Clerk/Treasurer  
Baldwin Township



Approved By: (s/) Bryan Lawrence  
Chairman, Board of Supervisors  
Baldwin Township

Attendees: Jesse Ewert, Jess Hall, Stephanie Ketterl, Terry Carlile, Allan Walker, Roland Thompson, Scott Daniels



CHECK	TO WHOM	FOR WHAT	AMOUNT	GEN	R & B	ENG.	PARK	CAPITAL	CEIM	FIRE
13423	EastCentral Sanitation	garbage service	\$22.82	\$11.41						\$11.41
13424	Eggens Direct	fuel	\$1,630.64		\$1,108.91					\$521.73
13425	Circle 9	fuel	\$76.64		\$43.50					\$33.14
13426	Petty Cash	postage	\$46.80	\$46.80						
13427	Wachovia Securities	fire relief	\$11,143.51							\$11,143.51
13428	Cathy Stevens	mileage	\$108.22	\$108.22						
13429	Dennis Lindberg	dot physical reimbursement	\$87.00		\$87.00					
13430	Zachary Good	dot physical reimbursement	\$87.00		\$87.00					
13431	Lester W. Kriesel	wages	\$232.75	\$232.75						
13432	Lester W. Kriesel	mileage & reimbursement	\$93.55	\$93.55						
13433	Bryan Lawrence	wages (2 months)	\$332.10	\$332.10						
13434	Bryan Lawrence	mileage (2 months)	\$49.14	\$49.14						
13435	Brian Torborg	wages (2 months)	\$446.83							\$446.83
13436	Sherburne Co Auditor	283rd avenue project	\$95,100.23		\$95,100.23					
13437	U.S. Bank	941 tax deposit - december	\$4,079.79	\$1,257.01	\$2,774.02					\$48.76
Auto	MN Dept of Revenue	december tax deposit	\$731.05	\$212.14	\$512.56					\$6.35
13438	Jim Oliver	wages	\$420.97	\$420.97						
13439	Marv's True Value	supplies	\$314.47	\$61.73	\$134.43					\$118.31
13440	U.S. Bank	credit card charges	\$53.93	\$37.13						\$16.80
13441	ECM Publishers	election notice	\$31.00	\$31.00						
13442	EastCentral Sanitation	garbage service	\$23.16	\$11.58						\$11.58
13443	Circle 9	fuel	\$168.63		\$168.63					
13444	O'Reilly Automotive	supplies	\$68.15		\$68.15					
13445	Princeton Vet Clinic	animal impounding	\$85.30	\$85.30						
13446	CenterPoint Energy	gas utilities	\$141.93							\$141.93
13447	CenterPoint Energy	gas utilities	\$571.27	\$571.27						
13448	Paul Vollkommer	wages (3 months)	\$327.43	\$327.43						
13449	Brian Torborg	reimbursements	\$538.25							\$538.25
13450	Custom Creations	engraved plaques	\$47.93							\$47.93
13451	Elk River Ford	vehicle parts	\$22.06							\$22.06
13452	Neft Auto Supply	supplies	\$70.54		\$70.54					
13453	Plaisted Companies	sand	\$3,029.87		\$3,029.87					
13454	Eggens Direct	fuel	\$3,016.93		\$3,009.11					\$7.82
Auto	PERA	town board contribution	\$140.00	\$140.00						
13455	void	void								
13456	Jeffrey Holm	wages	\$233.87	\$233.87						
13457	Bryan Lawrence	wages	\$140.32	\$140.32						
13458	Bryan Lawrence	mileage	\$6.60	\$6.60						
Auto	PERA	town board contribution	\$25.00	\$25.00						

