

BALDWIN TOWNSHIP REGULAR MEETING

April 7, 2014

Present – Supervisors Jay Swanson, Jeff Holm, Larry Handshoe, Tom Rush and Randy Atwood.

Call to Order – The April 7, 2014 regular meeting of Baldwin Township was called to order by Chairman Jay Swanson at 7:02 p.m.

Pledge of Allegiance – All present recited the Pledge of Allegiance.

Additions/Corrections to Agenda

- Add Approve/Disapprove Firefighter Jim Oliver Coming Back to Department
- Add Discuss Pavilion under Park Committee Report
- Add Discuss 100th Street after Fire Department Report

Approval of Regular Meeting Agenda With/Without Additions/Corrections – Handshoe/Rush unanimous to approve the regular meeting agenda as amended.

ISD 477 Special Referendum Election Presentation – Julia Espe, Superintendent for ISD 477, presented a PowerPoint to the Baldwin Town Board and the people in the audience information on the proposed improvements recommended for the 2014 Bond Referendum. The Baldwin Town Hall is one of the combined polling places chosen for this election.

Treasurer's Report:

March 2014 Final Treasurer's Report – The clerk reported receipts of \$4,561.59 and disbursements of \$62,365.30, check numbers 18193 through 18283 and 9 EFT payments leaving an unaudited balance of \$335,492.64.

April 2014 Preliminary Treasurer's Report – The clerk reported receipts of \$0 and disbursements of \$41,536.08, check numbers 18284 through 18337 and 1 EFT payment leaving an unaudited balance of \$297,625.07.

Sheriff's Report - Officer Wilson reported there were 183 calls for service in the month of March. There was a break-in at a storage unit in the township.

Fire Department Report – Chief Rademacher said there were 24 calls in the month of March with 19 of those calls medical, 1 personal injury accident, 1 call for a brush fire, a mutual aid call and 2 gas alarms. The boat is ready to go out for auction. There is a request from a former firefighter to return to the department.

Approve/Disapprove Firefighter Jim Oliver Coming Back to Department – Rush/Handshoe unanimous to approve Jim Oliver returning to the fire department.

Rademacher also reported that the department is saving money by doing its own graphics on the new ambulance. The department garage sale is the same week as the Baldwin Cleanup Day.

Discuss 100th Street – Township engineer, Jon Bogart, was present and reported that there were no big surprises or problems with the soil borings. Discussion regarding how the road is not where it should be and asked for direction from the town board and is suggesting getting the issue taken care of prior to construction. Bogart would like to determine if the townships needs to purchase any land and, if so, how much. The road will need to move to the west 15-20 feet and would like to see a 4 rod road at the end of construction. Bogart would like to return in a few weeks with a recommendation on what the board should do and what he thinks should be vacated or acquired. Atwood/Handshoe unanimous to have Bogart dig a little deeper and determine what the options are what impacts there are.

Handshoe questioned where the township was with cracksealing. Bogart replied that nothing was scheduled for this year. Handshoe stated that it will be put off until next year.

Swanson commented on redoing the Capital Improvement Plan. Bogart stated that the board just needs to let him know when to begin.

Approval of Consent Agenda – Handshoe/Atwood unanimous to approve the Town Board meeting minutes of March 13, March 18, March 19, March 20, March 24, March 25 and March 27, 2014.

Open Forum for Citizens – David Schuldt, 285th Avenue, was present to discuss the roads in Elk Lake Estates. 285th Avenue is impassable at the intersection where he had shown the town board chairman last fall. It has been an ongoing problem. Swanson stated that the township has regradeled and graded. There has been talk about procuring easements and we have installed a rain garden. Bogart stated it would be helpful if the township could procure the property that may go into tax forfeit as it would cure the whole intersection. Mr. Schuldt stated that he has called all the board members and nobody calls him back and feels nobody cares. He is frustrated with the current situation. The township paved part of road for several residents in the neighborhood. Swanson replied that the project happened mainly with grants and it benefited the runoff into the lake. Mr. Schuldt stated that the regrading did not happen on his street as crushed concrete was put in. Discussion on calcium chloride. Bogart stated there are two big things to resolve: obtain the property that may be tax forfeited and obtain an easement from one of the properties. Mr. Schuldt stated that there are 3 or 4 other areas with big water issues. The traffic is creating potholes. Swanson stated that the township has talked to the county about help in this area along with township dollars and citizen dollars. He can guarantee that the roads are not in the right place. Mr. Schuldt is correct that something needs to get done in that area but the town board does not want to put in band aid fixes. Bogart stated that he will continue to try to get grants from the SWCD. Swanson stated that the township is working on it and it is not

like nothing is being done. Services continue to happen. It is a skinny road and a lot of people use it. Rest assured that the township has not shoved it into a drawer and forgotten about it. Bogart stated that the town board is trying to make things happen there but the area is not planned around drainage. Mr. Schuldt stated that he is frustrated with the situation and feels that the people in the neighborhood have waited long enough for the solution.

CONDITIONAL & INTERIM USE PERMITS:

Review/Approve/Disapprove Interim Use Permit for Mechanical or Body Auto Repair and Business Selling Vehicles and Trailers and RV's, Lots 4 & 6, Block 2, Georgetown First Addition – Ray McGraw was present representing Ray's Auto Body. Handshoe/Holm unanimous to approve an Interim Use Permit for mechanical or body auto repair and business selling vehicles and trailers and RV's for Lots 4 and 6, Block 2 of Georgetown First Addition.

PLATS:

Review/Approve/Disapprove Drainage & Grading Plan, Lot 8, Block 1, Georgetown First Addition – Brian Chenvert was present. Handshoe/Atwood unanimous to approve, upon Jon Bogart's recommendations, the drainage and grading plan for Lot 8, Block 1 of Georgetown First Addition.

VARIANCES: None.

OLD BUSINESS:

Review/Approve/Disapprove Road Grading Services Agreement By and Between Livonia Township and Baldwin Township – Handshoe stated that Livonia Township would charge \$125.00/hour and we could call the grader out when we need it. It would not include the northeast side of the township. Rush stated that his concern is that their operator does not know our roads as our current operator does. Handshoe stated that we would send out Terry Carlile to show him where to go. We have never been able to get a crown on these roads. Swanson stated that if we stay with what we have with a new operator there would be a learning curve. His concern is that the contract states a termination with a 15 day notice. Holm questioned what would happen if the private contractor went belly up. Rush asked if the current operator knew of the issues. Handshoe replied yes. Swanson stated that Doug Manthei, Livonia Township Supervisor, was supposed to be here tonight but we rescheduled him to our second meeting. Rush questioned if there is a savings to this or a wash. Handshoe replied that we are not saving a lot of money but trying to get better quality and get the grading done the way we need it done. Livonia hired a grader operator who worked at Hardrives. It will usually day 4-5 days or sooner to get him out. Handshoe/Atwood motion to approve. Upon vice vote, motion carried with Rush and Holm opposed.

Park Committee Report – Further research is needed according to Rush for bids on the pavilion at Young Park. Discussion on replacing the roof.

Approve/Disapprove Young Park Signage, Nick Swanz, Eagle Scout Project – Holm/Handshoe unanimous to approve Nick Swanz Eagle Scout project for Young Park signage. Park Board Chair Patten will give him some pointers on the acid staining and low maintenance plantings.

Approve/Disapprove Applying for County Sign Permit – Holm/Handshoe unanimous to approve applying for a county sign permit.

TCI Baldwin Volunteer Corps Update – Holm has not yet had the opportunity to meet with the Volunteer Corps. Chairman Elaine Philippi said that the Corps is going forward and trying to get a head start with this year's FunFest. She said the committee is not unanimous on the BR&E project. Two members have resigned. Philippi said that at this time the Corps sentiment is to stay at part of the Town Board and not become a separate non-profit. Holm said he is excited on becoming a part of the Baldwin Volunteer Corps with the goal of building up its rank and file, and to make sure that the Baldwin FunFest meets its objectives.

Joint Committee with City of Princeton Status – Swanson said he has been asked by Councilman Dobson to meet again at the town hall with Swanson and Holm. Dates will be looked at.

Approve/Disapprove Resolution 14-09; Resolution Adopting Findings of Fact and Denial to Establish a Subordinate Service District – Handshoe/Rush unanimous to approve Resolution 14-09; a Resolution Adopting Findings of Fact and Denial to Establish a Subordinate Service District.

TABLED ITEMS: None.

NEW BUSINESS:

Discuss/Approve/Disapprove Pursuing BR&E Program – Holm/Rush unanimous to approve starting the formation of a taskforce in order to find out if there is a sufficient level of support and volunteers to pursue the BR&E program, and gather information to present to the town board in order to initiate obtaining grants and making application to the extension program. A friendly amendment to add monthly updates to the monthly meeting agenda.

Review Sherburne County Public Works Letter Regarding County Road Turnback List – Swanson said there is no county road turnbacks in Baldwin.

Approve/Disapprove Planning Commission Bylaw Amendment – Rush/Atwood unanimous to approve the Planning Commission Bylaw Amendment.

Review/Approve/Disapprove Planning Commission Applicants – Rush/Atwood unanimous to approve Peggy Patten and Ross Perry to the Baldwin Planning Commission.

Establish Yearly Township Goals

Jay Swanson

- Goal 1 - Work with Planning Commission
- Goal 2 – To continue working towards a comprehensive plan
- Goal 3 – To sign reflectivity federal mandate processes
- Goal 4 – To establish positions in township. (Based after looking at Tom Rush's efficiency document.)
- Goal 5 – Boards installed at Young Park
- Goal 6 – Get everything out of BR&E proceedings.

Tom Rush

- Goal 1 – Capital asset plan
- Goal 2 – To continue working towards a comprehensive plan
- Goal 3 – Identify other/all park properties
- Goal 4 – Aggressively develop the park
- Goal 5 - Get everything out of BR&E proceedings.

Larry Handshoe

- Goal 1 – To continue working towards a comprehensive plan
- Goal 2 – Improve efficiency
- Goal 3 – Improve communication between staff and the town board
- Goal 4 – Finalize 2nd driveway permit policy
- Goal 5 – Update capital improvement plan.

Randy Atwood

- Goal 1 – Work with planning commission
- Goal 2 – To continue working towards a comprehensive plan
- Goal 3 – Capital asset plan for town and fire department
- Goal 4 - Get everything out of BR&E proceedings.

Jeff Holm

- Goal 1 – BR&E

Approve/Disapprove Attendance at Urban Short Course, Thursday, April 24th, Burnsville – Holm/Handshoe unanimous to approve attending the Urban Short Course on Thursday, April 24, 2014 in Burnsville.

Approve/Disapprove Town of Baldwin Organization List – Rush/Handshoe unanimous to approve the Town of Baldwin Organization list.

Signatures Required on Updated Minnesota Association of Townships Officer List – The Town Board will review and sign the list with the checks.

Approve/Disapprove Obtaining Quotes for Young Park Toilet – Holm/Swanson unanimous to approve obtaining quotes for toilets at Young Park.

Discuss AT&T Contract/Phones – Maintenance has recently gotten iPhones which apparently is saving money. The clerk and Handshoe will check into the details.

Approve/Disapprove Resolution 14-10, Resolution Authorizing Contract with Interested Officer – Handshoe/Atwood unanimous to approve Resolution 14-10; a Resolution Authorizing Contract with Interested Officer.

Approve/Disapprove Resolution 14-11, Resolution Authorizing Contract with Interested Officer – Handshoe/Atwood unanimous to approve Resolution 14-11; a Resolution Authorizing Contract with Interested Officer.

Announcements:

- Sherburne County Association of Townships Meeting, Wednesday, April 16th, 6:30 p.m., Livonia Town Hall

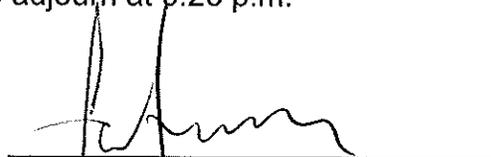
Any Other Business – None.

Motion to Approve Bills for Payment – Handshoe/Atwood unanimous to approve for payment check numbers 18284 through 18337 and 1 EFT payment totaling \$41,536.08.

Adjournment – Handshoe/Rush unanimous to adjourn at 9:23 p.m.



Submitted By: (s) Cathy Stevens
Clerk/Treasurer
Baldwin Township


Approved By: (s) Jay Swanson
Chairman, Board of Supervisors
Baldwin Township


Date

Attendees: Lester Kriesel, Elaine Philippi, Emily Misiura, Audrey Misiura, Chuck Nagle, David Schuldt, Jon Bogart