

**BALDWIN TOWNSHIP  
CLOSED EMPLOYEE PERFORMANCE REVIEW MEETINGS**

Notice is hereby given that the Town Board of Baldwin Township, Sherburne County, Minnesota, will holding special meetings on Tuesday, June 5, 2012, at 7:00 p.m., 7:15 p.m., and 7:30 p.m., at the Baldwin Town Hall to conduct closed sessions as required by Minnesota State Statute § 13D.05, subdivision 3(a) to evaluate the performance of an individual(s) who are subject to the board's authority. The person(s) subject to the closed session has the option to request that it be open to the public. The Town Board may also open the meeting after the closed session in order to take action if it determines it may be warranted.

Dated this 31<sup>st</sup> day of May, 2012. Posted on May 31, 2012.

**Present** – Supervisors Jay Swanson, Kimberly Good, Larry Handshoe, Randy Atwood and Fire Chief Michael Rademacher. Supervisor Tom Rush was absent.

**Call to Order** – The June 5, 2012 special closed employee performance review meetings were called to order by Chairman Jay Swanson at 7:02 p.m.

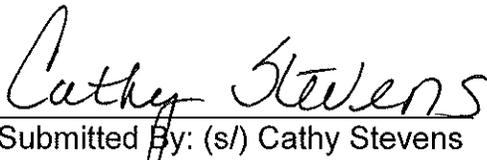
**Pledge of Allegiance** – All present recited the Pledge of Allegiance.

**Motion to Close Meeting Per MN State Statute § 13D.05, subdivision 3(a)** – The meeting may be opened at the request of the employee or may be opened by the Town Board to take further action if warranted.

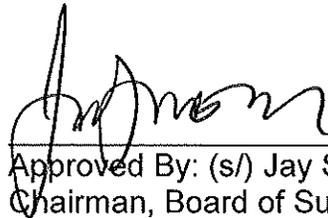
Handshoe/Atwood unanimous to close meeting per MN State Statute § 13D.05, subdivision 3(a) at Rademacher's request.

Atwood/Good unanimous to reopen meeting at 7:47 p.m.

It was unanimous to leave Rademacher as the Baldwin fire chief. There was discussion that at the mid-June meeting to change 'medical evaluations' to 'pre-employment physicals' on the medical code of the billings. There was also discussion regarding having a log for the fire department vehicle.



Submitted By: (s/) Cathy Stevens  
Clerk/Treasurer  
Baldwin Township



Approved By: (s/) Jay Swanson  
Chairman, Board of Supervisors  
Baldwin Township

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Dated this 31<sup>st</sup> day of May, 2012. Posted on May 31, 2012.

**Present** – Supervisors Jay Swanson, Kimberly Good, Larry Handshoe, Randy Atwood and Deputy Clerk Cheryl Goetz Dobson. Supervisor Tom Rush was absent.

**Call to Order** – The June 5, 2012 special closed employee performance review meetings were called to order by Chairman Jay Swanson at 7:53 p.m.

**Motion to Close Meeting Per MN State Statute § 13D.05, subdivision 3(a)** – The meeting may be opened at the request of the employee or may be opened by the Town Board to take further action if warranted.

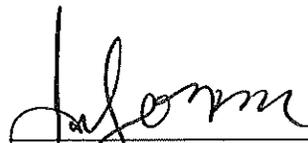
Good/Handshoe unanimous to close meeting at 7:53 p.m. per MN State Statute § 13D.05, subdivision 3(a) at Goetz Dobson's request.

Good/Handshoe unanimous to reopen meeting at 8:34 p.m.

Swanson/Handshoe unanimous to grant Dobson a 3% cost of living raise effective June 6, 2012.



Submitted By: (s/) Cathy Stevens  
Clerk/Treasurer  
Baldwin Township



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Chairman, Board of Supervisors  
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Dated this 31<sup>st</sup> day of May, 2012. Posted on May 31, 2012.

**Present** – Supervisors Jay Swanson, Kimberly Good, Larry Handshoe, Randy Atwood and Clerk/Treasurer Cathy Stevens. Supervisor Tom Rush was absent.

**Call to Order** – The June 5, 2012 special closed employee performance review meetings were called to order by Chairman Jay Swanson at 8:37 p.m.

**Motion to Close Meeting Per MN State Statute § 13D.05, subdivision 3(a)** – The meeting may be opened at the request of the employee or may be opened by the Town Board to take further action if warranted.

Handshoe/Good unanimous to close meeting at 8:37 p.m. per MN State Statute § 13D.05, subdivision 3(a) at Stevens' request.

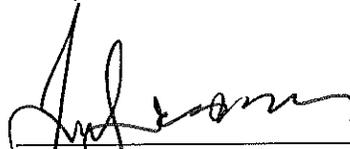
Good/Atwood unanimous to open meeting at 9:07 p.m.

Good/Atwood unanimous to grant Stevens a 3% cost of living raise effective June 6, 2012.

**Adjourn** – Handshoe/Good unanimous to adjourn at 9:08 p.m.



Submitted By: (s/) Cathy Stevens  
Clerk/Treasurer  
Baldwin Township



Approved By: (s/) Jay Swanson  
Chairman, Board of Supervisors  
Baldwin Township