

BALDWIN TOWNSHIP REGULAR MEETING

April 17, 2017

Present – Supervisors Brad Schumacher, Tom Rush, Larry Handshoe and Bryan Lawrence. Supervisor Jay Swanson absent.

Call to Order – The April 17, 2017 regular meeting of Baldwin Township was called to order by Chairman Brad Schumacher at 7:00 p.m.

Pledge of Allegiance –All present recited the Pledge of Allegiance.

Additions/Corrections to Agenda

- Add "Approve/Disapprove Firefighters Probationary" to under Fire Department Report
- Add "Discuss Relief Association Increases" to under Fire Department Report
- Add "Approve/Disapprove Erickson Asphalt Quote" to under Road Report
- Add "Approve/Disapprove Placement of Money from Tractor Sale" to under Road Report
- Add "Approve/Disapprove Sprint Cell Service Presentation" to under New Business.

Approval of Regular Meeting Agenda With/Without Additions/Corrections

Handshoe/Rush unanimous to approve the regular meeting agenda as amended.

Treasurer's Report:

April 2017 Preliminary Treasurer's Report – The clerk reported receipts of \$27,981.01 and disbursements of \$31,416.16 (not including all payroll), check numbers 21013 through 21070 and 6 EFT payments leaving an unaudited balance of \$781,622.81.

Fire Department Report:

Approve/Disapprove Wildland Truck Financing – Since there has been an increase in the original quote from Wildland Truck, Rush/Handshoe unanimous to approve the increase in price of \$95,158.79 from \$89,417.61 for the additional cost to the C121 F-550 4x4 Crew Cab. Rush/Handshoe unanimous to approve moving forward regarding consulting with the attorney and to lock in the price for financing with the Bank of Elk River.

Approve/Disapprove Draft Ordinance Establishing Fees for Emergency Services & Fee Schedule be Sent to Township Attorney for Review – Chief Case stated he had checked with other jurisdictions and 2 others have billed out \$1,500 in the last 2 months. They collect about 25% of what they bill. One jurisdiction, for a full year, collected \$4,500 in 2014, \$7,309 in 2015 and \$5,000 in 2016. These jurisdictions get twice as many incidents as we get. Supervisor Lawrence made a motion to disapprove the ordinance. Supervisor Lawrence withdrew his motion after it was explained that the

ordinance was being sent to the township attorney for review. Rush/Handshoe unanimous to table until the next meeting in order to obtain more information.

Approve/Disapprove \$1,200 Increase for Parking Lot Lights & Clarification of Cement Work – Handshoe/Rush unanimous to table until the next meeting in order to obtain additional quotes.

Approve/Disapprove Concrete Slab Quote – Handshoe/Rush unanimous to table until additional quotes are received. The item will be placed on the May 1st agenda.

Approve/Disapprove Hiring Probationary Firefighters – After background and medical checks are completed, Handshoe/Rush unanimous to approve Aaron Smith, Danielle Hartmann and Michael Sundeen.

Discuss Relief Association Increases – Lawrence stated that the relief association had increased the retirement from \$2,000 to \$2,300. His understanding is that, by law, we have to approve the increases. Based on the meeting minutes, if not approved, it is technically not legal. Chief Case stated that his understanding is that the relief board approved it and the Town Board is at a \$2,000 match. The Town Board is only liable for the \$2,000. Schumacher stated that he would like to have a meeting with the attorney and Wells Fargo. Case stated that the relief board president would like to meet with the Town Board.

Tornado Information – Discussion on the fact that the relief help for the tornado was not approved.

Road Report:

Discuss/Approve/Disapprove 136th Street Agreement with Sherburne County
Lawrence/Rush unanimous to table as the revised agreement was not received.

Motion to Recess – Rush/Handshoe unanimous to recess to open/approve/disapprove Frontier Trails septic bids at 7:30 p.m.

Open/Approve/Disapprove Frontier Trails Septic Bids -

- Wex Companies Inc. DBA Septic Check; received April 17, 2017 at 6:35 p.m.; bid bond included; \$325,576.60. Bogart will verify that second addendum was received.
- Steinbrecher Companies Inc.; received April 17, 2017 at 6:50 p.m.; bid bond included; \$348,884.99. Bogart will verify that second addendum was received.

Frontier Trails is currently \$92,229.73 in the red. Bridget Chard stated that this will not be an assessment; it is a property tax charge. The length of time and interest rate will be determined by the Town Board. Rush stated that it would cost approximately \$10,200 per home. Chard stated that this will go over more than one year.

Schumacher stated that the board needs to move forward with accepting the lowest responsible bid with the township engineer verifying all the information provided. The interest rate will be determined by the Town Board. Chard stated that the board needs

to meet with the homeowners before the interest rate is charged. Lawrence/Handshoe unanimous to approve having the township engineer review both bids subject to the verification of receiving the second amendment for both bids. After review and verification the bid will be awarded at the May 1, 2017 township meeting.

Motion to Close Bid Openings – Lawrence/Handshoe unanimous to close the bid opening at 7:42 p.m.

Motion to Reopen Meeting – Lawrence/Handshoe unanimous to reopen the regular meeting at 7:42 p.m.

Approve/Disapprove Erickson Asphalt Quote – Handshoe/Rush unanimous to approve Erickson Asphalt's quote of \$6,750 for infrared chip sealing on 125th Street.

Approve/Disapprove Placement of Money for Tractor Sale – Handshoe/Rush unanimous to transfer the money from the sale of the brush cutting tractor from the Road & Bridge Fund to the Capital Fund.

Public Comment – Aaron Snow, 284th Avenue, was present requesting information on the culvert process and 2 diseased oak trees that are on the corner of his property which he does not feel are his. He is requesting someone come out and determine if they are on his property or not. He asked for a status report on the culvert process. Schumacher stated that a large section of the culvert was dug out. The fire department will blow all the sediment out. Terry Carlile stated the trees are on the road right-of-way. Schumacher stated that the township will obtain a tree quotes. Carlile responded that they need to pick a day where the fire chief is available. The town will be renting a small excavator tomorrow afternoon or Wednesday. The work should be done by the end of the week. Vince Cruz asked what the town planned to do for the long term. Schumacher replied that the town will manage it better and put down mesh product. Mr. Cruz and Mr. Snow both stated that it is hazard for the kids out there with the culvert trench. Discussion on installing a snow fence. Rich Leininger asked if anything will be done with the landing as it is a muddy mess. Schumacher stated that the town will have to work with the county on that. Discussion on meeting notes being on the town website. Mr. Snow stated that his yard is lower than the road and it ends up that part of the road gets into his yard. He was wondering if there was anything that can be done to alleviate that issue. There is no longer a berm there. Schumacher stated that he will look at it with Carlile and address it with the road grader.

Road Report (Continued) – The town will obtain quotes for the repair of 3 sinkholes on 138th Street.

Carlile would like to remove the silt fence at Young Park however Supervisor Rush told him that he wanted it left at the park. The southeast corner of the ballfield needs sod. Carlile will attend the Park Committee meeting that is scheduled to meet at Young Park on Thursday at 7:00 p.m.

The handicapped toilet rental begins May 1st. The park needs black dirt and grass seed. Mr. Sprinkler has been contacted about the leak but it is not repaired yet. Sentence to Serve has been contacted about park cleanup. There is a new process for ordering salt this next season. There is no paperwork, just a phone call. Fertilizer has been applied at the ballfield.

Supervisor Lawrence thanked the high school kids for attending the meeting.

Approval of Consent Agenda – Rush/Handshoe unanimous to approve the Town Board Meeting Minutes of March 28 and April 3, 2017; and approve the Landowner Statement and Contractor Responsibility for Work in Wetlands or Public Waters (136th Street Project).

CONDITIONAL & INTERIM USE PERMITS: None.

PLATS: None.

VARIANCES: None.

Approve/Disapprove Sprint Cell Service Presentation – Schumacher stated that, what prompted this is the Fire Chief needs a new cell phone. Ben Torborg and Paul Campbell were present from Sprint. They looked into a package with new devices and similar to what the town is paying now. The phone that needs replacement is a basic phone. The town currently has 6 iPads and 3 cell phones. They have a great promotion on Galaxy phones with buy 1 and get 3 free. This plan would include 6 iPad mini 4's. The township current devices are not supported on Sprint. The cost would be \$299.92 with the devices paid off in 2 years. There will be a one-time credit of \$1,000 and the town can apply it anyway it wants. The price would be \$257.85 per month for 24 months and after the 24 months it would be \$185.00 per month. Discussion on insurance. Mr. Campbell stated that after the 2 year agreement is done, should the pricing be more favorable with the state contract, the town can switch over to that pricing. Schumacher stated that the current iPads can only be used with AT&T. Terry Carlile stated that he has no reception at his home with AT&T and asked if their phones were stronger and better. Mr. Campbell stated that there are solutions to go inside the house to help with reception. Lawrence asked how the township would get out of the current agreement. Money is still owed on one of the maintenance department's phone. Mr. Torborg stated that the township would trade in the phone to sprint and they pay it off. Lawrence asked if the whole program would be switched to Spring. Discussion on getting rid of the current landline and internet service. The item will be added to the May 1st regular meeting agenda.

OLD BUSINESS:

County Planning & Zoning Report – Lawrence presented the county planning and zoning report. There were no items relating to Baldwin Township.

Park Committee Report – Rush reported that the sod has been fertilized. Terry Carlile made up a lock box for the bases. There are 14 keys but he would prefer a combination lock. The association will be installing the bases. The camera has been installed. Carlile stated that it has been suggested that the township install Wi-Fi out there but that would require another line. Rush reported someone was dumping Christmas trees in the parking lot. He highly recommends getting something to secure the bleachers. The Park Committee met out there last Thursday to discuss where the Twins Foundation plaque will be placed. Once the bases are installed the association will be using the field. Discussion on the silt fence. Rush stated a cost to fence the area at 6 feet will be obtained. Discussion on moving the sign out towards the trail.

Baldwin Volunteer Corps Update – No update.

Approve/Disapprove Clean Up Day Price List – The Township has received a proposal to add shredding services to the Clean Up Day. No action taken. The cost of televisions and monitors were lowered to \$20.00 from \$30.00; and the cost of stuffed chairs/mattresses/box springs was lowered from \$20.00 to \$10.00. Lawrence/Handshoe unanimous to approve the Clean Up Day Price List as amended.

Review/Approve/Disapprove Letter to County Requesting Waiving of Septic Upgrade Requirement for Homes Hit by Tornado – Rush/Handshoe unanimous to approve the letter to the county requesting waiving of septic upgrade requirements for homes hit by the tornado in order to take a stand to not duly burden residents with additional costs.

TABLED ITEMS:

Review/Approve/Disapprove Employee Handbook from Paychex – Lawrence/Handshoe unanimous to table until after the May 3, 2017 meeting.

Establish Yearly Township Goals – Tabled until May 1, 2017.

Approve/Disapprove RB's Quote for Computer Services – Rush/Handshoe unanimous to remove item from agenda. A quote will be obtained for the next meeting regarding adding the maintenance shop computer to Mozypro.

NEW BUSINESS:

Discuss Increasing Compensation for Planning Commissioners – There was discussion regarding compensating the planning commissioners \$30 per meeting. To be added to the next meeting's agenda is "Approve/Disapprove Increasing Compensation for Planning Commissioners" and "Approve/Disapprove Discuss Compensation for Town Board Members".

Approve/Disapprove Termination of Seasonal Snowplow Drivers – Handshoe/Rush unanimous to approve termination of the seasonal snowplow drivers.

Discuss/Approve/Disapprove Response Letter to Marc Schneider Pertaining to Shipwreck's Facility – Rush/Handshoe unanimous to approve the letter to Marc Schneider pertaining to removal of refuse around the facility at Shipwreck.

Approve/Disapprove Receiving Assessor's Office Books – Handshoe/Lawrence unanimous to approve receiving the assessor's office books.

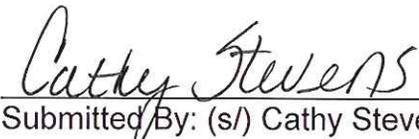
Announcements:

- SCAT Meeting, Wednesday, April 19th, Becker History Center
- MAT Legal Short Course, Thursday, April 20th, Otsego. Office Closed for the Day.
- Spring Road Tour, Tuesday, April 25th, 5:30 p.m.
- State of MN Fuel Tax Audit, April 18th, 10:00 a.m.

Any Other Business: None.

Motion to Approve Bills for Payment – Rush/Handshoe unanimous to approve for payment check numbers 21042 through 21070 and 6 EFT payments totaling \$20,496.02.

Adjourn – Rush/Handshoe unanimous to adjourn at 9:27 p.m.



Submitted By: (s/) Cathy Stevens
Clerk/Treasurer
Baldwin Township



Approved By: (s/) Brad Schumacher
Chairman, Board of Supervisors
Baldwin Township

5-17
Date

Attendees: Bridget Chard, Lester Kriesel, Sydney Archer, Aaron Snow, Samantha Swedzinski, Jon Bogart, Vince Cruz, Rich Leininger