

BALDWIN TOWNSHIP REGULAR MEETING

April 5, 2010

Present – Supervisors Larry Handshoe, Jeff Holm, Jim Oliver, Tom Rush and Jay Swanson.

Call to Order – The April 5, 2010 regular meeting of Baldwin Township was called to order by Chairman Jeff Holm at 7:03 p.m.

Pledge of Allegiance – All present recited the Pledge of Allegiance.

Additions/Corrections to Agenda – Elk Lake Easy Riders is moved from 'c' under New Business to after'd' in Old Business. An addition to New Business under 'I' is Review and Discuss Township Attorney Comments Regarding Fire Department Issues.

Approval of Regular Meeting Agenda With/Without Additions/Corrections – Swanson/Handshoe unanimous to approve regular meeting agenda with additions and corrections.

March 2010 Final Treasurer's Report – The clerk/treasurer reported receipts of \$41,365.05 and disbursements of \$52,175.95, check numbers 14459-14531 and 7 EFT payments leaving a balance of \$544,132.46. The March 2010 final treasurer's report was accepted subject to audit.

April 2010 Preliminary Treasurer's Report – The clerk/treasurer reported receipts of \$7,373.28 and disbursements of \$23,531.05, check numbers 14532-14588 and 3 EFT payments leaving a preliminary balance of \$528,160.06.

Sheriff's Report – Sergeant Frank reported that there were 196 service calls in the month of March. There was discussion regarding ATV laws and enforcement.

Approval of Consent Agenda - Swanson/Handshoe unanimous to approve the Town Board Meeting Minutes of February 16, March 1, March 2, March 11 (3 meetings), March 17 and March 23, 2010

Open Forum for Citizens - Wade Ficek of 97th Street said he still has not heard anything from the sheriff's office concerning the truck noise. Tom Rush will talk to all parties concerned.

OLD BUSINESS:

Fire Department Report – The Fire Department received 10 calls (5 medical, 1 structure fire, 1 CO alarm and 3 grass fires) in the month of March according to Chief Rademacher. Baldwin Fire Department responded to a fire in Princeton Township over the weekend. The Department trained with Princeton on a house burn.

Approve/Disapprove Involvement in Arson Investigation Team – According to Rademacher a few individuals would want to become involved in an arson investigative team with Sherburne County since it would benefit the Baldwin Fire Department. Swanson/Handshoe unanimous to approve involvement in an arson investigation team.

Approve/Disapprove Arson Investigation Team Using Trailer – Rush/Swanson unanimous to table until May.

Approve/Disapprove Fire Department Personnel Ability to Charge at Marv's True Value and Northern Tool – Swanson/Handshoe unanimous to approve Mike Rademacher, Larry Boeke, Robin Fisher and Jim Buell the privilege to charge at Marv's True Value and Northern Tool. Swanson/Handshoe unanimous to approve removing Brian Torborg's name from the charge accounts at Marv's True Value and Northern Tool.

Approve/Disapprove Charitable Gambling License for Elk Lake Riders – Oliver/Handshoe motion to approve with Swanson abstaining and Holm opposed to having the Elk Lake Riders operate charitable gambling at Fairway Shores. Motion carried.

Relief Association Report – Jim Oliver reported the balance of the investment policy statement as of January 2010 is \$245,874.64.

Park Committee Report – Holm is working on getting quotes for the different projects. According to Lester Kriesel a bid from Connexus for buried cable is \$1,800.

Review/Approve 2010 Line Item Budgets for all Funds – After the line item budgets for all funds were reviewed Rush/Handshoe unanimous to approve the disbursement line items. The clerk was instructed to continue working on the receipt line items.

Approve/Disapprove Loitering Policy – Holm/Handshoe unanimous to approve adding a loitering policy to an employee handbook. It was suggested to set a workshop date to work on the employee handbook.

Review Bank Proposals – This item will be placed on the May agenda for approval/disapproval.

Approve/Disapprove Organization List – Oliver/Swanson unanimous to approve the updated organization list.

TABLED ITEMS:

Approve/Disapprove Revised Joint Planning Agreement, Rum River Recreation and Resource Board – Oliver/Handshoe unanimous to approve the revised joint planning agreement with the Rum River Recreation and Resource Board.

NEW BUSINESS:

127th Street Engineering Issues – Ross Perry voiced a concern with the dollars spent on engineering. He has heard that \$7,000 has been spent so far. The clerk reported that \$6,832.50 has been spent on engineering. Perry stated that originally Bogart's drawing was incorrect (drawing dated 7/26/2001). Did Bogart absorb the cost of correcting the drawing? Holm stated that the township requested Bogart to make things right about encroaching on property. The record shows that previous board members made verbal agreements in the past. How do we establish who is at fault in the beginning? Perry stated that he believes Bogart should not be paid as it should go to Bogart's insurance policy. He designed it, he oversaw it and it is incorrect. It was never about having the board spend money in figuring out how to correct the situation. Holm stated that the board set out to justly compensate the individual. It was not the intention of the board to figure out if the drawing was wrong. We asked Bogart to do this work. It is cost prohibitive, at this time, to redo and the board has determined to compensate the individual whose property the road is encroaching on. Swanson stated that he agrees with Perry. \$6,800 to just say we won't pursue. Part of the money was to figure out what we can do and not to correct anything. Perry stated that Bogart still felt that the original drawing was correct. He was supposed to go out and look to see if his interpretation of the road was actually correct. Perry thought it would be compliments of Bogart. Holm stated that the board did have a discussion of his engineering fees with the board of the opinion it was a waste of resources. In Bogart's defense, the board directed the redo's of the plans. However, Perry makes a very good point. Bogart may go back and say that the board approved the work.

City of Princeton EDA Board Questions – Ross Perry questioned Holm on the purpose of Holm serving on the City of Princeton EDA board. Holm replied "economic development, usually in the creation of job opportunities". One of the projects is the neighborhood stabilization grant. Another is TIF for the assisted living facility going in across from the hospital. On Holm's application it asked clearly if he felt any conflicts of interest in which Holm answered "yes, in the case of annexation." Holm would abstain from voting on any annexation issues. Holm stated that he does not think it hurts for the township to have a representative on this board, as it would aid in the clarification and understanding of the city and create good relationships.

Review/Sign MAT Officer List – The board reviewed and signed as necessary.

Approve/Disapprove Newsletter – Handshoe will work with the Deputy Clerk regarding articles for the newsletter.

Establish Yearly Township Goals – The 2009 goals were reviewed. This item is to be added to the workshop agenda.

Approve/Disapprove Payment to Fire Relief Association for Clean-Up Day – Handshoe/Swanson unanimous to approve \$600 to the Fire Relief Association for Clean-Up Day. Oliver abstained. Motion carried.

Approve/Disapprove Princeton Youth Hockey Participation for Clean-Up Day –
Handshoe/Oliver unanimous to approve \$600 to the Princeton Youth Hockey for their participation on Clean-Up Day.

Approve/Disapprove Regular Meeting Date Change for Remainder of Year –
Swanson/Oliver unanimous to approve having one meeting per month effective May 2010. The regular meetings will now be held on the first Monday of the month unless it falls on a holiday.

Approve/Disapprove Maintenance Hours for April 6 – May 15, 2010 –
Swanson/Handshoe unanimous to approve maintenance hours at 30 hours a week for both employees.

Approve/Disapprove Wage Reduction, Insurance & Vacation Request by Maintenance Employee – Swanson/Rush unanimous to table until the April 6, 2010 meeting.

Review Township Attorney Email Regarding Fire Issues – Holm/Rush unanimous to add to the April 6 Baldwin Township regular meeting consent agenda "Approve/Disapprove Baldwin Fire Chief Personnel Request".

ANNOUNCEMENTS:

- Sherburne Historical Society, April 6, 4-6 p.m., input session for new FEMA flood maps
- April 6, 3-4 p.m., live web chat discussing Baldwin featuring town board chair Jeff Holm and Princeton visionary committee member Dave Patten

ANY OTHER BUSINESS: None.

Motion to Approve Bills for Payment Check numbers 14532 – 14588 and 3 EFT payments totaling \$24,984.88 – Swanson/Handshoe unanimous to approve.

Adjournment – Swanson/Handshoe unanimous to adjourn at 10:00 p.m.


Submitted By: (s/) Cathy Stevens
Clerk/Treasurer
Baldwin Township


Approved By: (s/) Jeffrey Holm
Chairman, Board of Supervisors
Baldwin Township

Attendees: Sheryl Wendt, Jesse Ewert, Dennis Lindberg, Lester Kriesel, Wade Ficek, Elaine Philippi, Ross Perry

MARCH 2010

FINAL

CLAIMS										
CHECK	TO WHOM	FOR WHAT	AMOUNT	GEN	R & B	ENG.	PARKS	CAPITAL	CEM	FIRE
14459	Phillip Holland	wages (july-dec)	\$357.37							\$357.37
14460	Tony Fontaine	wages (july-dec)	\$130.19							\$130.19
14461	Subway	hop kick off	\$258.85	\$258.85						
14462	St. Cloud Tech Coll	void	\$0.00							\$0.00
14463	BlueCrossBlueShield	health - march	\$649.50		\$649.50					
14464	Qwest	telephone & internet	\$176.57	\$176.57						
14465	Qwest	telephone & internet	\$211.34							\$211.34
14466	PrincetonAnimalClinic	animal impounding	\$224.45	\$224.45						
14467	Plaistad Companies	salt/sand	\$4,182.19		\$4,182.19					
14468	Petty Cash	postage	\$55.88	\$55.88						
14469	People Bank	coi payment - shop	\$1,414.50					\$1,414.50		
14470	OSI Environmental	disposal	\$70.90		\$70.90					
14471	Office Depot	office supplies	\$236.34	\$236.34						
14472	NorthAm Salt	salt/sand	\$5,320.35		\$5,320.35					
14473	Nefl Auto Supply	supplies	\$32.20		\$32.20					
14474	M-R Sign Co	road signs	\$536.11		\$536.11					
14475	MN Fire Certification	training	\$70.00							\$70.00
14476	MN Child Support	payment	\$383.20		\$383.20					
14477	Med Compass	fit testing	\$42.50							\$42.50
14478	Lester Kriesel	cemetery caretaker	\$50.00					\$50.00		
14479	Lawson Products	supplies	\$19.75		\$19.75					
14480	KemDeWenterViere	2009 audit	\$5,900.00	\$5,900.00						
14481	Kennedy&Graven	legal fees	\$268.06	\$268.06						
14482	Jim Oliver	reimbursement	\$37.16	\$37.16						
14483	IKON Office	copy machine maintenance	\$1,488.99	\$1,488.99						
14484	Granite Electronics	communications	\$293.00							\$293.00
14485	Finken Great Glacier	water cooler & water	\$37.82	\$37.82						
14486	Eggen's Bulk Service	fuel	\$1,169.82		\$1,165.51					\$4.31
14487	ECM Publishers	newsletter, legal notices	\$264.86	\$264.86						
14488	EastCentralSanitation	garbage service	\$46.32	\$23.16						\$23.16
14489	Donald Larsen	janitorial service-january	\$150.00							\$150.00
14490	Connexus Energy	electric utilities	\$586.70	\$586.70						
14491	Connexus Energy	electric utilities	\$209.68							\$209.68
14492	Central Hydraulics	supplies	\$495.00		\$495.00					
14493	CenterPoint Energy	gas utilities	\$734.05	\$734.05						
14494	CenterPoint Energy	gas utilities	\$564.64							\$564.64
14495	CATCO	supplies	\$605.72		\$605.72					

MARCH 2010

FINAL

CHECK	TO WHOM	FOR WHAT	AMOUNT	GEN	R & B	ENG.	PARKS	CAPITAL	CEM	FIRE
14496	AT&T Mobility	cell phones	\$122.23							\$122.23
14497	void	void								
14498	Bogart Pederson	engineering fees	\$7,195.00			\$7,195.00				
14499	Billings Service	supplies	\$238.75		\$238.75					
14500	void	void								
14501	Boyer Trucks	supplies	\$274.30		\$274.30					
Auto	EFTPS	941 tax deposit - february	\$4,057.94	\$809.80	\$1,484.88					\$1,763.26
Auto	MN Dept of Revenue	february tax deposit	\$383.53	\$128.86	\$254.67					
14502	St. Cloud Tech Coll	void	\$0.00							\$0.00
14503	Jay Swanson	wages	\$277.05	\$277.05						
14504	Jim Oliver	wages	\$514.52	\$514.52						
14505	Bryan Lawrence	wages	\$327.42	\$327.42						
14506	Jeff Holm	wages	\$458.39	\$458.39						
14507	Larry Handshoe	wages	\$451.48	\$451.48						
14508	Jeremy Baty	wages (july-dec)	\$312.57							\$312.57
Auto	PERA	town board contribution	\$189.00	\$189.00						
14509	Bryan Lawrence	mileage	\$18.00	\$18.00						
14510	Jeff Holm	mileage	\$12.00	\$12.00						
14511	Larry Handshoe	mileage	\$6.00	\$6.00						
14512	U.S. Bank	credit card charges	\$572.72		\$572.72					
14513	Brand Mfg.	snowplow parts & weld suppl	\$1,046.53		\$1,046.53					
14514	St. Cloud Truck	supplies	\$237.28		\$237.28					
14515	Marns True Value	supplies	\$133.60	\$25.38	\$16.02					\$92.20
14516	Scott Case	wages (july-dec)	\$102.00							\$102.00
14517	Donald Larsen	janitorial service-february	\$120.00							\$120.00
14518	ECM Publishers	legal notice	\$50.60	\$50.60						
14519	CATCO	supplies	\$321.96		\$321.96					
14520	BlueCrossBlueShield	health - april	\$649.50		\$649.50					
14521	Office Depot	office supplies	\$192.29	\$192.29						
Auto	MN Dept of Revenue	fuel tax - january	\$81.03		\$81.03					
Auto	MN Dept of Revenue	fuel tax - february	\$181.57		\$181.57					
14522	Cathy Stevens	wages	\$1,266.48	\$1,266.48						
14523	Zachary Good	wages	\$332.97		\$332.97					
14524	Cheryl Dobson	wages	\$96.13	\$96.13						
14525	Terry Carlie	wages	\$612.44		\$612.44					
14526	MN Child Support	payment	\$383.20		\$383.20					
Auto	PERA	employee contribution	\$487.16	\$234.27	\$252.89					
14527	Terry Carlie	wages	\$547.06		\$547.06					
14528	Cheryl Dobson	wages	\$132.58	\$132.58						

APRIL 2010

PRELIMINARY

CHECK	TO WHOM	FOR WHAT	AMOUNT	GEN	R & B	ENG.	PARKS	CAPITAL	CEM	FIRE
14532	AT&T Mobility	r&b cell phone (2 months)	\$94.00		\$94.00					
14533	AT&T Mobility	fire cell phone	\$119.02							\$119.02
14534	Auto Value	fire vehicle parts	\$35.75							\$35.75
14535	Bogart Pederson	engineering fees	\$750.00			\$750.00				
14536	Carlson Tractor	supplies	\$505.82		\$505.82					
14537	Cathy Stevens	mat short course regis(2)	\$90.00	\$90.00						
14538	CenterPoint Energy	gas utilities	\$432.75							\$432.75
14539	CenterPoint Energy	gas utilities	\$994.24	\$994.24						
14540	Connexus Energy	electric utilities	\$157.66							\$157.66
14541	Connexus Energy	park electric hook up	\$1,843.71				\$1,843.71			
14542	Connexus Energy	electric utilities	\$455.93	\$455.93						
14543	Constance Cichy	election judge	\$120.00	\$120.00						
14544	EastCentralSanitation	garbage service	\$46.33	\$23.17						\$23.16
14545	ECM Publishers	notices, legal notices	\$221.40	\$221.40						
14546	Eggen's Bulk Service	fuel	\$2,269.34		\$2,269.34					
14547	Finken Great Glacier	water cooler & water	\$35.82	\$35.82						
14548	Herc-U-Lift	shop supplies	\$42.15		\$42.15					
14549	Keeps, Inc.	clothing	\$96.58							\$96.58
14550	Kelly Clark	gopher (24 pair)	\$48.00	\$48.00						
14551	Kennedy&Graven	legal fees	\$93.00	\$93.00						
14552	Kimberly Good	election judge	\$162.00	\$162.00						
14553	Lester W. Kriese	cemetery caretaker	\$50.00						\$50.00	
14554	Marvs True Value	supplies	\$272.18	\$57.86	\$134.01					\$90.31
14555	Medics Training	training	\$1,000.00							\$1,000.00
14556	MAT	training	\$170.00	\$170.00						
14557	MN Child Support	payment	\$383.20		\$383.20					
14558	M-R Sign Co.	signs	\$65.69		\$65.69					
14559	Nancy Donweiler	election judge	\$136.00	\$136.00						
14560	Nef Auto Supply	supplies	\$146.78		\$146.78					
14561	Office Depot	office supplies	\$121.79	\$121.79						
14562	Pety Cash	postage, cleanupday	\$188.00	\$188.00						
14563	Plaistad Co.	salt/sand	\$3,243.40		\$3,243.40					
14564	PrincetonAnimalClinic	animal impounding	\$277.89	\$277.89						
14565	Qwest	phone&internet(2 months)	\$344.72	\$344.72						
14566	Qwest	phone&internet(2 months)	\$422.73							\$422.73
14567	Rays Auto Body	supplies	\$42.00		\$42.00					
14568	Sharon Matz	election judge	\$120.00	\$120.00						

CHECK	TO WHOM	FOR WHAT	AMOUNT	GEN	R & B	ENG.	PARKS	CAPITAL	CEM	FIRE
14569	SherbCo Auditor	election supplies	\$213.46	\$213.46						
14570	StCloudOverheadDoor	supplies	\$98.33					\$98.33		
14571	Thomas Rush	mileage & reimbursement	\$152.50	\$152.50						
14572	U.S. Bank	credit card charges	\$290.23							\$290.23
14573	Zep Sales	town hall supplies	\$128.62	\$128.62						
Auto	EFTPS	941 tax deposit - march	\$1,856.46	\$984.47	\$772.25					\$99.74
Auto	MN Dept of Revenue	march tax deposit	\$287.31	\$164.49	\$122.82					
14574	Terry Carlile	wages	\$559.19		\$559.19					
14575	Cheryl Dobson	wages	\$137.42	\$137.42						
14576	Zachary Good	wages	\$317.90		\$317.90					
14577	Cathy Stevens	wages	\$1,238.34	\$1,238.34						
14578	Brian Torborg	wages	\$288.00							\$288.00
Auto	PERA	employee contribution	\$476.12	\$236.25	\$239.87					
14579	Larry Handshoe	wages	\$558.64	\$558.64						
14580	Bryan Lawrence	wages	\$187.10	\$187.10						
14581	Thomas Rush	wages	\$234.55	\$234.55						
14582	Donald Larsen	janitorial service - march	\$120.00							\$120.00
14583	Essig Construction	road grading	\$780.00		\$780.00					
14584	Larry Handshoe	mileage	\$9.00	\$9.00						
14585	Jeffrey Holm	wages	\$696.88	\$696.88						
14586	Jim Oliver	wages	\$432.20	\$432.20						
14587	Jim Oliver	mileage	\$75.00	\$75.00						
14588	Jeffrey Holm	mileage & reimbursement	\$249.75	\$249.75						
		totals	\$24,984.88	\$9,358.49	\$9,718.42	\$750.00	\$1,843.71	\$98.33	\$50.00	\$3,165.93