

## BALDWIN TOWNSHIP REGULAR MEETING

April 1, 2013

**Present** - Supervisors Tom Rush, Kimberly Good, Larry Handshoe and Randy Atwood. Supervisor Jay Swanson was absent.

**Call to Order** – The April 1, 2013 Baldwin Township workshop was called to order by Vice Chairman Tom Rush at 7:00 p.m.

**Pledge of Allegiance** – All present recited the Pledge of Allegiance.

### **Additions/Corrections to Agenda –**

- Add to New Business 'Approve/Disapprove \$2,500 for Trailer for Lawn Equipment'.
- Add to Old Business 'Update on Chairs'.

**Approval of Regular Meeting Agenda With/Without Additions/Corrections –** Handshoe/Atwood unanimous to approve regular meeting agenda as amended.

### **Treasurer's Report:**

**April 2013 Preliminary Treasurer's Report** – The clerk reported receipts of \$4,331.90 and disbursements of \$14,194.58, check numbers 17329 through 17362 and 2 EFT payments leaving an audited balance of \$372,374.19.

**Sheriff's Report** – Deputy Wilson reported there were 207 calls for service in the month of March 2013.

**Fire Department Report** – Chief Rademacher was present and asked if Baldwin Fire Department treasurer Jim Oliver could give the Relief Association Quarterly report at the April 16<sup>th</sup> meeting. Chief Rademacher reported 19 calls for the month of March. The fire department garage sale will be May 17 tying in with Baldwin Clean Up Day. Atwood/Good unanimous to approve having the fire department work at the Baldwin Clean Up Day.

**Relief Association Quarterly Report** – See above.

**Approval of Consent Agenda** – Good/Handshoe unanimous to approve Town Board Meeting Minutes of March 19, 2013.

**Open Forum for Citizens** – A resident suggested ideas for the annual meeting, and volunteering for the Young Park boardwalks and donating signs to the township. A resident asked about the March financials.

**CONDITIONAL & INTERIM USE PERMITS:** None.

**PLATS:** None.

**VARIANCES:** None.

**OLD BUSINESS:**

**PAVC Update** – Good reported that the PAVC is still pursuing grants.

**Park Committee Report** – Rush reported that the next meeting is April 18, 2013 at 7:00 p.m. with discussion on installing the boardwalks. Call the town hall if interested in volunteering. Drawings for the pavilion were drafted by Dave Patten. Good/Handshoe unanimous to table discussion on the pavilion design until the April 16, 2013 meeting.

**Regional Park Committee Update** – Rush stated that he attended the last meeting and informed them that it would be his last. Terry Carlile is attending for the Planning Commission. The next meeting is April 24, 2013 at 6:30 p.m.

**TCI Baldwin Volunteer Corps Update** – Good reported that the details for the Baldwin Business Luncheon were finalized. Members of the BVC will volunteer for the Planning Commission meetings on May 3 and 4. Discussion regarding the Spring Fling scheduled for June 22 from 11:00 a.m. to 2:00 p.m. at Young Park.

**Discuss/Approve/Disapprove Business Expo Expense of \$1,000** – Good/Handshoe unanimous to approve expenses to \$1,000 for the Baldwin Business Luncheon.

**Approve/Disapprove Spring Fling Flyer/Ad** – Good/Handshoe unanimous to approve \$200 for the Spring Fling Flyer and advertisement. The flyer will not be mailed.

**Approve/Disapprove Signage Donation** – Handshoe/Atwood unanimous to approve the donation of the used campaign signs from Brad Schumacher. The Clerk will have a resolution ready for the April 16, 2013 meeting.

**Joint Committee with City of Princeton Status** – Tabled.

**Review Draft Agreement with City of Princeton** – Good/Handshoe unanimous to table until the April 16, 2013 meeting.

**Approve/Disapprove Revised Vacation Dates (May 22-June 12) for Deputy Clerk** – Good/Handshoe unanimous to approve revised vacation dates for the deputy clerk.

**Update on Tower Lease Agreement** – Good/Handshoe unanimous to approve having the township attorney send a letter regarding the tower lease agreement.

**Update on Lawn Tractor Financing/Letter of Indebtedness** – Good stated that, with the information received from the bond attorney, that the township should go ahead and

order the tractor and have a resolution for reimbursement ready for the April 16, 2013 meeting.

**Review Elk Point Dredging Project** – Handshoe said there were no issues and that everything went well and presented both before and after photos.

**Chair Update** – Peggy Patten has said she can obtain 8 chairs, 4 with arms and 4 without although they won't be available until August. The township will go forward with purchasing new as it has been approved. However, the chairs that Peggy Patten may be able to obtain will also be utilized, if possible.

#### **TABLED ITEMS:**

**Approve/Disapprove Bridget Chard Attending Baldwin Volunteer Corp Meetings** – Good/Handshoe unanimous to table until the April 16, 2013 meeting.

**Approve/Disapprove Initiative Foundation Application** – Good/Handshoe unanimous to approve the Initiative Foundation grant application.

**Discuss/Approve/Disapprove Security Camera Placement** – After discussion on placement of the cameras, with 5 outside and 3 inside, Good/Handshoe unanimous to approve at least 3 inside capturing the doors and 5 outside. Atwood stated that there would be no audio and the town board still needs to determine remote access.

#### **NEW BUSINESS:**

**Discuss/Approve/Disapprove Haul Road Agreement for 120<sup>th</sup> Street** – Don Rihn, with DRT Biosolids, was present. He received the City of Princeton contract to clean out the sewer lagoons. The township owns 3/10ths of a mile that would be used by his firm when hauling. They will not be starting for a month and will haul for 2 weeks and then down for a while. He estimates 1,000 loads and they will be bringing the sludge to farm fields and the landfill. They will be working May through August (or later). They plan on doing one lagoon and then work on the other. A water truck will also be used and they will grade the roads as needed. They will be trying to keep the neighbors happy. Handshoe advised that the township will decide when the road needs to be graded and will obtain Bob Essig's phone number for Mr. Rihn. Atwood suggested tweaking the haul road agreement to include when they will water and when the road will be graded. Handshoe stated that the company needs to let him know when they will be hauling. The dollar amount of the surety will be obtained from the township engineer. The final approval/disapproval will be at the town board April 16, 2013 regular meeting.

**Discuss/Approve/Disapprove Revising Agenda** – Good/Rush unanimous to table until the April 16, 2013 meeting.

**Establish Yearly Township Goals** – Handshoe/Good unanimous to table until the April 16, 2013 meeting.

**Approve/Disapprove Attendance at Urban Short Course, Thursday, April 18<sup>th</sup>, Otsego** – Good/Handshoe unanimous to approve attendance at the Urban Short Course on Thursday, April 18, 2013 in Otsego.

**Discuss/Approve/Disapprove \$25 Reduction in Animal Release Fee if Chipped** – Good/Atwood unanimous to approve a \$25 reduction in the animal control release fee if the animal is chipped.

**Approve/Disapprove Town of Baldwin Organization List** – Good/Atwood unanimous to approve the Town of Baldwin Organizational list.

**Discuss/Approve/Disapprove Change in Payroll Dates** – Good/Handshoe unanimous to table until the April 16, 2013 meeting.

**Approve/Disapprove/Sign Minnesota Association of Townships Officer List** – Good/Handshoe unanimous to approve the Minnesota Association of Townships officer list.

**Approve/Disapprove \$2,500 for Trailer for Lawn Equipment** – Handshoe/Good unanimous to approve up to \$2,500 for a trailer for the lawn equipment. Handshoe will research and return to the board with what he finds.

**Announcements:**

- Town Board Workshop Re: Employee Handbook, Tuesday, April 9<sup>th</sup>, 7:00 p.m.
- Local Board of Appeal & Equalization, Wednesday, April 10<sup>th</sup>, 3:00 p.m.

**Any Other Business:** None.

**Motion to Approve Bills for Payment** – Handshoe/Atwood unanimous to approve bills for payment from check numbers 17329 to 17362 and 2 EFT payments totaling \$14,194.58.

**Adjourn** - Good/Handshoe unanimous to adjourn at 8:21 p.m.



Submitted By: (s/) Cathy Stevens  
Clerk/Treasurer  
Baldwin Township



Approved By: (s/) Tom Rush  
Vice Chairman, Board of Supervisors  
Baldwin Township

4-16-13

Date

Attendees: Lester Kriesel, Elaine Byker, Brad Schumacher, Audrey Misiura, Elaine Philippi, Emily Misiura, Chuck Nagle