

**BALDWIN TOWNSHIP SPECIAL WORKSHOP MEETING**

**December 15, 2009**

**Present** – Supervisors Larry Handshoe, Bryan Lawrence, Jim Oliver and Jay Swanson. Supervisor Jeff Holm arrived at 7:20 p.m.

**Call to Order** – The December 15, 2009 special workshop meeting of Baldwin Township was called to order by Vice-Chair Jay Swanson at 6: 07 p.m.

**Pledge of Allegiance** – All present recited the Pledge of Allegiance.

**Discuss Fire Issues**

Jim Pagel: The new truck will be picked up on December 29<sup>th</sup>. Will the check be ready by then? The board members want to check out the truck prior to picking it up. Jim Oliver will be there. Lawrence: Steve Harris knows what is going on. There should be no finance charges on the invoice.

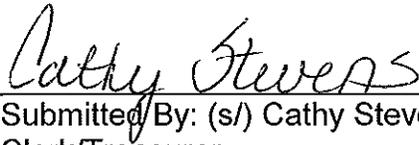
Pagel: Is there a reason why the handbook is being reviewed? Swanson: Yes. At the previous board meeting it was decided to move to elections. There are some things in the handbook we disagree with along with the firefighters in attendance. The ultimate decision is by the board. Other things we need to talk about are elections. Pagel: The board decided to go with the election process regardless of what the attorney and the League of Minnesota Cities recommends? Oliver: The board ultimately accepts the process whether it's election or appointment. Pagel: There is still criteria that needs to be met.

**Review Fire Department Handbook**

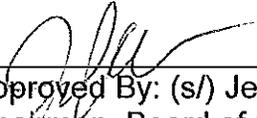
Oliver: A lot of people have no idea where Mark Bennett or Jeremy Evans is. What is their status? Pagel: Jeremy Evans is on a <sup>personal 11/4/2010 C. Stevens</sup> person leave of absence and Mark Bennett is on leave for a change of job issues. Oliver: We don't have a chief. Bennett should have been back on December 1<sup>st</sup>. What is going on? Pagel: His job downsized from 30 to 4 people, and moved locations. That is why he took a leave of absence. Swanson: We need to know as a board if our fire chief is going to take off and be out of the country, and if one of captains is going to be gone. Evans was more AWOL than anything else. Lawrence: One of the chief's responsibilities is a weekly personnel report. Oliver: All leave of absences should have to go through the board. There should be monthly meetings, not weekly. Pagel: Could get weekly manning reports. Oliver: The chief can temporarily grant an emergency leave of absence. The board still will have the ultimate decision. Swanson: A leave of absence is treated differently than an illness.

The board reviewed/commented on/revised some areas of the Northeast Sherburne Fire & Rescue handbook. References were also made to the City of Princeton's handbook. Further review and approval/disapproval of new revised handbook is scheduled for December 22, 2009.

**Adjourn – Holm/Handshoe unanimous to adjourn at 9:17 p.m.**



Submitted By: (s) Cathy Stevens  
Clerk/Treasurer  
Baldwin Township



Approved By: (s) Jeffrey Holm  
Chairman, Board of Supervisors  
Baldwin Township

Attendees: Jim Pagel, Larry Boeke, Chuck Nagle, Mike Rademacher, Joe Kiel