

BALDWIN TOWNSHIP REGULAR MEETING

April 16, 2018

Present – Supervisors Brad Schumacher, Jay Swanson, Bryan Lawrence, Larry Handshoe and Tom Rush.

Call to Order – The Baldwin Township regular meeting of April 16, 2018 was called to order by Chairman Schumacher at 7:00 p.m.

Pledge of Allegiance – All present recited the Pledge of Allegiance.

Additions/Corrections to Agenda

- Add 'Approve/Disapprove Notice to Proceed Cracksealing Project'
- Add ' Discuss/Approve/Disapprove Final Payment to Septic Check'

Approval of Regular Meeting Agenda With/Without Additions/Corrections - Handshoe/Lawrence unanimous to approve the regular meeting agenda as amended.

2017 Audit Presentation – Molly Thompson and Ashley Meagher representing Schlenner Wenner were present to review the 2017 audited financial statements. Since this is the end of the three year agreement with Schlenner Wenner, Rush suggested that Baldwin Township go out for request for proposals.

Approve/Disapprove What Township Officials Have Authority to Make Electronic Fund Transfers – Lawrence/Rush unanimous to approve allowing Clerk/Treasurer Cathy Stevens, Deputy Clerk Cheryl Goetz Dobson and Chairman Brad Schumacher be the designated individuals to have the authority to make electronic fund transfers.

April 2018 Preliminary Treasurer's Report – The clerk reported receipts of \$7,897.90 and disbursements of \$50,271.06, check numbers 21941 through 22013 and 5 EFT payments leaving an unaudited balance of \$1,510,475.07.

Fire Department Report - No report.

Discuss/Approve/Disapprove Mutual Aid Agreement with City of Milaca Swanson/Handshoe unanimous to table discussion on the Mutual Aid Agreement with the City of Milaca until the May 7, 2018 regular meeting of Baldwin Township.

Road Report:

Re-Schedule Road Tour – Swanson/Rush unanimous to reschedule the Baldwin Township Road Tour to May 1, 2018 starting at 6:00 p.m.

Approve/Disapprove Letter to Sherburne County Public Works Regarding County Road 38 Stop Signs – Schumacher said that he did not draft a letter although a message was left for Andrew Witter. Swanson suggested the stop signs on County

Road 38 become a 4-way stop. Swanson/Rush unanimous to approve tabling until the May 7, 2018 regular meeting of Baldwin Township.

Approve/Disapprove Notice to Proceed Crack Sealing Project – Swanson/Handshoe unanimous to approve proceeding with the crack sealing project.

Approval of Consent Agenda – Handshoe/Rush unanimous to approve the Town Board meeting minutes of March 21, March 26, April 2 and April 10, 2018 as well as to approve Sherry Newman for a 3-Year Term on the Planning Commission.

CONDITIONAL & INTERIM USE PERMITS: None.

PLATS: None.

VARIANCES: None.

OLD BUSINESS:

County Planning & Zoning Report – Lawrence reported there were no concerns regarding Baldwin Township at the last county Planning and Zoning meeting. There was discussion regarding setback requirements. Since Lawrence cannot be at the next county meeting, Swanson will take his place.

Park Committee Report – There was no meeting in the month of March. The next meeting is April 19, 2018 and will meet at the Town Hall instead of at Goose Lake.

Approve/Disapprove Young Park Boardwalk Repair Quote from JTO Services \$3850 – Schumacher/Rush motion to approve the Young Park Boardwalk repair quote from JTO Services of \$3850. With a voice vote taken Schumacher, Swanson, Rush and Handshoe in favor; Lawrence opposed. Motion carried.

Baldwin Volunteer Corps Update – No update.

City of Princeton Council Report – Handshoe said that the topic of conversation at the City of Princeton Council meeting was annexation which was basically all about benefiting the citizens of the City of Princeton. There was also discussion on why Baldwin Township paid to have the township engineer to be at the last City of Princeton annexation discussion.

Airport Advisory Board Report – Handshoe reported that the board was talking about putting in new hangers; and installing bigger fuel tanks.

Discuss/Approve/Disapprove Final Payment to Septic Check – Swanson stated that he has been assured that the stuff has been cleaned up and we do have key to the shed. Items have been met. Swanson motioned to pay the last check. Handshoe seconded the motion. Lawrence stated that we are legally bound to have it on the May

7th agenda. Swanson stated that he believes we can untable it and stated that he does not believe there are any legal ramifications. A legal opinion has been asked previously and, if not on agenda, don't move on it. Be transparent. Legally this meeting has been posted since the beginning of the season. We cannot tie the hands of the board and we can add anything at any time. Upon voice vote, the motion carried with Lawrence opposed.

TABLED ITEMS: None.

NEW BUSINESS:

Approve/Disapprove Jim's Mille Lacs Disposal Clean-Up Day Price List & Determine Free Items – Rush/Handshoe unanimous to approve Jim's Mille Lacs Disposal Clean-Up Day 2018 price list as well as allow four (4) free tires, one (1) free non-Freon appliance and free scrap metal. Televisions will be \$20.00.

Approve/Disapprove Termination of Seasonal Snowplow Drivers – Lawrence/Handshoe unanimous to table termination of the seasonal snowplow drivers to the May 7, 2018 regular meeting of Baldwin Township.

Approve/Disapprove Deputy Clerk Vacation, June 26-July 22 & Clerk Overtime Schumacher/Swanson unanimous to approve June 26 through July 22, 2018 for the Deputy Clerk's vacation; and approve clerk overtime.

Approve/Disapprove Terry Carlile Vacation, April 19-May 1, 2018 – Schumacher/Swanson unanimous to approve April 19 through May 1, 2018 vacation for Terry Carlile.

Approve/Disapprove Signing Census Bureau's Confidentiality Agreement - Schumacher/Rush unanimous to approve the clerk and the vice-chairman to review the Census Bureau's Confidentiality Agreement.

Approve/Disapprove Transfer of \$4,804.57 from Fund 800 Developer's Account to Fund 100 General Fund – Swanson/Handshoe unanimous to transfer \$4,804.57 from the Developer's Account to the General Fund.

Approve/Disapprove Newsletter – Rush/Handshoe unanimous to approve the 2018 Spring newsletter with one correction.

Discuss Taxation Meeting Certification – LBAE training sessions begin July 1st. The clerk was instructed to mark it on the calendars, send out email reminders to the Town Board and add to the June 18th agenda.

ANNOUNCEMENTS:

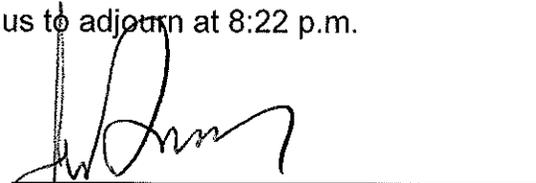
- Closed Employee Performance Review Meetings, Monday, May 7, 2018. 6:00 & 6:30 p.m.
- SCAT Meeting, Wednesday, April 18, 2018

Any Other Business: None.

Motion to Approve Bills for Payment – Swanson/Handshoe unanimous to approve for payment check numbers 21974 through 22013 and check number 21801 in the amount of \$35,468.98 and 5 EFT payments totaling \$68,669.51.

Adjournment – Lawrence/Handshoe unanimous to adjourn at 8:22 p.m.


Submitted By: (s/) Cathy Stevens
Clerk/Treasurer
Baldwin Township


Approved By: (s/) Brad Schumacher
Chairman, Board of Supervisors
Baldwin Township
5-7-2018
Date

Attendees: Lester Kriesel, Molly Thompson, Ashley Meagher