

BALDWIN TOWNSHIP REGULAR MEETING

August 17, 2020

Present – Supervisors Jay Swanson, Bryan Lawrence, Larry Handshoe and Patrick Hudson. Supervisor Tom Rush absent.

Call to Order – The August 17, 2020 regular meeting of Baldwin Township was called to order by Chairman Jay Swanson at 7:00 p.m.

Pledge of Allegiance – All present recited the Pledge of Allegiance.

Additions/Corrections to Agenda – None.

Approval of Regular Meeting Agenda With/Without Additions/Corrections – Handshoe/Lawrence unanimous to approve the agenda as presented.

Treasurer's Report:

August 2020 Preliminary Treasurer's Report - The Clerk/Treasurer reported receipts of \$6,361.99 and disbursements of \$475,729.85, check numbers 24045 through 24127 and 7 EFT payments leaving an unaudited balance of \$1,632,541.15.

Fire Department Report:

Review/Approve/Disapprove Fire Department Quotes (9) – Two additional quotes were added for a total of 11 quotes. Items will be paid for by the CARES Act funding. The township should see this funding this week. Assistant Chief Robin Fischer was present. The quotes presented were:

1. F-150 trucks. They have 2 quotes each from 2 dealers:
Cornerstone Elk River: \$34,335.00 300A XLT series
Morrie's Buffalo Ford: \$34,864.92 300A XLT series
Cornerstone Elk River: \$37,851.00 302A XLT series
Morrie's Buffalo Ford: \$37,851.00 302A XLT series
The department recommends Cornerstone Elk River. They are all on the state contract. They will add toppers and slides to the back (quotes included along with emergency lighting and sirens. Lawrence asked if one would solely be the chief's vehicle with Fischer responding, 'used for towing trailer', fire schools and response vehicles. Both will have AED's and medical kits. The color will be race red. Discussion on the difference between the 300A and 302A models.
2. Safety vests. A quote from The Fire Store for 35 vests total of \$1,414.65.
3. Extrication gloves. A quote from Emergency Response Solutions for 35 sets of gloves total of \$1,785.00.
4. Graphics quote from Transport Graphics in the amount of \$1,531.70.
5. HiViz jackets. A quote from Aspen Mills for 30 jackets total of \$6,320.00.

6. Turnout gear, boots, hood and gloves. Quote from Emergency Response Solutions for 30 sets: \$127,535.70. Quote from The Fire Store: \$127,801.20.
7. EMS jumpsuits and duty boots. A quote from Aspen Mills in the amount of \$21,268.50.
8. T-shirts. A quote from Pooky & Bell, LLC in the amount of \$7,601.60 for quantities between 60 – 150.
9. Relief fund. This would be a reimbursement for money lost for relief associations. A 5-year average is \$8,519.45.
10. Lights. A quote from Mobile Vehicle Integration in the amount of \$4,998.34.
11. Toppers. A quote from Countryside Covers for 2 toppers in the amount of \$2,150/each.

Fischer stated that he would like approval of the trucks contingent on receiving the funds. Salaries from March 1 through the end of this year will qualify. Invoices need to be marked by November 16 and in service by December. Discussion regarding vaccines. The total for the 11 quotes and salaries is \$297,320. Fischer stated they will be submitting for a Speed Queen washer and will be asking for a couple of foggers like the airlines have. They are getting a quote for emergency backup power for the town hall and fire department (natural gas generator). Swanson stated that would talk with Dan Weber to determine if having items on order constitute an expenditure or if we need to have the money leave the account. They will also be asking for 2 keyless entries for the fire station.

Lawrence motion to proceed ahead with the 14 items discussed tonight contingent on dollars coming in and finalizing in September. Swanson stated that #12 would wages, #13 would be the locks and #14 would be election equipment for a total of \$301,000. Handshoe seconded the motion. If money is remaining the fire department would look at replacing Rescue 1. Swanson wanted to thank the people on the fire department as this is a lot of numbers in a short period of time. Discussion on replacing communications and it was determined that Sherburne County is putting in for a federal grant and the department does not want to duplicate. Upon voice vote, the motion carried.

Road Report – Handshoe reported that the maintenance department has done some patching.

Approve/Disapprove Payment to Helmin Construction for 287th Avenue Cul-De-Sac Reconstruction in the Amount of \$21,569.28 – Lawrence stated that he does not want to see a development come in with that type of drainage. Handshoe/Hudson unanimous to approve payment to Helmin Construction.

Approve/Disapprove Dead End Sign, River Ridge Estates – Carolyn Lewis, 316th Avenue was present to request a dead end or no outlet sign. Lawrence/Handshoe unanimous to ask maintenance to establish a dead end or no outlet sign. Lewis stated that when they had driveway work done the extra blacktop was added and rolled out on the horseshoe. It would be nice for the township to recognize Rum River for doing that.

Approval of Consent Agenda:

Approve Town Board Regular Meeting Minutes of August 3, 2020 –
Swanson/Lawrence unanimous to table until September 14.

CONDITIONAL & INTERIM USE PERMITS: None.

PLATS: None.

VARIANCES: None.

OLD BUSINESS:

County Planning & Zoning Report – Lawrence stated that 2 Baldwin Township items should be on the agenda. The township engineer has not gotten information for the Buck Run preliminary plat and Lawrence told him not to rush. He also told the township engineer to review our developer's agreement and the Town Board should do the same. He will not be available to attend the Thursday county meeting and asked Swanson if he could fill in.

Park Committee Report – No report.

Baldwin Volunteer Corps Update – Discussion on the Funfest. The Deputy Clerk/Treasurer will be on vacation that week prior to the Funfest. Hudson stated that he likes the idea but logistically does not know if we can pull it together. Discussion on the fire department assisting. Swanson stated that if it is approved, he will lean on the entire Town Board to help. Lawrence stated that if a softball or baseball match were held there would be a huge turnout. Hudson stated that the soil out there is not good for a tractor pull. Hudson stated that he will organize the car show. Hudson/Handshoe unanimous to go forward.

City of Princeton Council Report – Handshoe stated that the meetings are still being Zoomed. Discussion on the city taking over the PUC which would take 2/3 of voter approval.

Airport Advisory Board Report – Handshoe reported no meeting was held.

TABLED ITEMS:

Approve/Disapprove Holiday Pay Changes to Employee Handbook (page 22) –
Handshoe/Lawrence unanimous to approve.

Discuss/Approve/Disapprove Revising Driveway Permit Fees – Per an email from Wes Davis, Bogart, Pederson & Associates, the driveway permit fees will remain the same.

Discuss/Approve/Disapprove Second Amendment Sanctuary Letter – Hudson would like to delete this item off the agenda.

NEW BUSINESS:

Review/Approve/Disapprove Sherburne County Highway Monumentation Plat No. 86 – The Town Board reviewed. There was no need to approve or disapprove.

Review/Approve/Disapprove Sherburne County Highway Monumentation Plat No. 87 – The Town Board reviewed. There was no need to approve or disapprove.

Approve/Disapprove Bogart, Pederson Invoice in the Amount of \$845.00 (Dated April 14-April 23) – Handshoe/Hudson unanimous to approve.

Approve/Disapprove Deputy Clerk Vacation, September 21-25 & Clerk/Treasurer's Overtime – Lawrence/Handshoe unanimous to approve.

Discuss Clerk/Treasurer Compensation – Lawrence stated that he does not have a number to present to the board but is looking to increase compensation. There is a lot of responsibility on the clerk. He is giving the board a heads up and in September it will be back on the agenda.

ANNOUNCEMENTS:

- Household Hazardous Waste Event, Monday, August 24, 11:00 a.m.-1:00 p.m., Baldwin Township Parking Lot
- SCAT Meeting, Wednesday, August 26, 7:00 p.m., Sherburne County Government Center
- Township Office Closed Monday, September 7, Labor Day
- Clean-Up Day, Saturday, September 12, 8:00 a.m.-Noon
- One Regular Town Board Meeting in September, Monday, September 14

ANY OTHER BUSINESS:

Discussion on what is needed to prepare for clean-up day.

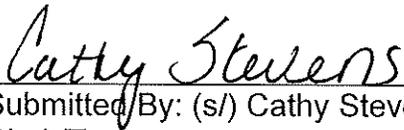
Discussion on what to do with the leftover pea rock as it needs to be moved before clean-up day. Mark Burghuis, Livonia Township, stated that they have 500 yards of black direct and asked if it would be possible to swap. The Town Board thought it was a wonderful idea.

Hudson gave an update on IT. Two new wireless routers have been ordered. They will be used when we switch over to MIDCO. The Fire Chief asked for it go under the parking lot to the northwest corner of the fire station. Lawrence suggested asking MIDCO to run a line as long as they are here. Hudson will contact Schroeder.

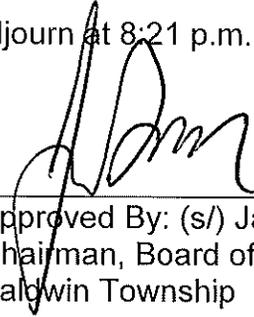
Swanson stated that he was contacted by a resident who claims their monument was dug up by MIDCO work. He will talk to Bogart, Pederson tomorrow and ask if they can put it back or resurvey and bill MIDCO. The board is okay with that.

Motion to Approve Bills for Payment – Hudson motion to approve bills for payment, check numbers 24077 – 24127 and 7 EFT payments totaling \$48,484.00. Handshoe seconded the motion. Upon voice vote, the motion carried with Lawrence opposed.

Adjourn – Handshoe/Lawrence unanimous to adjourn at 8:21 p.m.



Submitted By: (s/) Cathy Stevens
Clerk/Treasurer
Baldwin Township



Approved By: (s/) Jay Swanson
Chairman, Board of Supervisors
Baldwin Township

9-14-2020

Date

Attendees: Phillip Fadden, Carolyn Lewis, Roger Lewis, Robin Fischer, Phillip Holland, Brian Torborg, Mark Burghuis