

## **BALDWIN TOWNSHIP ANNUAL MEETING**

### **March 12, 2019**

Baldwin Township Deputy Clerk Cheryl Goetz Dobson called the 2019 Annual Meeting for the Town of Baldwin to order at 8:01 p.m. All citizens present recited the Pledge of Allegiance. The deputy clerk accepted nominations for moderator. Kimberly Good motioned to nominate Bryan Lawrence; seconded by Phillip Fadden. Motion carried. Richard Marshall motioned to cease nominations; seconded by Kimberly Good. Bryan Lawrence accepted the nomination and was appointed as moderator for the Baldwin Township Annual Meeting of March 12, 2019.

Bryan Lawrence welcomed everyone and thanked them for attending the Baldwin Township Annual Meeting. He said this is the peoples' meeting and that everyone would have a chance to voice their concerns. Informational material was made available to everyone present.

#### **Additions/Corrections to Agenda**

There were no additions or corrections to the agenda.

#### **Approve Agenda**

A motion was made by Kimberly Good; seconded by Phillip Fadden to approve agenda. Motion carried.

#### **Approve Dispensing with the Reading of the March 13, 2018 Annual Meeting Minutes**

David Patten motioned; seconded by Richard Marshall to dispense with the reading of the March 13, 2018 Annual Meeting minutes. Motion carried.

It was brought to the attention of the assembly that the dollar numbers and total calculation of the certified budget/levy for 2018 as printed on page 4 in the March 13, 2018 Baldwin Township Annual Meeting minutes did not match. It was decided that the secretary would recheck and confirm the figures and make an amendment to the March 13, 2018 minutes. David Patten motioned; seconded by Kimberly Good to have the clerk confirm the numbers, make an amendment to the Annual Meeting minutes of March 13, 2018, and have the report available at the 2020 annual meeting for verification. Motion carried.

#### **Approve March 13, 2018 Annual Meeting Minutes**

David Patten motioned; seconded by Kimberly Good to approve with contingencies the March 13, 2018 Annual Meeting minutes.

#### **Reading of Board of Audit Report as Posted**

The Board of Audit Report was posted as required and available for the public, but was not reviewed. Lawrence explained that each supervisor chooses a set of

expenditures to review and verify accuracy as well as to make sure the disbursements were handled properly.

**2018 Treasurer's Report / 2018 Audit (if available) / 2018 Recap**

Molly Thompson and Ashley Meagher from the office of Schlenner Wenner & Co. were in attendance to present the audited financial statements of Baldwin Township ending December 31, 2018. They were expressing an unmodified opinion on the township's major funds, other than the Sewer Fund, and the remaining fund information as well as expressing a qualified opinion on the Governmental Activities, Business-Type Activities and the Sewer Fund. They had no concerns with the audit results and noted that Schlenner Wenner & Co. has a positive working relationship with the Township's management and personnel. A material weakness is that the township has a lack of proper segregation of duties but stressed that this is very common for a township of the size of Baldwin.

It was reported that revenues have consistently exceeded expenditures; and that the General Fund balance has grown consistently. The township policy is to maintain a minimum unassigned General Fund balance equal to 20% of operating expenditures, and this policy has been adhered to.

**2019 Projects**

There are no specific projects slated for Baldwin Township for 2019.

**2020 Budget / Levy Proposal**

The proposed 2020 Baldwin Township levy is:

General Fund	\$236,500
Road & Bridge	\$475,000
Capital Fund	\$ 50,000
Fire Fund	\$145,000
Capital Fund (Fire)	\$ 30,000
Park Fund	\$ 55,000
Debt Service	\$359,831
Special Revenue	\$ 0

For a total of \$1,351,331

**Fire Department Report**

Chief Case reported there were 244 calls in the year 2018. There are now 26 firefighters on the Northeast Sherburne County Fire and Rescue Department with two of those firefighters being an EMT, two being paramedics and one doctor. The Baldwin firefighters have put in excess of 2500 hours in training in 2018 including both fire and emergency medical training. Outreach and exposure to the community includes participating in Baldwin Township Cleanup Day, Princeton High School STEM Day, the FunFest at Young Park, daycare visits, early childhood education registration, the Princeton Block Party and establishing

a Baldwin Fire Department Relief Association Scholarship. Case said to contact the chief or the town hall if there are any activities that the residents would like the fire department to be a part of.

**Baldwin Park Committee Progress Report**

The Park Committee meets every other month on the third Thursday at 7:00 p.m. Serving on the committee is an opportunity to be involved and to serve the Baldwin Township community.

The Young Park ball field which was paid for mostly by grants and in-kind donations has now been put to use by the baseball and softball youth associations. There is a basketball court as well as a pavilion picnic area that is available for rental. The committee is looking into future projects to include modifying the backstop at the ball field, staining the boardwalks, looking to replacing the playground equipment, and possibly adding onto the park to the west.

Goose Lake Park which was acquired in 2012 is a 37 acre parcel; twenty-two of which is water. Proposed is a canoe rack, walking trails and a fishing pier.

**Planning Commission Update**

The Baldwin Township Planning Commission meets the 4<sup>th</sup> Wednesday of each month. At present there are 4 members serving although the commission has space for 7. Community involvement is needed. The Planning Commission is an advisory board that makes recommendations to the Town Board.

**Road Report**

The road and bridge report presented by Jay Swanson outlined the 2019 road projects and costs. The 2019 road projects are a second lift at Georgetown at a cost of \$45,619.03 as well as sealcoating and chipsealing. The Spring Road Tour has not yet been scheduled although it will include inspection of 80 miles of township roads. At that time the roads are classified from a 1 to a 4, and it's determined what will be needed for future repairs.

**Approve 2020 Budget/Levy**

	<u>PROPOSED FOR 2020</u>	<u>CERTIFIED FOR 2019</u>
GENERAL FUND	\$236,500	\$230,000
ROAD & BRIDGE	\$475,000	\$440,000
CAPITAL FUND	\$ 50,000	\$ 45,000
FIRE FUND	\$145,000	\$140,000
CAPITAL FUND (FIRE)	\$ 30,000	\$ 25,000
PARK FUND	\$ 55,000	\$ 50,000
DEBT SERVICE FUND	\$359,831	\$316,428
SPECIAL REVENUE	\$ 0	\$ 15,000

TOTAL

\$1,351,331

\$1,261,428

David Patten motioned; Kimberly Good seconded to approve the proposed 2020 budget/levy for \$1,351,331.

### **General Discussion of Items of Concern**

Rick Becker addressed rumors that Sherburne County was initiating for Baldwin Township to become its own city. Lawrence said that there is no official request to have Baldwin Township become independent, and that all of Baldwin Township is considered General Rural. It was Becker's desire to have Baldwin Township remain rural.

### **Legal Publisher/Depository/Public Postings**

The moderator stated that the current legal publisher is the Princeton Union Times, the depository is Bremer Bank and the public postings are the town hall and Marv's True Value. Kimberly Good motioned; seconded by Phillip Fadden to continue using the Princeton Union Times as the legal publisher, Bremer Bank as the official depository and the public postings continue to be the town hall and Marv's True Value. Motion carried.

### **Election Results**

Deputy Clerk Cheryl Goetz Dobson provided the unofficial election results to attendees at the Annual Meeting. The Board of Canvass will meet immediately after the Annual Meeting to certify the election results.

For the Baldwin Township Supervisor "A" Special Election position for a two (2) year term Candidate Kimberly Good received 29 votes; and Candidate Patrick Hudson received 62 votes. There were 2 undervotes. Total votes cast were 93 votes.

The election results were signed by all election judges: Sharon J. Matz, Carolyn A. Lewis, Linda Massey, Joyce M. Muller and Cathy Stevens.

For the Baldwin Township Supervisor "B" position for a three (3) year term Candidate Larry Handshoe received 77 votes; Write-In No Name received 2 votes; Write-In Anyone Else received 1 vote; Write-In Jess Hall received 1 vote; Write-In Zac Good received 1 vote; Write-In Robin Fischer received 1 vote; and Write-In Justin Suckut received 1 vote. There were 9 undervotes. Total votes cast were 93 votes.

The election results were signed by all election judges: Sharon J. Matz, Carolyn A. Lewis, Linda Massey, Joyce M. Muller and Cathy Stevens.

For the Baldwin Township Supervisor "D" position for a three (3) year term Candidate Tom Rush received 86 votes; Write-In Zac Good received 1 vote; and

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Write-In No Name received 2 votes. There were 4 undervotes. Total votes cast were 93 votes.

The election results were signed by all election judges: Sharon J. Matz, Carolyn A. Lewis, Linda Massey, Joyce M. Muller and Cathy Stevens.

**Motion to Set 2020 Annual Meeting, 2<sup>nd</sup> Tuesday in March, 2020, 8:01 p.m., Baldwin Township Maintenance Garage**

Wade Lawrence motioned; seconded by David Patten to set the 2020 Annual Meeting for the 2<sup>nd</sup> Tuesday in March 2020 at 8:01 p.m.

**Adjourn**

Tom Rush motioned; seconded by Larry Handshoe to adjourn at 9:31 p.m.



Submitted By: (s/)  
Cheryl Goetz Dobson  
Deputy Clerk  
Baldwin Township



Approved By: (s/) Bryan Lawrence  
Moderator

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4/24/19

Dated

Attendees: Tim Hennagir, Jasmne Vanderweyst, Phil Fadden, Stacy Marquardt, Darrin Marquardt, Patrick Hudson, Ruth Rolfes, Zachary Good, Jake Oviatt, DeNice Janssen, Miranda Janssen, Kimberly Good, Aaron Wuollet, Shawna Wuollet, Molly Thompson, Ashley Meagher, Mark Otis, Larry Handshoe, Anita Schneider, Cory Magnuson, David Patten, Richard Marshall, Rich Harris, Rick Becker, Patricia Hanson, Tom Rush, Bryan Lawrence, Ed Anderson, Bruce Hooker, Carol Swanson, Jay Swanson, Scott Case, Wade Lawrence

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