

BALDWIN TOWNSHIP REGULAR MEETING

April 1, 2019

Present – Supervisors Jay Swanson, Bryan Lawrence, Tom Rush, Larry Handshoe and Patrick Hudson

Call to Order – The April 1, 2019 regular meeting of Baldwin Township was called to order by Chairman Jay Swanson at 7:00 p.m.

Pledge of Allegiance – All present recited the Pledge of Allegiance.

Additions/Corrections to Agenda

- Add 'Discuss/Approve/Disapprove Walking Path Trail Weed Control" to Park Committee Report.

Approval of Regular Meeting Agenda With/Without Additions/Corrections - Rush/Lawrence unanimous to approve the regular meeting agenda as amended.

March 2019 Final Treasurer's Report – Receipts of \$6,198.06 and disbursements of \$106,768.12, check numbers 22782 through 22870 and 9 EFT payments leaving an unaudited balance of \$1,383,695.44.

April 2019 Preliminary Treasurer's Report - The clerk/treasurer reported receipts of \$4,493.79 and disbursements of \$22,497.16 (not including payroll) check numbers 22871 through 22889 and 0 EFT payments leaving an unaudited balance of \$1,365,692.07.

Sheriff's Report – Officer Wilson reported there were 177 calls for service in the month of March 2019. The yearly report was distributed at the last township meeting. The supervisors thanked the department, and said they appreciate everything the sheriff's department does for the township.

Fire Department Report – No report.

Road Report

April 1, 2019 Report submitted by Zac Good:

Shop

- U of M – L.T.A.P. Courses (online)
Online classes for Maintenance
 - ✓ Work-Zone Safety Tutorial - \$Free
 - ✓ Turf-grass Pathology - \$75
 - ✓ Sign Maintenance and Management for Local Agency's - \$65
 - ✓ Gravel Road Maintenance and Design - \$45
 - ✓ All classes are **PER PERSON**
 - ✓ Skid Steer Quotes (Work in Progress)

Repairs

- Sand/Salt shed (see quote) **\$3,850 (Replace lower 10' of T&G)**
Contractor stated that shoring up the base with the 40' container will add extra support for the bowing vertical supports behind the sand/salt storage.
- V-Plows on F-550s 12-14 years old / Extremely worn out. Need to be replaced. **See quote \$15,087.98) This is for two plows.)**

Roads

- Road damage caused by heavy truck parking / 11748 – 300th Avenue (Long Pond)
- **125th Street** (Marv's Road) Worst road in the township.
#5000 lbs hot patch last week. Crack sealing is pulling out. Delaminating microseal is lifting and creating rubble pockets under the chip seal / Recommend engineer look into warranty.
- **136th Street.** These cracks were brought to my attention by a concerned resident. I drove 136th Street from County Road 42 to County Road 9 and counted 95 3/8 to 1/2 inch wide longitudinal cracks the complete width of the road. However, only two cracks from 29747 – 136th South. The cracks greatly increase traveling north after this address. Recommend engineer look into warranty.
- **120th Street.** Failing. See pictures. (150' length)
- **Baldwin Estates Development.** See pictures.
 - ✓ Culvert apron not attached correctly.
 - ✓ Large trees have grown in the ROW. (Too big for the ditch mower. Preferred to pull out root base instead of leaving the root base in the shoulder.)
 - ✓ Base and wear course mats do not match up.
- Add link to Baldwin Township's Web Page.
 - ✓ Sherburne County Public Work's page (Report-A-Concern). This is a great tool for reporting roadway concerns.

Discuss 100th Street Easements – Nick Anderson, township engineer, stated that the town can use that easement for relocating the street and nothing needs to be done with it. The road should be where it is by perspective use. You have a road in the right-of-way. The woman living there that was fighting Jon Bogart for improving that road may not be living there any longer. Swanson stated that nothing has changed and the stumbling block was the TEP panel. We are close to having that taken care of. Swanson would like to know more on the cost of moving the creek and more on the permitting process. Anderson will talk with the DNR.

Approve/Disapprove 2nd Driveway Access – Thomas Guimont is looking for a second driveway access in order to access his field from 285th Avenue rather than from 116th Street NW. The Planning Commission had recommended approval. Handshoe/Lawrence unanimous to approve a 2nd Driveway Access for Thomas Guimont for property located at 28527 – 116th Street; Parcel ID Number 01-027-4300.

Approve/Disapprove Account Establishment with City of St. Paul Public Works -

Lawrence/Handshoe unanimous to approve an account with the City of St. Paul Public Works for asphalt.

Approve/Disapprove U of M – L.T.A. P. Courses (online) – Lawrence/Handshoe unanimous to approve the L.T.A.P. online courses sponsored by the University of Minnesota for two (2) people.

Discuss/Approve/Disapprove Quote on the Cost of a V-Plow – Lawrence/Handshoe unanimous to approve the quote of \$15,087.98 for two plows for the F-550. This cost does not include the trade-in value of approximately \$400 each. Lawrence said he would like to know the actual trade-in value before the paperwork is signed.

Discuss Summer Maintenance Help – Brody Johnson has submitted an application for summer maintenance help. Bob Sromek is willing to cut grass on an as needed basis along with Brian Torborg. Discussion will continue regarding maintenance help at the April 15, 2019 regular meeting.

Sand/Salt Shed – A quote from Foley Lumber to repair the bottom 10 feet of the salt/sand shed is \$3,823.21. It was discussed that the town board was not ready to move forward with a Band-Aid fix. Swanson said he would like to look more closely at the shed to see exactly what is needed. Rush/Handshoe unanimous to table this item to the April 15, 2019 regular meeting of Baldwin Township.

Road Damage Caused by Heavy Truck Parking – Damage caused by heavy truck parking on 300th Avenue at Long Pond is breaking off the edge of the pavement. Good will contact Sherburne County Emergency Commercial Vehicle Department regarding an overweight truck. He is also looking for guidance from the Town Board on ways to protect the road. Road restrictions are also still on. The Baldwin Township engineer will inspect the damage, determine the thickness of the road as well as see what can be done to protect the shoulders.

125th Street – Good reported that parts of the road has turned to rumble and questioned if we had a warranty as it was chip sealed last year. It is seeping in from underneath. Swanson stated that the entire road has a drainage problem. Anderson stated that it has just dried up and it is over 25 years old. It is turning to powder as there is no oil left in it. It would cost approximately \$225,000/mile to mill the road back.

136th Street – Good reported that there are an excessive amount of cracks on 136th Street. The Baldwin Township engineer will check to see if there is a warranty on the road; and bring his findings back to the April 15, 2019 regular meeting of Baldwin Township.

120th Street – Good reported that the road is beginning to fail. The Baldwin Township engineer will take a look at the road.

Baldwin Estates – Good reported that the culvert apron is not attached correctly. It's also difficult to mow in the right-of-way because of the size of the trees. There are also cracks in the road. The Baldwin Township engineer will check it out.

Add 'Report-A-Concern' as Link to Baldwin Township Website – The Clerk will look into it.

Approval of Consent Agenda – Rush/Lawrence unanimous to approve the Town Board Meeting Minutes of March 4, March 12 Board of Canvass and March 18, 2019; to approve Resolution 19-04; Resolution to Support Princeton Youth Hockey Association's Recreational Programs; and to approve Resolution 19-05; Resolution to Support Princeton Football Recreational Programs.

CONDITIONAL & INTERIM USE PERMITS: None.

PLATS:

Approve/Disapprove Resolution #19-06; Baldwin Estates Developer's Agreement

Nick Anderson stated that the township should charge the developer for repairs of the three cracks in the road and it will be a part of the punch list items at the end of the warranty. The township should also collect something for crack filling. Swanson stated that all of the items in the road report should be taken care of before the road is accepted. The warranty is for 2 years from the day we sign the developer's agreement. The agreement will not be signed by the chairman until the \$4,250 in fees is received. It can be approved but not signed. The town will not do any work on a road not accepted yet. Lawrence/Rush unanimous to recommend approval with the developer's agreement not signed until the escrow is in hand and noting that we have issues with trees and roots that need to be taken care of along with cracks in the road that will have to be sealed and the apron on the culvert repaired.

Approve/Disapprove Building Permits Issued for Mistry Hollow, Lots 9 and 10

Anderson stated there will be no developer's agreement until securities are received. The developer's big issue is getting mylars moved on. The county will not send mylars on until everything is up to snuff. The county will hold off until they are sure everything is taken care of and then allow it be recorded. Swanson stated that it is a separate issue for the mylars. He would like to see this issue tabled until April 15. Lawrence stated developer's agreement before building permits. Greg Wersal, the developer, stated he is willing to sign it tonight and pay the fees. He can have the letter of credit next week. Swanson would like to see both building permits and developer's agreement tabled until the April 15 meeting. Wersal stated that he would like to begin construction and asked if the board could make a motion to sign the document and have the clerk hold it. Swanson stated he would like to wait until April 15 to review the agreement and dollars in the account. Lawrence stated that we approved the document last time but we have not approved the developer's agreement for Misty Hollow. Lawrence/Hudson motioned to approve Misty Hollow's developer's agreement but will

not be signed until the fees are paid and the letter of credit is in the township's hands. The motion carried with Swanson opposed.

Regarding the building permit issue for Lots 9 and 10, Swanson asked if there are any drainage issues that Nick Anderson knows of. Anderson replied 'no'. Lawrence/Hudson motioned to recommend approving the building permits for Lots 9 and 10 contingent on a signed developer's agreement and escrow assigned to the township and not before then. Swanson stated that he believes Lots 9 and 10 are part of the development and he doesn't think it is wise to approve unless the rest of the development is in. Upon voice vote the motion carried with Swanson and Handshoe opposed.

Approve/Disapprove Resolution # 19-07; Misty Hollow Developer's Agreement
See above.

Review of Sketch Plan, Sumser Farms, Section 19 – The developer, Howard Triggs, was not present however the property owner, Mr. Sumser, was present. Lawrence presented the Town Board with a revised sketch plan per county comments. There are a proposed 16 lots with a possible 2 commercial lots. That would be spot zoning. Mr. Sumser stated that they are promoting phase 1 of the first 5 lots. He is open to discussion on the possible commercial lots on the corner. Rush stated he would prefer to see all the lots residential. Hudson stated that he has the same feelings as Rush. Lawrence stated that no motions are needed as this is not official. He would approve right now if it was all residential. The layout looks good. They are proposing 2 phases. Phase 2 will be where the decision on commercial will have to take place. Swanson stated he is not opposed to those being the right kind of commercial.

VARIANCES: None.

OLD BUSINESS:

Park Committee Report – Rush met with Mr. Goldenman about the proposed easement to the west of Young Park. There are drainage concerns that the township engineer needs to look as well as check into the cost to do wetland mitigation. Goldenman is also willing to meet with the township engineer.

Discuss/Approve/Disapprove Change in Park Dedication Fees – A motion was made to table a change in the Park Dedication Fees.

Discuss/Approve/Disapprove Walking Path Trail Weed Control – Rush/Handshoe unanimous to approve \$590 for Arc Irrigation to apply weed control to the walking trails at Young Park.

Lawrence said he has found a gate for sale for \$100. The size of the gate is not known at this time.

TCI Baldwin Volunteer Corps Update – Rush reported that the Baldwin Volunteer Corps approved moving the date of the FunFest to September 28, 2019. Plans for a car show and softball games are being planned.

Planning Commission Report:

Approve/Disapprove Reappointment of Richard Harris for a 3-Year Term

Lawrence/Handshoe unanimous to approve Richard Harris for a 3-year reappointment to the Baldwin Planning Commission.

Approve/Disapprove Special Meeting, April 17th, 7:00 p.m. – Handshoe/Rush unanimous to approve the Baldwin Planning Commission Special Meeting on April 17, 2019.

Discuss 119th Circle Potholes, Kingsmon Addition – The road condition of 119th Circle in the Kingsmon Addition was inspected. According to the maintenance personnel the road is in perfect condition.

Discuss Children at Play Sign, Kingsmon Addition – Handshoe/Rush unanimous to approve ordering a 'Children at Play' sign for the Kingsmon Addition. There was discussion regarding the appropriate placement of the sign.

City of Princeton Council Report – Handshoe reported that the round-about was discussed. The City of Princeton is talking about assessing the industrial park also. The engineer has not yet come back with any results.

Airport Advisory Board Report – Handshoe reported that the Airport Advisory Board is talking about redoing the runway next year. There seems to be an issue with camping and the length of the grass.

Approve/Disapprove Signing AWAIR Annual Review Back Page – Handshoe/Lawrence unanimous to approve signing the AWAIR annual review agreement.

TABLED ITEMS:

Approve/Disapprove Resolution #19-03, County Road 38 Project – Lawrence/Hudson unanimous to table until the April 15, 2019 regular meeting of Baldwin Township.

NEW BUSINESS:

Approve/Disapprove Gambling Permit – Donna Larson was not present. Handshoe/Lawrence unanimous to table until the April 15, 2019 regular meeting of Baldwin Township.

Discuss/Approve/Disapprove Cemetery Recording – Lawrence/Handshoe unanimous to table until the April 15, 2019 regular meeting of Baldwin Township.

Approve/Disapprove Sale of Tax Forfeited Land – Rush/Handshoe unanimous to table until the May 6, 2019 regular meeting of Baldwin Township.

Establish Yearly Township Goals – The 2018 yearly township goals were reviewed and revised for 2019.

Review Monthly Building Permits – The February 2019 permits were reviewed.

Announcements:

- Local Board of Appeal & Equalization, Tuesday, April 9, 2019. 3:00 p.m.

Any Other Business:

Lawrence/Rush unanimous to approve investing up to \$10,000 for road striping.

Motion to Approve Bills for Payment – Rush/Handshoe unanimous to approve payment of check numbers 22871 through 22889 totaling \$23,814.72.

Adjourn – Lawrence/Handshoe unanimous to adjourn at 9:01 p.m.


Submitted By: (s/) Cathy Stevens
Clerk/Treasurer
Baldwin Township

 /VICE
Approved By: (s/) Jay Swanson CHAIR
Chairman, Board of Supervisors
Baldwin Township

4/15/19
Date _____

Attendees: Lester Kriesel, Christine Guimont, Greg Sumser, Chris Fritch, Tim Hennagir, Zac Good, Greg Wersal