

BALDWIN TOWNSHIP REGULAR MEETING

January 5, 2009

Present – Supervisors Jeff Holm, Lester Kriesel, Bryan Lawrence, Jim Oliver and Paul Vollkommer.

Call to Order – The January 5, 2009 regular meeting of Baldwin Township was called to order at 7:02 by Chairman Bryan Lawrence.

Pledge of Allegiance – All present recited the Pledge of Allegiance.

Additions/Corrections to Agenda – Vollkommer requested a brief discussion of who the current fire department officers are, and if they meet the requirements. To be added under the fire department report.

Approval of Regular Meeting Agenda With/Without Additions/Corrections – Vollkommer/Kriesel unanimous to approve regular meeting agenda with addition.

December 2008 Final Treasurer's Report – The Clerk reported receipts of \$380,301.23 and disbursements of \$85,423.77, check numbers 13307-13386 and 6 EFT payments leaving a balance of \$678,499.28. The December 2008 final treasurer's report was accepted subject to audit.

January 2009 Preliminary Treasurer's Report – The Clerk reported receipts of \$0.00 and disbursements of \$138,390.62, check numbers 13387-13454 and 2 EFT payments, leaving a preliminary balance of \$540,821.66.

Sheriff's Report – There were no statistics available for December. Sheriff Anderson is retiring, with Captain Joel Brott taking over in February.

Approve Town Board Meeting Minutes of December 1, December 2 and December 18, 2008 – Vollkommer/Kriesel to approve minutes of December 1, December 2 and December 18, 2008. It was questioned whether Vollkommer should approve minutes of December 1 and December 2 since he did not attend those meetings. Vollkommer withdrew his motion with the approval of Kriesel.

Holm/Kriesel to approve town board meeting minutes of December 1 with correction on page 3 under 'Schedule Special Town Board Meeting, Incorporation/Annexation Committee Presentation' for the time change to 7:00 p.m., not a.m.. Roll call vote taken with Kriesel, Holm and Oliver voting aye; Vollkommer abstains. Motion carried.

Kriesel/Oliver to approve town board meeting minutes of December 2, 2008. The Clerk is to verify the acreage of the church and amend it to the minutes per property tax statements. Roll call vote taken with Kriesel, Holm and Oliver voting aye; Vollkommer abstains. Motion carried.

Holm/Kriesel unanimous to approve the Town Board special meeting minutes of December 18, 2008.

Open Forum for Citizens – Llona Jorgenson addressed the subject of 'citizen awareness of and input into decisions regarding potential acquisition of township property' under the open forum for citizens. Callen Watson presented the subject of 'new Baldwin building' to the board. Quintin Reece filled out three Public Comment Request Forms with the subjects of "Purchase of land from Church? Why? Expenditures higher. Residents earning less. Keep expenditures low", "Why let a board do survey for annexation/incorporation?" and "If the voters say No will the board over ride the No?" Sean Weldon said he "would like to discuss the issue of Baldwin Township purchasing the church property" under Open Forum. Elaine Philippi asked on her Public Comment Request Form "Will Baldwin be affected by L.G.A. in '09 or '10". Carroll Paanane asked "Why do we need a new Building?" Jeffrey Doyle addressed a "Driveway/Drainage" issue via a Public Comment Request Form.

OLD BUSINESS:

Fire Department Report – The representative from the Baldwin Fire Department, Mark Bennett, reported there were a total of 23 calls in the month of December 2008. The total calls for 2008 were 188.

The current fire department officers are Chief Brian Torborg with Mark Bennett as the Assistant Chief. The Captains are Jim Pagel, Larry Boeke, Mary Beth Torborg and Jeremy Evans. There are approximately 25 firefighters who are, to the best of Bennett's knowledge, meeting all the requirements as set by the board. There is one firefighter who is on probation.

Park Committee Report – Lester Kriesel reported there was no Park Committee meeting in December. This year they are going to have quarterly meetings.

Approve/Disapprove Park Director Duties – Holm/Kriesel unanimous to table approval or disapproval of park director duties until February.

Status of Capital Improvement Plan – Moved to the January 13, 2009 agenda for discussion.

Discuss County Email from Nancy Riddle Regarding Great Northern Trail – Oliver/Vollkommer unanimous to approve sending a letter with comments to Nancy Riddle regarding the Great Northern Trail.

Review Appraisal on Potential Township Property – The appraisal from Daryl Bronniche regarding the church property on 303rd Avenue was reviewed. The asking price is \$1.9 million with energy operating costs per year of \$19-\$20,000. There was discussion regarding the amenities within the church and its property although also

taken in consideration was the uncertainty of the issues of incorporation, annexation and road and bridge.

Vollkommer/Kriesel unanimous to approve moving discussion to the floor.

Several residents expressed their views and concerns.

Kriesel/Holm unanimous to approve closing floor discussion.

Vollkommer motion to approve not pursuing a purchase of property due to the economy and the situation that the township is in at this point. Motion died for lack of a second.

This topic will be added to the annexation/incorporation meeting agenda.

Approve/Disapprove July 7, 2008 Town Board Meeting Minutes Addendum – Oliver/Kriesel unanimous to table as they are not quite finished.

NEW BUSINESS:

Discussion of Annexation Request – Jay Blake from the City of Princeton was present to initiate informational discussion on Kaw Parks, LLP's request to annex 55 acres to the City of Princeton. The petition was received by the City Council and a hearing will be held on January 22, 2009 at 7:00 p.m. at City Hall. Blake stressed that the city did not solicit this request, and at this point in time there is no final information.

Approve/Disapprove Incorporation/Annexation Committee Meeting in January to Work on Survey and Administrator Information – Kriesel/Holm unanimous to approve continuing from the point that they left off in December to work on the survey and have an update for the February agenda.

Schedule Clean Up Day – Holm/Vollkommer unanimous to approve Clean-Up Day for May 2, 2009.

Approve/Disapprove SCORE Grant Application – Oliver/Kriesel unanimous to approve the SCORE Grant application.

Approve/Disapprove Forwarding Connexus Cash Back Check to Kermit Young – Kriesel/Oliver to approve forwarding Connexus cash back check to Kermit Young. Roll call vote taken with Lawrence, Oliver, Vollkommer and Kriesel voting aye; Holm abstains. Motion carried.

Schedule Budget/Line Item Meeting – Kriesel/Holm unanimous to approve Tuesday January 17, 2009 at 7:00 p.m. to schedule the budget/line item meeting.

Determine Annual Meeting Location – Kriesel/Oliver unanimous to approve holding the annual meeting in the new shop.

Approve/Disapprove Township Attorney Attending Annual Meeting – Vollkommer/Kriesel unanimous to table approving or disapproving have the township attorney attending the annual meeting until the February agenda.

Discuss Compensation for Employees Not Accepting Health Coverage – Zachary Good was present. He stated that, on two previous occasions, the board approved motions to increase employee pay to compensate for declining health care coverage. He is requesting similar compensation at this time. Jeff Holm questioned if the plan offered is too expensive with Good stating yes, Bryan Lawrence stated that he did not think the township would be offering compensation if not accepting health coverage, Good stated that the boards motions to do it in the past but not now? Lawrence stated that it was looked at like a pay raise. It was not consistent and it was not done every year. The Clerk was instructed to contact the insurance agent to determine if another plan could be offered to employees.

Approve/Disapprove Renewal in Admin Minnesota Program – Kriesel/Holm unanimous to approve renewal in the Admin Minnesota Program.

Animal Control - The policy for the cat ordinance will be reviewed and put on the Tuesday night agenda.

Announcements:

- Capital Investment Special Meeting, Tuesday, January 13, 6:30 pm
- Association of Townships Meeting, Wednesday, January 21, 7:30 pm, Big Lake
- Reducing Energy Costs in Local Government Seminar, Thursday, January 22, St. Cloud Civic Center
- Annexation Public Hearing, Thursday, January 22, 7:00 pm, City of Princeton
- Public Finance Seminar, Thursday, February 5 & Friday, February 6, Northland Inn, Brooklyn Park

Kriesel/Oliver approve to motion having one person from the township to go to the Public Finance Seminar at the Northland Inn in Brooklyn Park. Roll call vote taken with Kriesel, Oliver and Lawrence voting aye; Holm abstains; Vollkommer is not in the room. Motion carried.

- 2009 Mileage Rate Reduced to \$.55/mile

ANY OTHER BUSINESS:

Discussion of contingency funds will be added to the January 13, 2009 agenda.

Motion to Approve Bills for Payment – Vollkommer/Kriesel unanimous to approve payment of bills, check number 13387 to 13454 and 2 EFT payments totaling \$138,390.62.

Adjournment - Holm/Kriesel unanimous to approve adjournment at 9:45 p.m.



Submitted By: (s/) Cathy Stevens
Clerk/Treasurer
Baldwin Township



Approved By: (s/) Bryan Lawrence
Chairman, Board of Supervisors
Baldwin Township

Attendees: Llona T. Jorgenson, Dennis D. Lindberg, Dale Nordby, Joel Johnson, Jesse Ewert, Jay Blake, Jess Hall, Carroll Paananen, Rudie Jorgensen, Sean Weldon, Cal Watson, Pat Skarohlid, Ross Martin, Terry Carlile, Zac Good, Quintin Reece, Elaine Philippi, Jeffrey Doyle

DECEMBER 2008

FINAL

CLAIMS		TO WHOM	FOR WHAT	AMOUNT	GEN	R & B	ENG.	PARK	CAPITAL	CEM	FIRE
13307	U.S. Bank	941 tax deposit - november	\$2,388.10	\$948.09	\$1,440.01						
13308	AT&T Mobility	fire cell phones	\$94.30								\$94.30
13309	Kennedy & Graven	legal services	\$403.00	\$403.00							
13310	Connexus Energy	electric utilities	\$168.84	\$168.84							
13311	Connexus Energy	electric utilities	\$126.86								\$126.86
13312	Northstar Access	phone	\$68.76								\$68.76
13313	CitEscape	internet	\$39.99								\$39.99
13314	Rum River Contract	100th street patch	\$5,425.00		\$5,425.00						
13315	Reliance Electric	electrical work	\$660.50						\$660.50		
13316	IKON Office	copy machine maintenance	\$186.00	\$186.00							
13317	NorthAmericanSalt	road salt	\$2,705.47		\$2,705.47						
13318	JMD Mfg, Inc.	mailbox posts	\$662.22		\$662.22						
13319	Rays Auto Body	running boards	\$259.00		\$259.00						
13320	W.S. Darley	fire equipment	\$182.70								\$182.70
13321	KEEPRS, Inc.	fire badges	\$2,556.00								\$2,556.00
13322	Brand Mfg.	oxygen tank	\$25.88		\$25.88						
13323	IKON Office	savin copy machine maint	\$358.31	\$358.31							
13324	MN Trucking Assoc.	vehicle inspection forms	\$40.47		\$40.47						
13325	IKON Office	copy machine staples	\$83.07	\$83.07							
13326	Lawson Products	r&b supplies	\$508.78		\$508.78						
13327	M-R Sign Co.	signs & sign posts	\$1,391.84		\$1,391.84						
13328	Bogart Pederson	engineering	\$250.00				\$250.00				
13329	Terry Carlile	reimbursement	\$207.79		\$207.79						
13330	Lester W. Kriesel	wages	\$190.00	\$190.00							
13331	Cheryl Goetz	wages	\$114.31	\$114.31							
13332	Brian Torborg	wages	\$246.31								\$246.31
13333	Crysteel	self leveling bracket	\$47.04		\$47.04						
13334	Don Nordeen	gopher feet - 30 pair	\$45.00	\$45.00							
13335	Rick Radtke	gopher feet - 55.5 pair	\$83.25	\$83.25							
13336	Paul Martinson	access permit refund	\$50.00	\$50.00							
13337	Monarch Homes	access permit refund	\$50.00	\$50.00							
13338	RW Builders	access permit refund	\$50.00	\$50.00							
13339	Howard Homes	access permit refund	\$50.00	\$50.00							
13340	Jeff Holm	wages	\$140.32	\$140.32							
13341	Jeff Holm	mileage	\$33.34	\$33.34							
13342	Fire Relief Assoc.	clean up day	\$600.00	\$600.00							

DECEMBER 2008

FINAL

CHECK	TO WHOM	FOR WHAT	AMOUNT	GEN	R & B	ENG.	PARK	CAPITAL	CEM	FIRE
13343	Wells Fargo	fire station lease	\$13,397.32					\$13,397.32		
13344	Wells Fargo	fire station & equipment	\$19,937.96							\$19,937.96
13345	Sharon Hovorka	election judge	\$110.00	\$110.00						
13346	Cathy Stevens	wages	\$1,159.55	\$1,159.55						
13347	Terry Carlile	wages	\$787.12		\$787.12					
13348	Zachary Good	wages	\$842.15		\$842.15					
13349	MN Child Support	payment	\$13.84		\$13.84					
13350	MAT Agency	truck insurance	\$436.00		\$436.00					
13351	Warzecha Auto Works	truck tires	\$562.22		\$562.22					
13352	Roger Nelson	gopher - 122 pair	\$183.00	\$183.00						
Auto	MN Dept of Revenue	tax deposit - november	\$426.05	\$161.86	\$264.19					
Auto	PERA	employee contribution	\$528.93	\$218.77	\$310.16					
13353	MAT Agency	workers comp insurance	\$9,295.00	\$186.85	\$4,803.21					\$4,304.94
Auto	PERA	town board contribution	\$35.00	\$35.00						
13354	Marv's True Value	supplies	\$336.83	\$133.79	\$203.04					
13355	Jeff Holm	wages	\$140.32	\$140.32						
13356	Donald Larsen	janitorial services-2 months	\$270.00							\$270.00
Auto	PERA	town board contribution	\$15.00	\$15.00						
13357	Robert Essig	countryviewridge escrow	\$4,739.62	\$4,739.62						
13358	Bogart Pederson	engineering	\$125.00			\$125.00				
13359	Tad Kamolz	gopher - 51 pair	\$76.50	\$76.50						
13360	Duane G. Nelson	gopher - 22 pair	\$33.00	\$33.00						
13361	Wayne Olson	gopher - 13 pair	\$19.50	\$19.50						
13362	Andrew Schreder	gopher - 36 pair	\$54.00	\$54.00						
13363	Princeton Vet Clinic	animal impounding	\$350.10	\$350.10						
13364	CenterPoint Energy	gas utilities	\$269.59	\$269.59						
13365	AT&T Mobility	r&b cell phone	\$46.82		\$46.82					
13366	Qwest	phone & internet	\$176.80	\$176.80						
13367	Cheryl Goetz	wages	\$157.12	\$157.12						
13368	Terry Carlile	wages	\$954.81		\$954.81					
13369	Zachary Good	wages	\$905.78		\$905.78					
13370	Craig Hilburn	wages	\$312.14		\$312.14					
13371	void	void								
13372	Dennis Lindberg	wages	\$393.49		\$393.49					
13373	Mark Otis	wages	\$389.09		\$389.09					
13374	void	void								
13375	Cathy Stevens	wages	\$1,147.09	\$1,147.09						
13376	MN Child Support	payment	\$13.84		\$13.84					

JANUARY 2009

PRELIMINARY

CLAIMS		TO WHOM	FOR WHAT	AMOUNT	GEN	R & B	ENG.	PARK	CAPITAL	CEM	FIRE
13387	Connexus Energy	electric utilities	\$169.50								\$169.50
13388	Connexus Energy	electric utilities	\$342.85	\$342.85							
13389	Qwest	phone & internet	\$169.48	\$169.48							
13390	Northstar Access	phone	\$69.13								\$69.13
13391	AT&T	fire cell phones	\$99.99								\$99.99
13392	CitEscape	internet	\$39.99								\$39.99
13393	Great Glacier	water cooler rental & water	\$48.29	\$48.29							
13394	Victor Lundeen Co	ctas envelopes	\$130.25	\$130.25							
13395	Greg George Graphics	lettering on new truck	\$225.00		\$225.00						
13396	Hayford Ford	grill cover	\$82.00		\$82.00						
13397	Kennedy & Graven	legal services	\$62.00	\$62.00							
13398	AT&T	r&b cell phone	\$45.62		\$45.62						
13399	Sherburne Co Auditor	proposed tax notices	\$563.75	\$563.75							
13400	Maney International	relay valve	\$121.23	\$121.23							\$121.23
13401	KEEPRS, Inc.	fire clothing	\$3,443.23	\$3,443.23							\$3,443.23
13402	Collins Brothers Towing	towing	\$146.97								\$146.97
13403	Lawson Products	misc. supplies	\$198.61		\$198.61						
13404	Greenway Implement	r&b supplies	\$13.05		\$13.05						
13405	Bogart Pederson	engineering	\$2,097.50				\$2,097.50				
13406	M-R Sign Co.	road signs & posts	\$1,272.04		\$1,272.04						
13407	Small Engine Shop	fuel tank for pressure washer	\$27.96		\$27.96						
13408	St. Cloud Truck	3 air filters	\$93.45		\$93.45						
13409	HSBC Business	northern tool charge	\$67.33		\$67.33						
13410	Jim's Auto Repair	blade springs & flags	\$81.97		\$81.97						
13411	Anderson, Inc.	repair hydraulic hose & weld	\$641.91		\$641.91						
13412	Elite Lock & Key	door & lock repair	\$506.58						\$506.58		
13413	ECM Publishers	newsletter, legals, ads	\$282.46	\$282.46							
13414	CenterPoint Energy	gas utilities	\$91.87								\$91.87
13415	Office Depot	office supplies	\$324.96	\$288.81							\$36.15
13416	Plaided Companies	sand	\$409.89		\$409.89						
13417	U.S. Bank	credit card charges	\$268.48	\$176.62							\$60.00
13418	Neft Auto Supply	supplies	\$24.77		\$24.77						
13419	North Am Salt Co	road salt	\$1,553.77		\$1,553.77						
13420	O'Reilly Automotive	supplies	\$39.87		\$39.87						
13421	Princeton Township	snowplowing	\$300.00		\$300.00						
13422	Diversified Inspections	annual safety inspection	\$994.98		\$994.98						\$994.98

JANUARY 2009

PRELIMINARY

CHECK	TO WHOM	FOR WHAT	AMOUNT	GEN	R & B	ENG.	PARK	CAPITAL	CEM	FIRE
13423	EastCentral Sanitation	garbage service	\$22.82	\$11.41						\$11.41
13424	Eggens Direct	fuel	\$1,630.64		\$1,108.91					\$521.73
13425	Circle 9	fuel	\$76.64		\$43.50					\$33.14
13426	Petty Cash	postage	\$46.80	\$46.80						
13427	Wachovia Securities	fire relief	\$11,143.51							\$11,143.51
13428	Cathy Stevens	mileage	\$108.22	\$108.22						
13429	Dennis Lindberg	dot physical reimbursement	\$87.00		\$87.00					
13430	Zachary Good	dot physical reimbursement	\$87.00		\$87.00					
13431	Lester W. Kriesel	wages	\$232.75	\$232.75						
13432	Lester W. Kriesel	mileage & reimbursement	\$93.55	\$93.55						
13433	Bryan Lawrence	wages (2 months)	\$332.10	\$332.10						
13434	Bryan Lawrence	mileage (2 months)	\$49.14	\$49.14						
13435	Brian Torborg	wages (2 months)	\$446.83							\$446.83
13436	Sherburne Co Auditor	283rd avenue project	\$95,100.23		\$95,100.23					
13437	U.S. Bank	941 tax deposit - december	\$4,079.79	\$1,257.01	\$2,774.02					\$48.76
Auto	MN Dept of Revenue	december tax deposit	\$731.05	\$212.14	\$512.56					\$6.35
13438	Jim Oliver	wages	\$420.97	\$420.97						
13439	Manv's True Value	supplies	\$314.47	\$61.73	\$134.43					\$118.31
13440	U.S. Bank	credit card charges	\$53.93	\$37.13						\$16.80
13441	ECM Publishers	election notice	\$31.00	\$31.00						
13442	EastCentral Sanitation	garbage service	\$23.16	\$11.58						\$11.58
13443	Circle 9	fuel	\$168.63		\$168.63					
13444	O'Reilly Automotive	supplies	\$68.15		\$68.15					
13445	Princeton Vet Clinic	animal impounding	\$85.30	\$85.30						
13446	CenterPoint Energy	gas utilities	\$141.93							\$141.93
13447	CenterPoint Energy	gas utilities	\$571.27	\$571.27						
13448	Paul Vollkommer	wages (3 months)	\$327.43	\$327.43						
13449	Brian Torborg	reimbursements	\$538.25							\$538.25
13450	Custom Creations	engraved plaques	\$47.93							\$47.93
13451	Elk River Ford	vehicle parts	\$22.06							\$22.06
13452	Net Auto Supply	supplies	\$70.54		\$70.54					
13453	Platsted Companies	sand	\$3,029.87		\$3,029.87					
13454	Eggens Direct	fuel	\$3,016.93		\$3,009.11					\$7.82
Auto	PERA	town board contribution	\$140.00	\$140.00						
		totals	\$138,390.62	\$6,094.04	\$111,303.05	\$2,097.50	\$0.00	\$506.58	\$0.00	\$18,389.45