

BALDWIN TOWNSHIP REGULAR MEETING

January 6, 2014

Present - Supervisors Jay Swanson, Kimberly Good, Larry Handshoe, Tom Rush and Randy Atwood.

Call to Order – The January 6, 2014 regular meeting of Baldwin Township was called to order by Chairman Jay Swanson at 7:02 p.m.

Pledge of Allegiance – All present recited the Pledge of Allegiance.

Additions/Corrections to Agenda –

- Add 'Approve/Disapprove Authorization of Purchasing for Captains at Marv's True Value and Napa Auto Parts' under Fire Department Report
- Under New Business add 'Discuss Snowplow Repairs'
- Under New Business change 'Vacating Drainage Easement' to 'Approve/Disapprove Digging Pond, Kingsman Addition'.

Approval of Regular Meeting Agenda With/Without Additions/Corrections – Handshoe/Good unanimous to approve the regular meeting agenda with additions and correction.

Treasurer's Report:

December 2013 Final Treasurer's Report – The clerk reported receipts of \$464,329.19 and disbursements of \$248,709.61, check numbers 17943 through 18026 and 8 EFT payments leaving an unaudited balance of \$604,079.31.

January 2014 Preliminary Treasurer's Report – The clerk reported receipts of \$0 and disbursements of \$29,997.96, check numbers 18027 through 18067 and 2 EFT payments leaving an unaudited balance of \$576,657.60.

Sheriff's Report - Officer Wilson reported there were 158 calls for service in the month of December.

Fire Department Report – Chief Rademacher reported there were 28 calls for service in the month of December. The total calls for the year is 232; up from the previous year. There was discussion regarding the CO calls. Rademacher also reported there are two firefighters retiring from the department.

Approve/Disapprove Authorization of Purchasing for Captains at Marv's True Value and Napa Auto Parts – Good/Handshoe unanimous to approve adding Brian Torborg, Justin Suckut and Jim Buell to the authorized purchasing list for Marv's True Value and Napa Auto Parts along with Auto Value. Travis Carlson and Gary Taylor will be removed from the list.

An ongoing issue is pipes freezing in the bathroom walls. It was discussed to cut out the sheetrock to investigate the cause. There was also discussion regarding space heaters and keeping the heat up in the day room.

Approval of Consent Agenda – Rush/Handshoe unanimous to approve the Town Board Meeting Minutes of December 17, 2013.

Open Forum for Citizens – None.

CONDITIONAL & INTERIM USE PERMITS: None.

PLATS: None.

VARIANCES: None.

OLD BUSINESS:

PAVC Update – No report. Taken off the agenda.

Park Committee Report – Tom Rush reported there was no meeting in the month of December. The next meeting will be January 16, 2014 at 7:00 p.m. Swanson reported that the cookies for the boardwalk are on order at Marv's True Value. Maintenance employees need to determine if, in fact, we have 48 4x4's, 8 feet long. If the list is correct we need 140.

TCI Baldwin Volunteer Corps Update – There was no December meeting. The next meeting is January 13, 2014.

Joint Committee with City of Princeton Status – Swanson said the last he heard the City of Princeton talked about the agreement at a workshop in the beginning of January. The township attorneys are scheduled to meet at Swanson's office on the 13th of January.

TABLED ITEMS:

Approve/Disapprove 2013 Audit Company – Rush/Handshoe unanimous to approve KBP & Co., Ltd.

Approve/Disapprove Letter to Elk Point Resident – Swanson stated that the township engineer talked to the former employee regarding paying an extra \$900 and it is not true. The property stakes are in the right place per the township engineer's opinion and the propane tank is in the road right of way. Swanson provided a draft letter addressed to the resident. Rush stated that the issue be tabled and get the township engineer involved. Atwood agreed stating that the lot markers should be verified. If the property is surveyed the property owner should be paying for it. Swanson suggested that the township attorney draft an encroachment agreement at

their cost. Good questioned such an agreement to be able to park on that side of the road. Swanson stated that if the property owners don't agree with all of it then they have to move their stuff. Handshoe stated that he does not think they should be parking there at all. Good/Rush motion to send it out. Atwood questioned if this would create a precedent for another place that wants to park cars in the road right of way. Good stated that, based on what Atwood said there should be no encroachment agreement. Atwood stated that if Couri & Ruppe see this then they may not want to send it. Swanson stated that an encroachment agreement is not for everybody and could even be a resolution. Good rescinded her motion. Swanson stated that the letter should say to get everything off the road now, survey it, and talk about the fence and parking and clean up the whole area. Rush motioned to table until January 21st and have Supervisor Good write the letter. Swanson stated that the road was asphalted by the township and the resident claims \$900 was paid by her. 20 years later the neighbor complained and we will run them out of there. Rush stated he thought that the main concern was snowplow issues. Swanson stated that they are taking on a great portion of the risk. Tell them that the propane tank has to go and the stored car must be moved. If they want to continue to park cars there then sign the encroachment agreement. Good stated that every road in the town has no parking from November-April for snowplowing purposes. But anyone can park there as it is road right-of-way. Swanson stated that an encroachment agreement does not mean everyone else can park their too. Good stated that it should be public parking. Atwood questioned if it would apply to a vehicle that could be moved daily. Swanson suggested talking to Couri & Ruppe first. Handshoe stated that there should be no parking there in the winter. Good stated that it is a public road and anyone should be able to park there but no winter parking. The issue will be brought forward to Couri & Ruppe and the lunch meeting on the 13th of January for their opinion. Atwood seconded the motion. The issue will be brought back to the January 21st agenda. Upon voice vote, motion carried.

Discuss/Approve/Disapprove Cell Tower Lease

* **Schedule Meeting with Attorney Regarding Cell Tower Lease** – The meeting with the attorney will be January 22, 2014 at 7:00 p.m.

NEW BUSINESS:

Approve/Disapprove Vacating Drainage Easement (Changed to Approve/Disapprove Digging a Pond in Kingsman Addition) – Good/Handshoe unanimous to approve digging a pond for the Kevin Carlson property located at 30513 119th Street as long as the county has given their approval.

Approve/Disapprove Resolution 14-01; Resolution Establishing an Absentee Ballot Board – Rush/Handshoe unanimous to approve Resolution 14-01; Resolution Establishing an Absentee Ballot Board.

Schedule 2015 Budget Workshop – Scheduled for February 11, 2014 at 7:00 p.m.

Approve/Disapprove 2014 Planning Commission Meeting Schedule – Good/Rush unanimous to approve the 2014 Planning Commission meeting schedule.

Approve/Disapprove Requiring Animal Chipping When Impounded – Swanson/Atwood unanimous to disapprove requiring animals to be chipped when impounded.

Approve/Disapprove Local Board of Appeal & Equalization Date of April 15th, 3:00 pm – Good/Handshoe unanimous to approve the Local Board of Appeal & Equalization date of April 15, 2014 at 3:00 p.m.

Discuss Snowplow Repairs – Good stated that \$12,000 was spent on truck repairs just last year on the three larger trucks. Truck #3 the hydraulics are toast. No one wants to quote. Rush questioned if there was a warranty on the previous repairs. Good stated the truck can't be used at all now. The truck can't be worth \$7,000. Is it worth repairing? There is an overheating issue on one and electrical issue on another. Handshoe stated that the hose blew on the sander. Swanson stated he can fix it but can't guarantee what it will cost. Good stated that it is currently at a repair shop waiting for a quote. Handshoe stated \$4,000-\$5,000 was just spent. Rush suggested obtaining an estimate and see what the value of the truck is. At the Annual Meeting this should be added for capital asset and also discussed at the February 11th budget meeting. Good questioned if the township should lease to own or contract it out. Which way do we go? Swanson stated that he wished it was 'Approve/Disapprove'. Swanson stated that a new truck would cost about \$185,000. Are we going to continue to buy trucks that large when the building does not warrant that size? If it was "Approve/Disapprove" then it would allow for that truck to be fixed. We have a piece of equipment that is worth everything to us and it needs to be fixed. It is worthless as it is. The issue will be placed on the January 21st agenda and Swanson will also look at it. The clerk will check with the MAT attorney to determine if, in fact, just a resolution will suffice for the work performed.

Announcements:

- Town Board Workshop, Tuesday, January 14th, 7:00 p.m.
- Sherburne County Association of Townships Meeting, Wednesday, January 15th, 6: 30 p.m., Big Lake Township
- Office Closed Monday, January 20th for Martin Luther King Day
- Last Day for Filing for Township Supervisor Position, January 14th 5:00 p.m.

Any Other Business:

Motion to Approve Bills for Payment – Handshoe/Atwood unanimous to approve for payment check numbers 18027 through 18067 and 2 EFT payments totaling \$29,997.96.

Adjournment – Handshoe/Rush unanimous to adjourn at 9:10 p.m.

Cathy Stevens

Submitted By: (s) Cathy Stevens
Clerk/Treasurer
Baldwin Township

Jay Swanson

Approved By: (s) Jay Swanson
Chairman, Board of Supervisors
Baldwin Township

1-21-2014
Date

Attendees: Audrey Misiura, Emily Misiura, Mike Rademacher