

BALDWIN TOWNSHIP REGULAR MEETING

August 1, 2016

Present – Supervisors Brad Schumacher, Jeff Holm, Jay Swanson, Tom Rush and Larry Handshoe.

Call to Order – The August 1, 2016 regular meeting of Baldwin Township was called to order by Chairman Brad Schumacher at 7:08 p.m.

Pledge of Allegiance – All present recited the Pledge of Allegiance.

Additions/Corrections to Agenda

- Add "Approve/Disapprove Going Out for Chipsealing Bids" under Road Report.
- Add "Tony Flanders" to beginning of Road Report.

Approval of Regular Meeting Agenda With/Without Additions/Corrections

Handshoe/Swanson unanimous to approve the regular meeting agenda as amended.

Treasurer's Report:

August 2016 Preliminary Treasurer's Report – The clerk reported receipts of \$2,958.39 and disbursements of \$126,636.59 (not including payroll), check numbers 20386 through 20410 and 2 EFT payments leaving an unaudited balance of \$859,002.95.

Sheriff's Report – Officer Wilson reported there were 173 calls for service in the month of July. The Sheriff has offered the opportunity to go through the MILO program which offers a "shoot or don't shoot" perspective. If interested, contact the clerk and she can contact him to coordinate.

Fire Department Report – Captain Fischer reported 20 calls for service in the month of July. The committee is looking at replacing the old tender and the old grass truck. They are comparing new versus used prices and after looking at the options they will meet with the town board. One of the grants applied for may defray the cost of a grass truck. The cost is right about \$30,000 for a four wheel drive. Good public relations were generated for Baldwin Township by having four of the Baldwin firefighters attending the Princeton Block Park. Kudos to Phil Holland. The department is running well. Trucks are on the road within 5 – 6 minutes. All the firefighters have finished their training. The Fireman's Dance is August 27 at Ridgewood Bay. He does not have an update on the water tender as no one was home when he stopped by today. He believes the wiring is almost done then it needs to be taken to Swantec so he can finish manufacturing. Swanson stated that he has already made a few brackets for the drop tank. Fischer is acting chief until next Sunday as both Rademacher and Kiel are out of town.

Approve/Disapprove Water Tender Bids – See above.

Update on Water Tender – See above.

Status of Equipment Committee – See above.

Relief Association Report – No report.

Road Report:

Tony Flanders – Flanders donated topsoil for Young Park and requested had a letter of his donation for tax purposes. He said the letter he received was too vague. Swanson/Rush unanimous to approve having the township engineer determine the quality of the topsoil and price after which the clerk will reissue a donation letter for tax purposes to Mr. Flanders.

Review/Approve/Disapprove Surveying Quote for 136th Street (From June 6th Regular Meeting) – Rush/Handshoe unanimous to table until the August 15, 2016 regular meeting of Baldwin Township.

Approve/Disapprove Chipsealing – Bogart stated that his estimate is about \$93,500 and it still can be done this year. Schumacher asked Bogart to add the Lake Diann Road as well. Swanson stated that it will add more miles and Bogart stated that it will increase to approximately \$102,000. Discussion on going to sealed bids at that price and not being able to award on the 15th of August. Swanson/Rush unanimous to approve with the change of not doing the Lake Diann Road (which changes it back to \$93,500) and open quotes and award at 7:30 p.m. on August 15, 2016. Bogart stated that he needs to find out exactly what road that was gravel and then chipsealed and, if not good, he will just delete that portion.

Young Park Ballfield – Rush stated that the bid from Bryan Rock is \$12,773.50 with the township not paying until the product is delivered. He confirmed with Bogart that the tonnage was correct. The earliest West Branch can start is next Monday or August 15th and the red lime will be delivered when coordinated with West Branch.

Two quotes came in for the fencing: Century Fence and Bemboom's Fence. Bemboom's quote was \$12,000 with an option of fencing around the dugout for an additional \$3,800. Century Fence's quote was \$9,250 with an option of a 16' high backstop for an additional \$3,360. Schumacher stated that the roof will be donated for the fence around the dugout and feels a fence around the dugout would be a good idea if there were fields side by side. Rush stated that he is asking for approval of up to \$12,500 from Century Fence. The quote from both Bryan Rock and West Branch were approved. He received a price for sod of \$9,000-\$10,000. The township has received approximately \$35,000 in grants. Rush asked if anyone would like to help going to the businesses as it is hard to do when he is in the Cities. More than one-half is paid for with grants. He is trying to get sod the week before or week after Labor Day.

Rush asked where we were at with the well and the electrical. Bogart responded that, as far as he knows, the well is good to go. Holm stated that there is an old septic

system behind the garage. Bogart asked if it had been abandoned according to Rule 7080. Carlile stated that had been collapsed. Swanson stated that the strategic thing is where are we going to place the well? What else are we going to do with this? Do we want to think about bathroom and drinking fountains? If placed 150 feet away from the brown building it will add a few more dollars for electric.

Rush/Handshoe unanimous to accept Century Fence's quote for materials and labor and a 16' backstop and optional 50' if okayed by the township engineer and allowing up to \$15,000.

Rush stated that the only thing he needs to quote is for irrigation. Holm suggested getting a linear foot cost from the well to the junction box. Bogart stated that, in regards to Century Fence's terms and conditions, just specify the change order. Holm stated that when Rush calls them tell them we've approved to add and then we will accept your bid. That way there will be no change order.

County Road 38 – Holm asked if Bogart had information on the County Road 38 project. Bogart stated that there have been no plans drawn yet for the 2018 construction season. The county is aware of the number of graves out there. Holm stated that when Rhonda Lewis was here she said County Road 38 was coming up and she said, at that time, it would be a reclaim and overlay and no widening out. Bogart stated that Rhonda did not pass that on. Holm stated that there will be a lot of resistance to moving graves. Bogart stated that permission from all the living relatives must be obtained.

Park Committee – Rush stated that the meeting was canceled due to a lack of a quorum. The next meeting is August 18th. Holm stated that 3 are needed for a quorum on that committee and there are Dave Patten and Lester Kriesel remaining. The clerk sent an email to the Twins organization and attending the Funfest. The organization will check with the board of directors. Swanson stated that apparently some of the poles purchased are in rough shape. Do we want to include the electrical for those? If so, what type of lights? Schumacher stated that we decided LED. Swanson stated that we need to know about lumens needed at night. The town needs to start thinking of the well and 2 lights on the parking lot. If Rush can get information he will hold off until he hears from him.

Railroad ties – have they been removed. Terry will check.

Status of Railroad Ties in Road Right-of-Way, Property Located in Section 30
Carlile will check to see if the railroad ties have been removed.

Road Report for July 2016 from Terry Carlile, Baldwin Maintenance Department

- Quote from Huls Trucking for Class 2 for park trail. Amount needed is based on trail of 322 feet long and 7 feet wide at 4 inches deep. \$25.00 per ton.
- Material figures to be approximately 32 ton at a cost of \$800.
- Delivery cart through Princeton Rental is \$99.00 per day. It holds ¼ yard load.

- Flail mower for roadside mowing around week of September 10 is priced at \$2730.00 weekly. There is a \$400 delivery charge.
- Salt shed bracing will be set this week. Hope to finish that project.
- Tree stump removed from Fox Ridge East last week. Brought to landfill at a cost of \$182.42. Need to find a place to rid ourselves of those stumps.

Rush/Handshoe unanimous to approve \$800 from Huls Trucking for Class 2 for the park trail. It was suggested that a different plan be made instead of the delivery cart. Holm suggested the truck could come off of County Road 19 in order for the class 5 to be dumped closer to the trail. Discussion of using the 5 acre parcel that the township owns to dump tree stumps. Carlisle asked if a quote was received on cracksealing and sealcoating the lot. Swanson stated that heating was going to happen this year. Schumacher stated a new quote would be needed.

Approval of Consent Agenda – Rush/Swanson unanimous to approve Town Board Meeting Minutes of July 11 and July 18, 2016; approve Joe Kiel's Wage Claims From March and April, 2016; and to approve Georgetown Addition 2016 Road Improvement Partial Payment in the Amount of \$97,572.91 Payable to Hardrives, Inc.

CONDITIONAL & INTERIM USE PERMITS: None.

PLATS: None.

VARIANCES: None.

OLD BUSINESS:

Park Committee Report – See above.

Approve/Disapprove Fence Posts for Ballfield – See above.

TCI Baldwin Volunteer Corps Update – Swanson reported that Julius Dorweiler volunteered mule rides for the FunFest, but the township insurance will not cover the activity. Swanson will check if there is a local insurance company who would issue a rider. Activities will center on children's games. "Touch a Truck", and a dunk tank will also be included in the activities. An invitation will be extended to the Planning Commission to have a booth, and persons from the fire department will be available. Members of the Park Committee are also asked to help.

Baldwin Planning Commission Update – Handshoe reported that there was no meeting due to lack of a quorum. Dave Orton was present regarding a request for a right of way easement. No decision was made due to the lack of quorum, although Orton said he's going to continue to pursue the easement relocation.

Frontier Trails Update – Signatures for the wells were finally obtained. There are eleven more signatures remaining for the easements. In September the clerk will be sending the remaining over to the county to be added to taxes.

TABLED ITEMS:

Schedule Quarterly Meetings with Chief/Assistant Chief (From 6/7/16 Employee Meeting) – No action taken.

Approve/Disapprove Revised Swimming Pool Waiver and Release – Rush / Handshoe unanimous to table to the regular meeting of Baldwin Township of August 15, 2016.

Discuss/Approve/Disapprove Employee Wage Increases – Handshoe/Holm unanimous to reactivate holiday pay (9 holidays for the year 2016) for Terry Carlile retroactive to January 1, 2016 and to look at raises at the first of next year.

Handshoe **motioned to leave until the first of the year and look at next year as nothing was budgeted** suggested leaving it until the first of the year and then look at and create structures on job descriptions and get more organized. ~~Handshoe motioned~~ **and** to keep the 2016 wages the same. Swanson stated that at least a 3% increase for employees are given every year and is continuous. To say that we don't have anything for 2016 is not the truth. Rush stated that he agrees there is a cost of living increase and companies are giving 2% or some none. Is there something to merit this raise? He does not believe it is justified to give employees raises every year. There must be some red ceiling without the town raising the pay scale every year. The clerk provided numbers for hers and maintenance department. Swanson stated that it was tabled because somebody wanted to do that and it hasn't been done. Schumacher stated that Handshoe volunteered to work on that. The township can only afford a dollar amount for a job and we keep changing the number. Rush stated he would be glad to assist Handshoe after the ballfield. Rush seconded Handshoe's motion. Swanson stated that he will honor this motion but only if we have something by the next meeting. He doesn't want to keep dragging these people through the mud and we are not doling justice to our people by dragging this out. Holm stated that a study of what is the range needs to be done and take in account surrounding townships. The township is doing more and more. We are asking the Clerk/Treasurer to do duties beyond statutory duties that she is required to do. Are you comparing apples to apples? We are placing a ceiling without duties. Schumacher stated that we aren't going to give a definition without a job recruiter. Holm stated that the ceiling is an arbitrary number that is on paper. Where is the merit side of it? There is no cost of living adjustment and no merit opportunity. Upon voice vote the motion carried with Holm opposed.

NEW BUSINESS:

Approve/Disapprove Resolution #16-08; Resolution Authorizing Contract with Interested Officer – A motion was made by Handshoe; seconded by Rush to approve

Resolution #16-08; a Resolution Authoring Contract with Interested Officer. All in favor with Swanson abstaining. Motion carried.

Announcements:

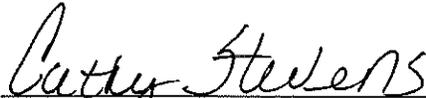
- Public Accuracy Test, Friday, August 5th, 10:00 a.m., Sherburne County
- Primary Election, Tuesday, August 9th, Polls Open at 7:00 a.m.
- August 27th, Baldwin Fireman's Dance, Ridgewood Bay

Any Other Business:

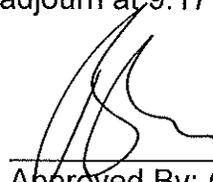
- Christ Our Light Catholic Church may be interested in relocating in Baldwin Township.
- Holm is willing to look into a healthcare insurance that offers individual plans if the township is interested.
- Rush said he is not against employee raises, but feels it needs to be studied perhaps by an outside company who specializes in gathering information on merit increases and job descriptions.
- It is the head judge's responsibility to monitor the conduct of the election judges.

Motion to Approve Bills for Payment – Handshoe/Swanson unanimous to approve for payment check numbers 20386 through 20410 and 2 EFT payments totaling \$130,713.43.

Adjournment – Holm/Swanson unanimous to adjourn at 9:17 p.m.



Submitted/By: (s/) Cathy Stevens
Clerk/Treasurer
Baldwin Township



Approved By: (s/) Brad Schumacher
Chairman, Board of Supervisors
Baldwin Township

9-12-16

Date

Attendees: Lester Kriesel, Tony Flanders, Robin Fischer, Terry Carlile, Jon Bogart