

## BALDWIN TOWNSHIP REGULAR MEETING

April 20, 2020

**Present** – Supervisors Jay Swanson, Bryan Lawrence, Tom Rush and Larry Handshoe. Supervisor Patrick Hudson was absent. Because of COVID-19 health concerns, social distancing was observed.

**Call to Order** – The April 20, 2020 regular meeting of Baldwin Township was called to order by Chairman Jay Swanson at 7:00 p.m.

**Pledge of Allegiance** – All present recited the Pledge of Allegiance.

### **Additions/Corrections to Agenda**

- Add 'Discuss/Approve/Disapprove Fire Department Credit Card' as item 'b' to the agenda under Fire Department Report
- Add 'Discuss/Approve/Disapprove Northeast Sherburne Fire & Rescue Handbook' as item 'a' to the agenda under Fire Department Report
- Add 'Discuss/Approve/Disapprove Midco Blanket Permit' under Road Report to after Open Bids
- Add 'Discuss/Approve/Disapprove Resolution 20-08; Resolution Requiring Additional Bond to be Posted by Midco to Secure Restoration of Right of Ways' under Road Report.

### **Approval of Regular Meeting Agenda With/Without Additions/Corrections**

Handshoe/Rush unanimous to approve regular meeting agenda as amended.

**April 2020 Preliminary Treasurer's Report** – The Clerk/Treasurer reported receipts of \$22,497.27 and disbursements of \$71,097.05, check numbers 23739 through 23809 and 6 EFT payments leaving an unaudited balance of \$1,560,616.42.

### **Fire Department Report:**

**Discuss/Approve/Disapprove Northeast Sherburne Fire & Rescue Handbook** – As the Town Board did not have the revised copy dated February 13, the Town Board decided to add the item to the May 4, 2020 agenda.

Captain Chad Miller presented information regarding the mask drive that Governor Walz established. It will be held from 10:00 a.m.-2:00 p.m. on Saturday at the fire station. The masks collected will be donated. The department is also doing birthday drivebys in the township. It has been popular, and they have had a great response. Miller's wife makes the signs. Lawrence suggested adding both items to the newsletter. Chief Case thanked Captain Miller as he is the department PR person.

**Discuss/Approve/Disapprove Fire Department Credit Card** – Chief Case is requesting a separate credit card for the Baldwin Fire Department in case of

emergencies needed on evenings or weekends. A motion was made by Supervisor Rush; seconded Supervisor Swanson to approve a Fire Department credit card. A voice vote was taken with Swanson, Rush and Handshoe voted aye; Supervisors Lawrence and Handshoe voted nay. Motion failed.

**7:15 p.m. Accept/Open/Review Bids for the 125<sup>th</sup> Street NW Project** – The regular meeting of Baldwin Township was suspended to accept/open/review bids for the 125<sup>th</sup> Street NW project. The bids received were as follows:

Knife River: \$379,642.95. Bid bond included.

Meyer Contracting: \$459,467.40. Bid bond included.

ASTECH: \$384,215.63. Bid bond included.

MN Paving: \$338,539.01. Bid bond included.

Helmin Construction: \$329,456.78. Bid bond included.

Lawrence moved to accept the bids. Anderson checked out the bids received and Helmin is the lowest bid.

#### **Road Report:**

**Review/Approve/Disapprove Triple Chip Seal Quotes** – Rush/Handshoe unanimous to table above item to the Baldwin Township regular meeting of May 4, 2020.

**Storm Drain Update** – Good informed the Town Board that the revised developers' agreements after 2004 included storm drain language which stated that the homeowner's associations would be responsible. All the developments signed before 2004. Swanson stated that he does not know if the township cleaned them out before. Lawrence stated that he is not ready to accept the responsibility of storm drains and questioned if they needed cleaning right away. Good stated that, at this point, they are working. The concrete, however, is fractured in Nordwall Estates. Swanson stated that the Town Board will review on a case-by-case basis.

**Midco Permit** – Swanson would like to add a clause that this is valid for 90 days. If they need more than 90 days, we can adjust. Discussion on requesting Midco to extend their service north of County Road 42 on 136<sup>th</sup> Street. Rush/Handshoe unanimous to approve the permit.

**Approve/Disapprove Resolution #20-08; Resolution Requiring Additional Bond to be Posted by Midco to Secure Restoration of Right of Ways** – Rush/Handshoe unanimous to approve Resolution #20-08 with a friendly amendment made by Swanson to require the bond to be \$100,000. Both Rush and Handshoe accepted the friendly amendment. Nick Anderson, township engineer, will send to Midco.

**Approval of Consent Agenda** – Rush/Handshoe unanimous to approve the Town Board reorganization and regular meeting minutes of April 6, 2020 and the Local Board of Appeal and Equalization meeting minutes of April 7, 2020.

**CONDITIONAL & INTERIM USE PERMITS:** None.

**PLATS:** None.

**VARIANCES:** None.

**OLD BUSINESS:**

**County Planning & Zoning Report** – Lawrence stated that a meeting was not held.

**Park Committee Report** – Rush stated that a meeting was not held.

**Baldwin Volunteer Corps Update** – Rush stated that a meeting was not held.

**City of Princeton Council Report** – Handshoe reported he watched the meeting online. They are doing the birthday thing also.

**Airport Advisory Board Report** – Handshoe stated that a meeting was not held.

**Discuss/Approve/Disapprove Who Will Take Animal Control Duties** – Lawrence/Handshoe unanimous to table until May 4.

**Review/Approve/Disapprove MATIT Property Valuation Report and Determine if ‘A Resolution Approving Replacement Cost Coverage’; ‘A Resolution Approving Agreed Value Coverage’; or ‘A Resolution Approving an Increased Property & Casualty Deductible’ Will be Used Replacement** – After discussion, the Town Board would like to invite Jon Mocol, MATIT, to the next meeting that he can attend for further explanation. Lawrence/Handshoe unanimous to table.

**TABLED ITEMS:**

**Discuss/Approve/Disapprove Second Amendment Sanctuary Letter** – Rush/Handshoe unanimous to table until May 4.

**NEW BUSINESS:**

**Approve/Disapprove 125<sup>th</sup> Street NW Bid and Award to Contractor** – Handshoe/Lawrence unanimous to approve Helmin Construction in the amount of \$329,456.78. The clerk will send out letters to the businesses to inform them we will be doing road work.

**Approve/Disapprove Main Septic Systems Pumping at Frontier Trails** – Rush/Handshoe unanimous to table until May 4. Swanson will talk to Septic Check.

**Approve/Disapprove Support Letter for County on US169 and CSAH 4 –**  
Rush/Handshoe unanimous to table until May 4. Swanson will talk with Andrew Witter, Sherburne County.

**Discuss/Approve/Disapprove Holding One Regular Meeting a Month –** Lawrence would like to start up the Planning Commission and Park Committee in May. Rush suggested waiting until the Governor makes a decision. Rush/Handshoe unanimous to table until May 4.

**Approve/Disapprove Hourly & Meeting Wage for New Deputy Clerk/Treasurer –**  
Lawrence/Handshoe unanimous that the hourly and meeting wage for the new deputy clerk/treasurer be the same as the current deputy clerk.

**Discuss After the Fact Permits –** Swanson referenced Xcel Energy not obtaining a right of way permit and the road sustained minor damage. Moving forward he would like to see an after the fact permit. A couple of hundred dollars was spent by the township with Zac's time and material. He would like to see a bill sent to Xcel for payment. The Planning Commission will work on.

**Establish Yearly Township Goals –** Rush/Handshoe unanimous to table until May 18.

**Approve/Disapprove Termination of Seasonal Snowplow Drivers –** Handshoe/Rush unanimous to terminate the seasonal snowplow drivers.

**ANNOUNCEMENTS:** None.

**ANY OTHER BUSINESS:**

Lawrence stated he would like to get Nick Anderson working on 313<sup>th</sup> Avenue or we will miss the timeline. Swanson will talk to Andrew Witter tomorrow.

Rush/Handshoe unanimous to approve up to \$300 for gopher removal at Young Park.

Handshoe/Rush unanimous to approve a power tandem axle utility trailer for the park at a cost of \$669.99. The funds will come out of the Park Fund.

The clerk asked for clarification if a bill will be sent to Xcel Energy. The Town Board tabled a decision until May 4.

Handshoe stated that he received a call from Nick Anderson wondering if the township was going to be doing more striping at \$.08/foot. He told Anderson the township would not be doing any striping this year.

**Motion to Approve Bills for Payment –** Rush/Handshoe motioned to approve check numbers 23783 – 23809 and 5 EFT payments totaling \$15,535.09. Upon voice vote the motion carried with Lawrence opposed.

**Adjourn** – Rush/Handshoe unanimous to adjourn at 8:30 p.m.

Cathy Stevens  
Submitted By: (s/) Cathy Stevens  
Clerk/Treasurer  
Baldwin Township

Jay Swanson  
Approved By: (s/) Jay Swanson  
Chairman, Board of Supervisors  
Baldwin Township  
5-4-2020  
Date

Attendees: Zac Good, Nick Anderson, Tim Hennagir, Scott Case, Chad Miller