

## BALDWIN TOWNSHIP SPECIAL MEETING

December 18, 2008

**Present** – Supervisors Jeff Holm, Lester Kriesel, Bryan Lawrence, Jim Oliver and Paul Vollkommer.

**Call to Order** – The December 18, 2008 Baldwin Township Special Meeting was called to order by Chairman Bryan Lawrence at 7:02 p.m.

**Pledge of Allegiance** – All present recited the Pledge of Allegiance.

**Incorporation/Annexation Committee Presentation** – Chairman Lawrence thanked everyone for attending, and stated that this special meeting would be an open forum type of meeting.

The incorporation/annexation committee members present were Jay Swanson, Duane Nelson, Elaine Philippi, Dale Nordby and Patricia Skarohlid.

The meeting was turned over to Dale Nordby who reviewed an outline as follows:

Thursday, December 18, 2008

Baldwin Township Annexation/Incorporation Committee

First meeting 7/10/08

11 members plus 2 board members

Goal: Determine if annexation or incorporation is the best option for the township and make a recommendation to the Board on committee finds.

### Options Considered

1. Remain a township
2. Incorporate
3. Orderly annexation of township
4. Consolidation

### Materials reviewed

1. Baldwin Township
  - a. Board meeting 6/3/08  
Special workshop meeting 5/29/08
  - b. Visioning Session 2/04/06
  - c. Annexation Workshop June 12, 2004
  - d. Preliminary report on incorporation by Troy Gilchrist

2. News reports
  - Nowthen's lack of police....Star Tribune 11/05/08
  - City could receive \$796,000....Union-Eagle 12/04/08
3. Elly Rittenour report

#### Hands on Case Studies

1. Columbus
2. Scandia
3. Rogers

#### Meetings with Government Officials

1. City of Princeton, Jay Blake
2. County of Sherburne, Sue Richards
3. State of Minnesota, Christine Scotillo

#### Conclusions

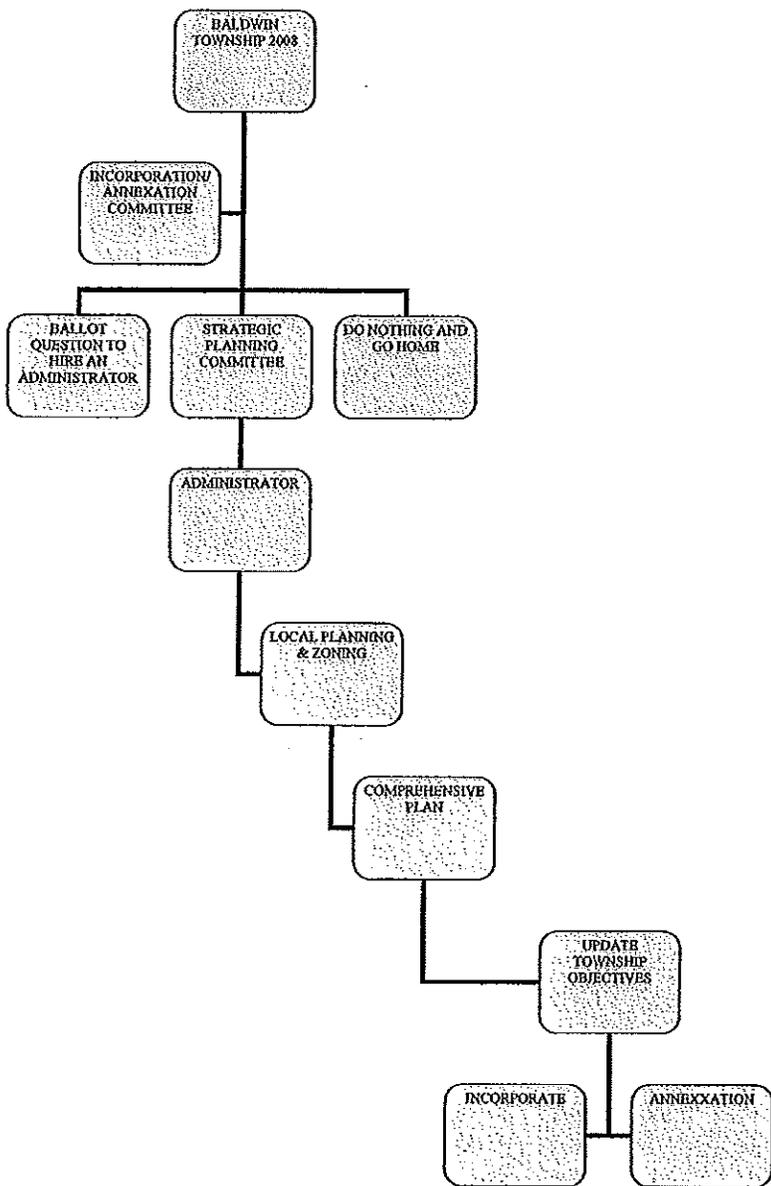
1. Baldwin Township is not in a position to incorporate as it is.
2. Cooperation between Baldwin and Princeton is just as important to Baldwin as it is to Princeton. (If Baldwin can't agree with Princeton, it's future may be decided by a judge with preference to Princeton because they are more prepared than Baldwin.)
3. Managing the township's affairs is in need of professional help.
4. A long term plan, with a budget and options needs to be established as soon as possible.
5. If incorporation is the goal, the ability to govern effectively and provide services must be proven.
6. A joint effort by Baldwin and Princeton to build and attract a meaningful industrial/business tax base is much more likely than competing with each other.

#### ACTION NEEDED

**FIX UP WHAT EXISTS, TRY TO COME TO AN AGREEMENT WITH PRINCETON AND BE PREPARED FOR ANNEXATION/INCORPORATION HEARINGS AND PROCEDURES.**

1. Draft a plan to preempt a possible petition
2. Press forward with an agreement with Princeton
3. Draft a long term plan with a budget and options.
4. Educate the public and collect significant opinion.
5. Include budget items to establish a contingency fund and allowance for professional help.
6. Form committees with funding and authority to support the plan.

The flow chart was reviewed:



BALDWIN TOWNSHIP INCORPORATION/ANNEXATION COMMITTEE 2008

TOWNSHIP NEEDS	INCORPORATE	ANNEXATION	TOWNSHIP
ADMINISTRATOR FT/PT	X	X	X
COMPREHENSIVE PLAN	X	X	X
LOCAL PLANNING & ZONING	X		X
CONTINGENCY FUND	X	X	X
PLANNING PROFESSIONAL FT/PT	X	X	X
OTHER PROFESSIONAL SERVICES	X	X	X
ADDITIONAL POLICE PROTECTION	X	X	X
RESEARCH BUDGET	X	X	
COMMUNITY SURVEY	X	X	
INCORPORATION LEGAL FEES	X	X	X
LITIGATION FEES	X		X
MSA GAS TAX FOR ROAD & BRIDGE	X	X	
TAX STUDY	X	X	X
ECONOMIC DEVELOPMENT	X		X
HOUSING & REDEVELOPMENT AUTHORITY	X		X
PUBLIC UTILITIES SEWER & WATER	X	X	X

Vollkommer moved, with Lawrence interrupting by saying that no motions can be made at this meeting although an item can be put on the January agenda.

For the January 2009 agenda, a meeting will be scheduled for the committee to work on the survey, information and reasons given for voting for an administrator.

Thank you to all committee members.

**Adjourn** – Oliver/Vollkommer unanimous to adjourn at 9:16 p.m.



Submitted By: (s/) Cathy Stevens  
Clerk/Treasurer  
Baldwin Township



Approved By: (s/) Bryan Lawrence  
Chairman, Board of Supervisors  
Baldwin Township

Attendees: Steve Wetrosky, Jesse Ewert, Sue Hix, Julius Dorweiler, Michelle Ashe, J. Rademacher, John Rust, Jay Swanson, Duane Nelson, Elaine Philippi, Dale Nordby, Patricia Skarohlid, Andy Schreder