

# TOWN OF **B**ALDWIN NEWSLETTER



December 4, 2006

30239 128 Street, Princeton MN 55371

Vol. 4 No. 29

## DO I NEED A CONDITIONAL USE PERMIT?

Are you conducting a home business in an accessory building on your property within Baldwin Township? If so, a conditional use permit is required, according to Sherburne County Zoning Ordinance Section 16.

Permits are needed for every business including auto body/repair work, day care, churches, nurseries, special events, retail, seasonal or temporary businesses, water control, single-family homes and many more activities.

The process to obtain a permit includes completing a form obtained at the Baldwin town hall, having your project reviewed by the township board of supervisors first, then presenting your permit to the County Planning Commission, and, finally, gaining approval from Sherburne County Board of Commissioners.

At each step of the process additional information may be requested. Conditions depend on the particular permit being requested, since a list of conditions for each permit requested must be met.

Generally, according to Nancy Riddle, Sherburne County and Planning Administrator, the process takes at least two months. Cost, which is paid to the county, is \$450, plus a \$46 recording fee.

Small businesses conducted inside of homes (not in an accessory building) can do so without a conditional use permit. But, they must be low scale and meet the conditions listed for a Home Occupation, also contained in Section 16 of county ordinances.

In-home businesses can have no more than two employees, cannot take more than 25 per cent of gross floor area in the residence, can have only one illuminated sign no bigger than three feet square, plus a few other requirements.

Baldwin Township board meets the first Tuesday

after the first Monday of each month to review conditional permits. Sherburne County Planning Commission meets every third Thursday and Sherburne County Commissioners meet, normally, every first Tuesday the following month to grant or deny final approval.

## Baldwin Calendar

*Baldwin Citizens are encouraged to attend all public meetings!*



**Dec. 4 - Township Board Regular Meeting and Plat Meeting, town hall, 7 p.m. NOTE: No Tuesday meeting scheduled.**

**Dec. 5 - Baldwin Supervisors and North Sherburne Fire & Rescue meet for NIMS ICS - 100 Training.**

**Dec. 19 - Park Committee, town hall, 7 p.m.**  
**2007**

**Jan. 8 - Township Board Regular Meeting, town hall, 7 p.m.**

**Jan. 9 - Township Board Plats, etc. Meeting, town hall, 7 p.m.**

**Jan. 16 - Park Committee, town hall, 7 p.m.**

**Feb. 5 - Township Board Regular Meeting, town hall, 7 p.m.**

**Feb. 6 - Township Board Plat, etc. Meeting, town hall, 7 p.m.**

**Feb. 20 - Park Committee, town hall, 7 p.m.**

**March 5 - Township Board Regular Meeting, town hall, 7 p.m.**

**MARCH 13 - ANNUAL TOWNSHIP ELECTIONS, 10 A.M. TO 8 P.M. ANNUAL MEETING, 8 P.M. IN MAINTENANCE BUILDING**

To prepare for winter emergencies or more information about possible pandemic, etc.

*please access:*

Sherburne County Public Health Dept.  
[www.co.sherburne.mn.us/public\\_health](http://www.co.sherburne.mn.us/public_health)

**HOME OWNERS URGED TO REMOVE  
OBSTRUCTIONS ON RIGHT-OF-WAY**

Baldwin Township will not be responsible for any damage incurred along the public easements due to snow plowing. This includes any markers, headwalls, or preventive measures to discourage use of public ditches by snowmobiles. For the safety of all drivers, please do not push snow across township or county roads leaving a ridge causing a driving hazard.

**“PLAN-YOUR-PARK”  
DAY PROVIDED INFO**

Despite temperatures in the low 40's, Oct. 21, Baldwin residents attended a chance to participate in the planning of our township's newest park facility.

Last year long-time resident of Baldwin Township, Kermit Young, donated 80 acres of his property to the township. The donation restricted the property, located at the corner of CR38 and CR19 in the northeast portion of the township, to develop it as a natural area for plant species and wildlife.

Residents were invited to take this opportunity to directly talk with Baldwin Park Committee members and offer their suggestions and concerns about what recreational activities would be appropriate for the park.

There have already been surveys done in our community to provide citizen input, plus the park was discussed at a community visioning session conducted last January.

Members of the Baldwin Park Committee thank those of our citizens that came to the event to offer their suggestions, ask questions and for their interest.



**MEET YOUR PARK COMMITTEE**

Left to right: Jeff Holm, Mark Fredrickson, Dave Patten, Kim Good, and Baldwin Supervisor Liaison Lester Kriesel. Not pictured: Mike Seurer.

**TWO POSITIONS ON BALDWIN  
BOARD OPEN FOR ELECTION**

Filings for seats on the town board begin at 8:30 a.m., January 2, 2007 and will close at 5 p.m. (absolute) January 16, 2007.

Supervisors Bryan Lawrence (current chair) and Jess Hall (former chair) presently hold positions open for re-election. Cost to file is \$2 and is open for any resident at least 18 years old and has resided in the township at least six months. All terms are three years.

To be on the ballot, candidates must file at the township hall sometime during those times.



**Town of Baldwin**

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Princeton, MN 55371

Phone: 763-389-8931 Fax: 763-389-2751

Email: [baldwin@sherbtel.net](mailto:baldwin@sherbtel.net)

Office Hours: Mon.-Thurs. 8:30 a.m. - 2:30 p.m.

**TOWNSHIP BOARD OF SUPERVISORS:**

Bryan Lawrence, Chair-----763-389-0625  
email: [baldwin@sherbtel.net](mailto:baldwin@sherbtel.net)

Jess Hall, Vice Chair -----763-856-2995  
email: [baldwin@sherbtel.net](mailto:baldwin@sherbtel.net)

Lester Kriesel-----763-389-9452  
email: [baldwin@sherbtel.net](mailto:baldwin@sherbtel.net)

Jeff Dotseth -----612-889-4844  
email: [jeff@jeffdotseth.com](mailto:jeff@jeffdotseth.com)

Paul Vollkommer -----763-441-0774  
email: [baldwin@sherbtel.net](mailto:baldwin@sherbtel.net)

**CLERK/TREASURER:**

Cathy Stevens -----763-389-8931

Cheryl Goetz, Deputy Clerk -----763-389-8931

**ANIMAL CONTROL:**

Roland Thompson -----763-389-5406

**FIRE STATION: \* For emergency dial 911 \***

Brian Torborg, Fire Chief -----763-633-0198

**FIREFIGHTERS WANTED**

**PLEASE CALL 763-633-0198**

**SHERBURNE COUNTY WEB SITE:**

[www.co.sherburne.mn.us](http://www.co.sherburne.mn.us)

**BALDWIN TOWNSHIP WEB SITE:**

[baldwintownship.govoffice.com](http://baldwintownship.govoffice.com)