

BALDWIN TOWNSHIP REGULAR MEETING

May 15, 2012

Present – Supervisors Jay Swanson, Kimberly Good, Larry Handshoe, Tom Rush and Randy Atwood.

Call to Order – The May 15, 2012 regular meeting of Baldwin Township was called to order by Chairman Jay Swanson at 7:00 p.m.

Pledge of Allegiance – All present recited the Pledge of Allegiance.

Additions/Corrections to Agenda - Add under New Business:

- Approve/Disapprove Letter to County Reminder of 2nd Driveway Permitting Requirement
- Approve/Disapprove Letter to Resident Regarding 2nd Driveway Permitting Requirement
- Discuss Clean Up Day and Other Sports Teams
- Discuss GTS Training along with Approve/Disapprove GTS Training for Planning Commission, June 7th, Eagan.

Approval of Regular Meeting Agenda With/Without Additions/Corrections – Handshoe/Good unanimous to approve regular meeting agenda with additions and without corrections.

May 2012 Final Treasurer's Report – The clerk reported receipts of \$1,105.79 and disbursements of \$21,700.61, check numbers 16482 through 16513 and 3 EFT payments leaving a balance of \$392,130.26.

Approval of Consent Agenda – Handshoe/Atwood unanimous to approve the Town Board Meeting Minutes of May 7, 2012.

Open Forum for Citizens – Richard Harris, 281st Avenue pointed out corrections in both the April 30th and May 7th meeting minutes.

Verna Jenson and Dan Ciskovsky, both of 123rd Street, voiced their opinion that they are not in favor of changing zoning in the Freiheit Addition from residential to commercial.

Chuck Nagle, 131st Street asked if the rezoning request should be given to the planning commission, and commented that the joint meeting with the City of Princeton and Baldwin was not on the agenda.

Jan Vigen, 317th Avenue also voiced her opposition to the zoning from residential to commercial.

Conditional & Interim Use Permits: None.

Plats: None.

Variances: None.

OLD BUSINESS:

County Planning & Zoning Report – Bryan Lawrence was not present.

Approve/Disapprove Letter of Support to County – After a lengthy discussion it was agreed that all zoning issues should stay at the county level, therefore Good/Handshoe unanimous to disapprove letter of support to the county regarding Freiheit Addition for Jeff Dotseth.

Planning Commission Members Oath of Office – At 7:21 p.m., the clerk administered the planning commission members' oath of office to Eleanor Rittenour, Peggy Patten, Richard Harris, Ross Perry, Scott Case and Terry Carlile. The first Baldwin Township Planning Commission meeting will be held June 14, 2012 at 7:00 p.m. The township will send the member sot GTS training on June 7th in Eagan. Available members are: Richard Harris, Ross Perry, Eleanor Rittenour, Terry Carlile and Peggy Patten. Baldwin Deputy Clerk will be responsible for taking planning commission meeting minutes.

Approve/Disapprove Notice of Award, Rain Garden, West Branch Construction – With Sherburne County Soil and Water paying 75% of the cost of the Rain Garden, Handshoe/Good unanimous to approve Notice of Award of the Rain Garden to West Branch Construction.

Approve/Disapprove Notice of Award, 136th & 120th Street, Helmin Construction – Good/Atwood unanimous to approve Notice of Award for 136th and 120th Streets to Helmin Construction.

Approve/Disapprove Notice of Award, Sandy Lake Road Improvements, Helmin Construction – Good/Rush unanimous to approve Notice of Award for the Sandy Lake Road improvements to Helmin Construction.

Approve/Disapprove Revised Exhibit A from Bridget Chard – Good/Handshoe unanimous to approve with modification to Exhibit A, the “Less Survey Monkey” math.

TABLED ITEMS: None.

NEW BUSINESS:

Approve/Disapprove 1-Year Renewal for Access to Sherburne County Assessment Data – Good/Atwood unanimous to approve the 1-year renewal for access to Sherburne County Assessment Data.

Approve/Disapprove Attendance at MAT Summer Short Course, June 18th, St. Cloud – Handshoe/Atwood unanimous to approve attendance at the MAT Summer Short Course being held June 18th in St. Cloud. Handshoe and Rush are unable to attend.

Approve/Disapprove GTS Training for Planning Commission June 7th, Eagan –
Good/Rush unanimous to approve GTS training for the Planning Commission members on June 7th in Eagan. The township will pay for mileage.

Review Line Items That Are Over Budget – The Town Board reviewed the May 2012 line items that were over budget.

Approve/Disapprove Deputy Clerk Vacation July 11-July 31 – Swanson/Atwood unanimous to approve the deputy clerk vacation from July 11 to July 31.

Approve/Disapprove Clerk Vacation June 11-13 and June 22 – Good/Handshoe unanimous to approve the clerk's vacation for June 11 through June 13 and June 22.

Approve/Disapprove Letter to County Regarding 2nd Driveway Permitting Requirement
Good/Handshoe unanimous to approve a letter to the County regarding a 2nd Driveway permitting requirement.

Approve/Disapprove Letter to Resident Regarding 2nd Driveway Permitting Requirement – Good/Handshoe unanimous to approve sending a letter to the resident regarding the 2nd driveway permitting requirement. There is a permitting process that needs to be followed along with a fee of \$150.

Discuss Clean Up Day and Sports Teams – There was a question on why the Princeton Youth Hockey has always been approached to help with Clean Up Day when there are other sports teams available. Add to the June agenda Approve/Disapprove Rotating Teams.

Announcements:

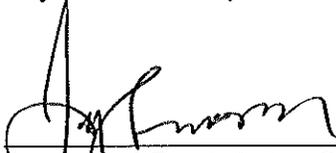
- Office Closed Monday, May 28, 2012 for Memorial Day

Any Other Business: None.

Motion to Approve Bills for Payment – Handshoe/Good unanimous to approve check numbers 16482 through 16497 and 16499 through 16513 and 3 EFT payments totaling \$21,700.61. Check number 16498 for Fairview in the amount of \$221.00 was withheld.

Adjournment – Handshoe/Rush unanimous to adjourn at 8:43 p.m.


Submitted By: (s/) Cathy Stevens
Clerk/Treasurer
Baldwin Township


Approved By: (s/) Jay Swanson
Chairman, Board of Supervisors
Baldwin Township

Attendees: Elaine Byker, Carol Swanson, Scott Case, Rich Harris, Elaine Philippi, Jan Vigen, Chuck Nagle, Dan Ciskovsky, Terry Carlile, Peggy Patten, Ross Perry, Eleanor Rittenour

MAY 2012

PRELIMINARY

CHECK	TO WHOM	FOR WHAT	AMOUNT	GEN	R & B	ENG.	PARKS	DEBT SERVICE	CEM	FIRE
16479	James Buell	wages	[REDACTED]							
16480	Thomas Rush	wages	[REDACTED]							
EFT PERA		town board contribution	\$169.00	\$169.00						
16481	Thomas Rush	mileage	\$6.67	\$6.67						
EFT MN Dept of Revenue		april withholding tax	\$512.60	\$380.27	\$130.70					\$1.63
EFT EFTPS		april withholding tax	\$2,593.59	\$1,890.86	\$658.83					\$43.90
16482	Terry Carlile	wages	[REDACTED]							
16483	Cheryl Dobson	wages	[REDACTED]							
16484	Kristopher Macko	wages	[REDACTED]							
16485	Cathy Stevens	wages	[REDACTED]							
EFT PERA		employee contribution	\$345.38	\$345.38						
16486	Ancom Communication	communications	\$2,525.00							\$2,525.00
16487	AT&T Capital	ipad lease	\$173.84	\$173.84						
16488	Central Hydraulics	vehicle parts	\$174.52							\$174.52
16489	Cheryl Dobson	reimbursement	\$613.14	\$613.14						
16490	Circle 9	fuel	\$283.60							\$283.60
16491	Donald Larsen	janitorial - 2 months	\$270.00							\$270.00
16492	East Central Sanitat	garbage service	\$39.00	\$19.50						\$19.50
16493	ECM Publishers	notices, legal notices	\$622.12	\$622.12						
16494	Eggens Bulk Service	fuel	\$1,953.00		\$1,068.79					\$884.21
16495	Election Systems	voting equipment maintenance	\$896.12	\$896.12						
16496	Emergency Apparatu	vehicle repair	\$697.81							\$697.81
16497	Essig Construction	road grading	\$1,824.00		\$1,824.00					
16498	Fairview Health	firefighter	\$221.00							\$221.00
16499	Gary Taylor	reimbursement	\$50.00							\$50.00
16500	Hennepin Tech College	training	\$1,500.00							\$1,500.00
16501	James Oliver	reimbursement	\$75.00							\$75.00
16502	Jonathan Kersten	gopher - 53 pair	\$106.00	\$106.00						
16503	Lyle Signs	road sign	\$44.35		\$44.35					
16504	Marvs True Value	supplies	\$186.82							\$186.82
16505	Metro Fire	fire clothing	\$344.28							\$344.28
16506	Minutemen Press	newsletter	\$282.90	\$282.90						
16507	Neft Auto Supply	supplies	\$26.18		\$26.18					
16508	Petty Cash	postage	\$99.70	\$99.70						
16509	Ricoh USA	copy machine maintenance	\$652.06	\$652.06						
16510	St. Cloud Tech College	training	\$700.00							\$700.00
16511	Timmer Implement	supplies	\$177.94		\$177.94					
16512	U.S. Bank	tools	\$820.40							\$820.40
16513	Michael Rademacher	wages	[REDACTED]							

