

BALDWIN TOWNSHIP REGULAR MEETING

September 14, 2009

Present – Supervisors Larry Handshoe, Jeff Holm, Bryan Lawrence, Jim Oliver and Jay Swanson.

Call to Order – The September 14, 2009 regular meeting of Baldwin Township was called to order by Chairman Jeff Holm at 7:02 p.m.

Pledge of Allegiance – All present recited the Pledge of Allegiance.

Additions/Corrections to Agenda – Jim Oliver requested that “Communal Septics” be added to Old Business under letter ‘h’.

Approval of Regular Meeting Agenda With/Without Additions/Corrections – Lawrence/Swanson unanimous to approve regular meeting agenda with the addition.

August 2009 Final Treasurer’s Report – The clerk/treasurer reported receipts of \$2,534.28 and disbursements of \$105,601.24, check numbers 13972-14047 and 6 EFT payments leaving a balance of \$600,173.56. The August 2009 final treasurer’s report was accepted subject to audit.

September 2009 Preliminary Treasurer’s Report – The clerk/treasurer reported receipts of \$4,475.36, and disbursements of \$60,740.67, check numbers 14048-14102 and 6 EFT payments, leaving a preliminary balance of \$544,212.86.

Sheriff’s Report – It was reported that there were 262 incidences for the month of August 2009. There was damage to the sign at Elk Lake Landing; and changes at the intersection of County Road 9 and County Road 45.

Approval of Consent Agenda - Swanson/Oliver unanimous to approve Baldwin Township regular meeting minutes of August 3, 2009; Baldwin Township regular meeting minutes of August 4, 2009; Baldwin Township special meeting minutes of August 19, 2009; Park Committee member term renewal and to accept the resignation of Michael Granberg from the Park & Strategic Planning Committee.

Open Forum for Citizens – Larry Boeke, 283rd Avenue, wanted the township board to be aware that a vote of no confidence has been passed by an overwhelming majority of firemen for the assistant chief.

OLD BUSINESS:

Fire Department Report – Department representative Mark Bennett reported the total of August calls were 8.

Approve/Disapprove Purchase Orders for Pagers & Grass 2 Painting & Body Work – Swanson/Oliver unanimous to approve Purchase Order #410871 for two (2) pagers at a cost of \$1100; and quote No. 107296 from Tavis Metal and Fabrication Corp. to do the painting and body work on Grass Rig 2 at a cost of \$6,415.00.

Status of Morale Committee – Larry Handshoe met with the fire chief regarding the results of the morale committee report. The morale committee members were appointed by the fire chief. By the October meeting the committee should have come up with findings and resolutions. A full copy of the results will be given to the firefighters; and a final copy should come through the office so that the Baldwin board members receive a copy also.

Water Rescue Equipment Inventory – The water rescue equipment inventory has been completed. Jay Swanson said everything is in good working order. It was suggested by Jeff Holm to add this to the workshop agenda.

Park Committee Report – Lester Kriesel reported that four septic systems have been removed at the Young park property. A driveway permit has been issued by the county to remove the four driveways. West Branch Construction will remove the driveways as a donation. Two driveways will be put back with seed added to bring them up to code. The county has waived the \$1500 bond. A quote from George Claussen will be tomorrow's agenda for park cutting and tilling.

Approve/Disapprove Removal of Fallen Trees on Park Property – Oliver/Swanson unanimous to approve John Gaulke to remove the fallen trees from the park property provided he provides proof of insurance.

Status of Elk Lake Landing No Parking Signs- Lawrence/Oliver unanimous to approve removing the no parking signs for the rest of the season and will work on a plan for fencing at the Elk Lake Landing contingent on the letter from the county.

Status of Elk Lake Estates Beach – The plat that was recorded regarding the Elk Lake Estates beach has been interpreted to be for public use. A copy is included in the minutes.

ELK LAKE ESTATES

This is to certify that we, Malcolm B. Allen and Beatrice C. Allen, his wife, and Lester L. Van Patten and Catherine Van Patten, his wife, owners of:
 All that part of the West 1372 feet of Gov't. Lot No. 1, Section No. 30, Town 35 North, Range 26 West, Sherburne County Minnesota, described as follows:
 The point of beginning is the Southwest corner of Gov't. Lot No. 1, Section No. 30, Town 35 North, Range 26 West, Sherburne County, Minnesota; thence North along the West line of said Gov't. Lot No. 1, for a distance of 1320.15 feet to the Northwest corner of said Gov't. Lot No. 1, thence East along the North line of said Gov't. Lot No. 1, for a distance of 94.5 feet more or less to the West shore line of Elk Lake; thence South easterly along the said shore line for a distance of 250 feet more or less; thence South for a distance of 165 feet more or less; thence South 21°24' East for a distance of 191.3 feet to a line parallel to the West line of said Gov't. Lot No. 1, thence North 69°17' East for a distance of 137 feet East of the West line of said Gov't. Lot No. 1, thence South 69°17' West along the said South line of Lake Avenue for a distance of 95 feet; thence South 20°43' East for a distance of 110 feet more or less to the West shore line of Elk Lake; thence Southwesterly along said shore line for a distance of 840 feet more or less to the South line of said Gov't. Lot No. 1; thence West along the said South line of Gov't. Lot No. 1 for a distance of 768.4 feet more or less to the Southwest corner of said Gov't. Lot No. 1, which is the point of beginning of this description.

Gov't. Lot No. 1

Have caused the same to be surveyed and platted and hereafter known as ELK LAKE ESTATES of Sherburne County, Minnesota, as shown by this plat, and hereby dedicate to the public and for the public use forever all streets and avenues, and also dedicate to the community for their use forever the beaches as shown.

Witness our hands and seal this 28th day of November 1950

In presence of
 Charles R. Swanson
 Malcolm B. Allen

Approve/Disapprove Sending Representative to MAT Conference & Annual Meeting, November 19-21, Rochester, MN – Lawrence/Swanson unanimous to approve submitted the names of Jeff Holm and Jim Oliver to be representatives from Baldwin Township for the MAT Conference and Annual Meeting. Lawrence/Handshoe unanimous to approve any member of the Baldwin Township Board who would like to attend the MAT Conference and Annual Meeting can do so with compensation by the township for attending.

Communal Septic – Jim Oliver reported that he has received the information on who is in charge of communal septic in the township. He is asking for direction from the rest of the board members. The board suggested he follow up with each of the association presidents and to follow up to ensure active involvement with the company.

Historical Sketches of Baldwin Township and the Surrounding Community – Herb Murphy requested that Baldwin Township buy and keeps on hand several of his books. It was recommended that the board review the attorney findings, and added the October agenda.

TABLED ITEMS: None.

NEW BUSINESS:

Schedule Date for Insurance Agent, Paul Wichmann, to Present 2010 Health Insurance Coverage Information – November 2, 2009 at 6:00 p.m.

Approve/Disapprove Forwarding Email to Township Attorney for Comment – It was requested by the Baldwin fire chief if a firefighter could email the township attorney regarding some employee issues. The other option is to have a closed meeting if the individual is open to this avenue. Lawrence/Swanson unanimous to approve recommending that the fire chief first counsels the individual. If the individual still wants to come to the Baldwin board then set up a closed meeting.

Approve/Disapprove Repairs to Salt Shed – Lawrence/Swanson unanimous to table until the October meeting in order to research different ideas.

Approve/Disapprove Signatures on Cemetery Fund CD's & Money Market Accounts – Lawrence/Handshoe unanimous to approve the signatures of the Baldwin Township Chairman Jeff Holm, Vice-Chairman Jay Swanson and Clerk/Treasurer Cathy Stevens on the Cemetery Fund CD and Money Market.

Schedule Town Board Workshop –The workshop was scheduled for Monday, September 28th at 5:00 p.m.

Approve/Disapprove Fall Maintenance Expo Attendance – Handshoe/Swanson unanimous to approve maintenance personnel Carlile and Good and any board member who wishes to attend the Fall Maintenance Expo.

Approve/Disapprove Participation in Census Bureau New Construction Program – Swanson/Handshoe unanimous to approve to table until the October 5 meeting.

Approve/Disapprove Applying for EAID Grant – Oliver/Handshoe unanimous to approve having the clerk with assistance from a head election judge to determine what Baldwin Township should apply for and to apply for the EAID Grant.

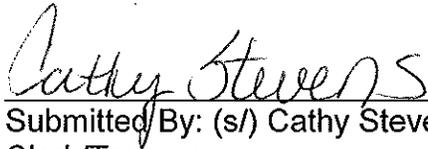
ANNOUNCEMENTS:

- * Sherburne History Center Fundraiser, Friday, Sept. 18th, 5:30 pm
- * MN Fall Maintenance Expo, Wednesday, October 7th & Thursday, October 8th

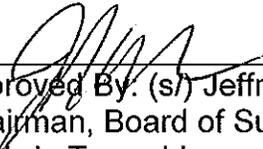
Any Other Business: None.

Motion to Approve Bills for Payment – Swanson/Handshoe unanimous to approve payment of check numbers 14048 through 14102 and 6 EFT payments totaling \$60,740.67.

Adjourn – Lawrence/Handshoe unanimous to approve adjournment at 9:57 p.m.



Submitted By: (s/) Cathy Stevens
Clerk/Treasurer
Baldwin Township



Approved By: (s/) Jeffrey Holm
Chairman, Board of Supervisors
Baldwin Township

Attendees: Lester Kriesel, Dawn Othoudt, Larry Boeke, Bill Swigart, Mike Rademacher,
Pat Wagner, Justin Suckut, Terry Carlile, Elaine Philippi

AUGUST 2009

FINAL

CLAIMS										
CHECK	TO WHOM	FOR WHAT	AMOUNT	GEN	R & B	ENG.	SPECIALREV	CAPITAL	CEM	FIRE
13972	Connexus Energy	electric utilities	\$182.66	\$182.66						
13973	Connexus Energy	electric utilities	\$150.03							\$150.03
13974	Kennedy & Graven	legal services	\$279.00	\$279.00						
13975	Bogart Pederson	engineering	\$1,867.50			\$1,867.50				
13976	Princeton Township	road grading	\$250.00		\$250.00					
13977	Office Depot	office supplies	\$14.87	\$14.87						
13978	West Branch Const	road work	\$2,250.00		\$2,250.00					
13979	AT&T Mobility	fire cell phones	\$84.48							\$84.48
13980	IKON Office	copy machine maintenance	\$130.04							\$130.04
13981	IKON Office	copy machine lease	\$641.25	\$641.25						
13982	MN Fire Serv Cert	training	\$140.00							\$140.00
13983	Clarey's Safety Eq	scba maint/repair	\$645.00							\$645.00
13984	Emerg Appar Maint	truck repair services	\$1,114.51							\$1,114.51
13985	BCA/Training	training	\$480.00							\$480.00
13986	MAT Agency	insurance	\$155.00							\$155.00
13987	Roger Nelson	gopher (99 pair)	\$148.50	\$148.50						
13988	Boyer Truck	supplies	\$107.02		\$107.02					
13989	Peoples Bank	COI payment	\$68,701.50					\$68,701.50		
13990	U.S. Bank	941 tax deposit - july	\$1,663.73	\$746.87	\$916.86					
13991	Lester W. Kriesel	cemetery care (june) & mark	\$75.00						\$75.00	
13992	Scott Anderson	wages (jan-june)	\$333.15							\$333.15
13993	Mark Bennett	wages (jan-june)	\$763.95							\$763.95
13994	Larry Boeke	wages (jan-june)	\$570.03							\$570.03
13995	Matt Bounds	wages (jan-june)	\$202.03							\$202.03
13996	Mike Brinwall	wages (jan-june)	\$355.77							\$355.77
13997	James Buell	wages (jan-june)	\$361.32							\$361.32
13998	Travis Carlson	wages (jan-june)	\$474.21							\$474.21
13999	Jeremy Evans	wages (jan-june)	\$610.91							\$610.91
14000	Robin Fischer	wages (jan-june)	\$419.50							\$419.50
14001	Donald Larsen	wages (jan-june)	\$526.39							\$526.39
14002	Steve McGinnes	wages (jan-june)	\$173.13							\$173.13
14003	Terry Nemerov	wages (jan-june)	\$327.62							\$327.62
14004	Don Nordeen	wages (jan-june)	\$348.85							\$348.85
14005	Jim Oliver	wages (jan-june)	\$491.76							\$491.76
14006	Jim Pagel	wages (jan-june)	\$497.02							\$497.02
14007	Mike Rademacher	wages (jan-june)	\$335.46							\$335.46

AUGUST 2009

FINAL

CHECK	TO WHOM	FOR WHAT	AMOUNT	GEN	R & B	ENG.	SPECIALREV	CAPITAL	CEM	FIRE
14008	Justin Sucket	wages (jan-june)	\$411.67							\$411.67
14009	Bill Swigart	wages (jan-june)	\$58.88							\$58.88
14010	Gary Taylor	wages (jan-june)	\$528.01							\$528.01
14011	Brian Torborg	wages (jan-june)	\$915.47							\$915.47
14012	Mary Beth Torborg	wages (jan-june)	\$831.11							\$831.11
14013	Patrick Wagner	wages (jan-june)	\$192.78							\$192.78
14014	Rick Wagner	wages (jan-june)	\$384.87							\$384.87
14015	Joe Kiel	wages (jan-june)	\$446.37							\$446.37
14016	Chuck Nagle	wages (jan-june)	\$390.64							\$390.64
14017	Eric Otte	wages (jan-june)	\$290.90							\$290.90
14018	Qwest	phone & internet	\$171.08	\$171.08						
14019	Qwest	phone & internet	\$210.94							\$210.94
14020	Bogart Pederson	engineering	\$2,277.50			\$2,277.50				
14021	Commercial Asphalt	hot mix	\$1,197.82		\$1,197.82					
14022	Circle 9 Conoco	fuel	\$49.20		\$49.20					
14023	Larry Handshoe	wages	\$318.70	\$318.70						
14024	Larry Handshoe	mileage	\$27.50	\$27.50						
14025	Jay Swanson	wages (june)	\$332.46	\$332.46						
14026	AT&T Mobility	r&b cell phone	\$46.67		\$46.67					
14027	U.S. Bank	credit card charges	\$99.72		\$99.72					
14028	Essig Construction	road blading	\$1,531.25		\$1,531.25					
Auto	MN Dept of Revenue	july withholding tax	\$303.64	\$141.46	\$162.18					
14029	Marvs True Value	supplies	\$291.34		\$161.04				\$10.67	\$119.63
Auto	PERA	town board contribution	\$55.00	\$35.00						
14030	CenterPoint Energy	gas utilities	\$16.52							\$16.52
14031	CenterPoint Energy	gas utilities	\$20.26	\$20.26						
14032	BlueCrossBlueShield	health insurance-september	\$791.00		\$791.00					
14033	Jeff Holm	wages	\$308.71	\$308.71						
14034	Jim Oliver	wages	\$187.10	\$187.10						
14035	Jim Oliver	mileage	\$33.00	\$33.00						
14036	Jay Swanson	wages (july)	\$166.23	\$166.23						
Auto	PERA	town board contribution	\$53.00	\$53.00						
Auto	MN Dept of Revenue	july fuel tax	\$39.84		\$39.84					
14037	Cheryl Goetz	wages	\$60.79	\$60.79						
14038	Cathy Stevens	wages	\$1,166.37	\$1,166.37						
14039	MN Child Support	payment	\$8.30		\$8.30					
14040	Terry Carille	wages	\$771.81		\$771.81					
14041	Zachary Good	wages	\$634.37		\$634.37					
Auto	PERA	employee contribution	\$487.78	\$212.44	\$275.34					

SEPTEMBER 2009

PRELIMINARY

CLAIMS										
CHECK	TO WHOM	FOR WHAT	AMOUNT	GEN	R & B	ENG.	PARKS	CAPITAL	CEM	FIRE
14048	Terry Carfile	wages	\$763.21		\$763.21					
14049	Cheryl Goetz	wages	\$77.92	\$77.92						
14050	Zachary Good	wages	\$871.18		\$871.18					
14051	Cathy Stevens	wages	\$1,064.90	\$1,064.90						
Auto	PERA	employee contribution	\$513.25	\$196.22	\$317.03					
14052	Office Depot	office supplies	\$80.02	\$80.02						
14053	AT&T Mobility	r&b cell phone	\$46.48		\$46.48					
14054	AT&T Mobility	fire cell phones	\$120.84							\$120.84
14055	IKON Office	copy machine maintenance	\$1,211.68	\$1,211.68						
14056	Great Glacier	water cooler rent & water	\$49.29	\$49.29						
14057	CenterPoint Energy	gas utilities	\$19.12	\$19.12						
14058	CenterPoint Energy	gas utilities	\$16.58							\$16.58
14059	Connexus Energy	electric utilities	\$141.38							\$141.38
14060	Connexus Energy	electric utilities	\$163.86	\$163.86						
14061	Qwest	phone & internet	\$210.86							\$210.86
14062	Qwest	phone & internet	\$176.19	\$176.19						
14063	East Central Sanitation	refuse disposal	\$91.96	\$45.98						\$45.98
14064	Kennedy & Graven	legal fees	\$1,317.50	\$1,317.50						
14065	Eggen's Bulk Service	fuel	\$987.46		\$987.46					
14066	AVENET, LLC	website hosting (1 year)	\$396.00	\$396.00						
14067	Princeton Township	road blading	\$500.00		\$500.00					
14068	Central Hydraulics	repair hydraulic cylinders	\$3,122.00		\$3,122.00					
14069	Nefi Auto Supply	supplies	\$132.16		\$132.16					
14070	Circle 9 Conoco	fuel	\$180.11		\$82.16		\$62.10			\$35.85
14071	Manys True Value	supplies	\$628.63	\$174.13	\$136.95		\$255.99			\$61.56
14072	Quality Tire & Rim	lawnmower tube	\$10.00		\$10.00					
14073	M-R Sign Co.	road signs	\$65.45		\$65.45					
14074	Kris Engineering	belly blade nuts & bolts	\$37.76		\$37.76					
14075	Rum River Contract	136th street road repair	\$21,200.00		\$21,200.00					
14076	Bogart Pederson	engineering	\$4,582.50			\$4,582.50				
14077	ECM Publishers	legal notice	\$82.80	\$82.80						
14078	Commercial Asphalt	hot mix	\$1,203.86		\$1,203.86					
14079	Pro Hydro-Testing	scba cylinder testing	\$40.00							\$40.00
14080	EmergAppMaintenance	truck repair	\$2,290.43							\$2,290.43
14081	U.S. Bank	credit card charges	\$21.32							\$21.32
14082	BlueCrossBlueShield	health insurance-october	\$791.00		\$791.00					

Exhibit C
PUBLIC COMMENT REQUEST FORM

As a courtesy, the Board provides a public comment period as part of the agenda of its regular meetings. This is your chance to address the Board on matters not on the agenda. Persons may address the Board during the public comment period, provided they do so in compliance with the Town's Administrative Policy.

Those wishing to address the Board at the public comment portion of the meeting must comply with the following:

1. Fill out the form below, detach, and present to the clerk/treasurer or chairperson prior to the public comment portion of the meeting.
2. Public comment section is limited to 20 minutes and each speaker is limited to three minutes.
 - Speakers not heard will be first to present at the next Board meeting or can be placed at the end of the current meeting agenda.
 - A person may only speak during the public comment period one time per month unless the chairperson approves another request form from the person to speak on a different subject.
3. Comments must relate to matters within the Board's authority and be limited to the subject listed on the submitted request form.
4. The chairperson will review the request forms and will not allow a person to speak during the comment period if their request is not consistent with the Administrative Policy. Any commenter that fails to limit their comments to the listed subject, to the allowed time, or otherwise does not act in accordance with the Administrative Policy forfeits their opportunity to present to the Board.
5. No one will be allowed to disrupt a Board meeting.
6. The Board will decide what action, if any, is appropriate to respond to the comments made.

Thank you!

TO ALL PERSONS ADDRESSING THE TOWN BOARD AT PUBLIC COMMENT:

DATE: 9/14/09

In order to accurately record your name and address for the official minutes of this meeting, please complete the following and hand it into the clerk, before addressing the Board.

NAME: CARRY Boeke

ADDRESS: 12830 283RD Ave Zimmerman

PHONE: 856-1031

SUBJECT TO BE PRESENTED TO THE BOARD:

MAKE BOARD aware THAT A vote of no-confidence HAS been passed By AN overwhelming MAJORITY of fireman for the Assistant Chief