

## BALDWIN TOWNSHIP REGULAR MEETING

August 3, 2015

**Present** – Supervisors Tom Rush, Brad Schumacher and Jeff Holm. Supervisors Jay Swanson and Randy Atwood absent.

**Call to Order** – The August 3, 2015 regular meeting of Baldwin Township was called to order by Vice-Chairman Tom Rush at 7:00 p.m.

**Pledge of Allegiance** – All present recited the Pledge of Allegiance.

### **Additions/Corrections to Agenda**

- Add 'Road Report' after Sheriff's Report
- Add 'Approve/Disapprove Engineers Recommendations for Georgetown Project' under Plats

### **Approval of Regular Meeting Agenda With/Without Additions/Corrections**

Schumacher/Holm unanimous to approve the regular agenda as amended.

### **Treasurer's Report:**

**August 2015 Preliminary Treasurer's Report** – The clerk reported receipts of \$7,512.27 and disbursements of \$121,924.02 (not including payroll), check numbers 19520 through 19539 and 2 EFT payments leaving an unaudited balance of \$712,125.04.

**Sheriff's Report** – Sergeant Wilson reported 221 calls for service in the month of July. A speed trailer was placed on 105<sup>th</sup> Street twice. 30 vehicles passed and all were traveling under the speed limit. August 4<sup>th</sup> is Nite to Unite. There has been increased patrol at Young Park with someone with no permanent address there and he was told to move on. There was a break in within the business district on July 8. Schumacher stated that the semi-tractor trailer is now in compliance. One fish house has been moved out of the road right-of-way on Sandy Lake and now he will start working on fence encroachments. Holm stated that has been illegal dumping in construction dumpsters on 105<sup>th</sup> and 305<sup>th</sup> as there are multiple projects in the neighborhood. Holm also stated that at the intersection of Co. Road 38 and Co. Road 19, when vehicles are traveling west, there is a blind spot with the cemetery fence and guardrail system and vehicles are overreacting to creeping out to see. Look at options to make it safer as it has become a dangerous intersection. Lester Kriesel stated that the big tree should be removed.

**Road Report** – Schumacher reported that asphalt work is being done on 100<sup>th</sup> Street. There were 13 semi loads of gravel for the Elk Lake project. The fire department, as part of their training, will wet down the road.

**Fire Department Report** – Captain Fisher reported there were 18 calls for service in the month of July. Thanks to the SCBA equipment, the department was able to use it for the fire in Becker. Chad Miller has been hired as a new firefighter. After discussing changing out the air compressor, the department decided to stay with what they have. The Elk River City Council will meet on August 4<sup>th</sup> to approve the air packs sale. Jim Oliver will send the clerk the numbers for the relief association report. Rush asked if a representative from the department could be present at the meeting with the Baldwin Volunteer Corps to finalize FunFest plans.

**Relief Association Report** – See above.

**Approve/Disapprove Hiring Chad Miller** – Schumacher/Holm unanimous to hire Chad Miller as a firefighter.

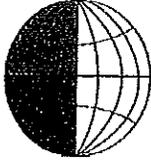
**Approval of Consent Agenda** – Schumacher/Holm unanimous to approve the Town Board Meeting Minutes of July 21, 2015, to approve the Bremer Bank Pledge Substitution and to approve Clerk vacation days of August 4, August 5, and August 17 through the 21<sup>st</sup>.

**CONDITIONAL & INTERIM USE PERMITS:** None.

**PLATS:**

**Approve/Disapprove Wetland Dredging for Geothermal Project, Pheasant Meadows** – Township engineer Jon Bogart reviewed and stated that he does not see any impact to anyone else in the township and he does not see a reason to deny. Rush/Schumacher unanimous to approve the wetland dredging for the geothermal project at Pheasant Meadows.

**Approve/Disapprove Engineers Recommendations for Georgetown Project -** Included is the August 3, 2015 letter from Bogart, Pederson & Associates regarding Lot 1; Block 1; Georgetown 2<sup>nd</sup> grading review:



**Bogart, Pederson  
& Associates, Inc.**

LAND SURVEYING  
CIVIL ENGINEERING  
MAPPING

August 3, 2015

Cathy Stevens  
Baldwin Township Hall  
P.O. Box 25  
30239 128th Street  
Princeton, MN 55371

Re: Lot 1 Blk 1 Georgetown 2<sup>nd</sup> grading review

Dear Cathy,  
I am in receipt of:

A Grading Plan dated 6/17/2015, revised 7/9/15, received 7/21/15  
A Hydrocad report dated 7/9/15, received 7/17/15  
Confirmation or a NPDES permit being in place dated 6/23/2015  
A Sherburne County Zoning Administration Grading Permit Application

I am in receipt of new information regarding Mr. Flanders intent for the grading of his lot. I am including copies of his proposed grading plan.

My understanding is that Mr. Flanders is requesting a grading permit for his lot under the requirements of the Townships Engineering Requirements. My understanding also that at this time is that Mr. Flanders is not asking for a preliminary plat or the creation of any lots, even though the grading plan certainly implies the creation of two lots. Thus my comments shall address only drainage and grading issues.

The grading appears to presume two lots. The grading and drainage plan reflects that presumption. I don't know if the County will allow this this particular lot configuration. The applicant should check with the County prior to construction.

The drainage plan directs all runoff to a single basin. The drainage calculations call for a rainfall event of 7.2 inches. The drainage standards under the engineering standards section 310 calls for 7.2 inches of runoff for sizing a detention basin in a land locked area. The drainage calculations prepared for the site use 6.6 inches for their calculations. The plan and the calculations should reflect the 7.2 inches of runoff as called for in the Town Ordinance. See Township Engineering Standards paragraph 310.06

The drainage plan calls for a contributing drainage area of 155,700 SF which is 3.57 acres. I believe that this area represents all of Lot 1, Blk 1 that does not drain to the road

system. I did not receive a drawing delineating the proposed drainage area so I cannot confirm this. A copy of the delineated watershed needs to be given to the Township.

Three 12" CMP culverts are noted to be placed within the south side of the right-of-way of 316<sup>th</sup> St. Township regulation calls for a minimum dia. of 15" CMP for driveway culverts. See Township Engineering Standards Paragraph 110.20 and 210.01. The plan should be changed to reflect this. In addition there is no dimension showing the relationship of the culverts to the south lot line. The culverts should be placed in the center of a theoretical ditch that would be constructed should 316<sup>th</sup> St be improved. My recommendation would be not to construct the ditch and the associated culverts at this time until a final design of the roadway is completed. The culverts might not be placed, both horizontally and vertically, correctly otherwise.

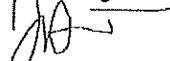
There are certain areas designated to be used for septic systems in each of the three designated lot areas. There is no information on the plan so as to tell if the reserved areas are adequately sized. The areas intended to be used for septic systems are shown to be disturbed. Typically standard septic systems are required to be built on undisturbed areas. The drainage that is proposed will also occur across the proposed new septic systems. This is generally frowned upon since the additional runoff across the top of the proposed septic system can potentially reduce its capacity. Since the County is the septic authority they should be consulted as to the acceptability of new septic systems to be placed in these disturbed areas, and /or what additional restrictions will be placed on the development of these systems.

Lastly looking at the volume of dirt being moved I believe that more than 1000 cubic yards of dirt are being moved. This will require that the applicant apply for a grading permit under Township Engineering Standard paragraph 110.22

Subject to these corrections I would recommend approval of the grading and drainage plans subject to the recognition by the applicant that approval by this Board for the grading and drainage does not grant approval to any future plat, and that there may be required changes to the grading and drainage plan to allow the plat to be approved.

If you have any questions, please feel free to give me a call.  
Sincerely,

Jon Bogart, P.E.  
Town Engineer

  
Cc Marc Schneider

Bogart will talk with Mr. Flanders to make sure everything is in order. Bogart asked that once he meets with Flanders he be given permission by the board to write the letter of approval. Schumacher/Holm unanimous to approve request. Flanders needs to apply for a grading permit from the Baldwin clerk. Drainage issues will need to be addressed, according to Bogart, on 125 ½ before the asphalt is laid.

**Approve/Disapprove Dirt Donation from Tony Flander** – Schumacher stated that the dirt will go around the basketball court and he was thinking about 10 tandem trucks and suggests 100 yards. Schumacher motioned if Mr. Flander's gets the soil permit we will take up to 100 yards for Young Park as a donation and we will relook at it to see how far 100 yards takes us as the next meeting. Rush stated he will tell JTO to hold off for now. Upon voice vote motion carried with Holm opposed.

**VARIANCES:** None.

**OLD BUSINESS:**

**Park Committee Report** – Rush reported that him and Schumacher met with Rhonda Lewis last Wednesday. They are going to go 4 foot wide on each side on County Road 45 and 313<sup>th</sup> Avenue and maybe the front of 125<sup>th</sup> Street business district as that would be a bigger contract. Schumacher stated that the township would have to pay for easements and they would pick up some other costs. Rush stated it is slated for 2017. Schumacher stated that they will be doing Co. Road 42 and Co. Road 45 at the same time. Bogart stated he will talk to Rhonda. Rush stated that they are slated in 2019 to do Co. Road 87 by Goose Lake. Rhonda did not know about the 4R Board.

Rush reported he has talked to JTO Landscaping about the handicapped ramp. Grant applications have been submitted to the Koop Foundation and others. He is talking to Lou Her from the Bremer Foundation and is still going for the Twins Foundation Grant.

**TCI Baldwin Volunteer Corps Update** – Schumacher reported that FunFest events were finalized. The basketball area will be finished before the FunFest. The ditches and some mowing to tame down the area south of the pavilion needs to be done. Rush will follow up with Patten on the placing of the plaque.

**Approve/Disapprove Sign Rental from Mill City Sign for Funfest -**

Rush/Schumacher unanimous to approve the sign rental contract from Mill City Signs for FunFest.

**Legacy Grant Committee Update** – On the regular Baldwin Township agenda of August 18 there will be applicants listed for approval for the Legacy Grant committee.

**SBA Update** – From an email received from Jay Swanson: "Talked with Mike Couri through telephone messages and SBA has changed legal council once again. They seem to be getting closer to our numbers however Mike will be on vacation for two

weeks so they won't be discussing our counter offer to their last proposal until then."

**TABLED ITEMS:**

**Approve/Disapprove Employee Discipline Form/Employee Handbook Changes**  
Schumacher/Holm unanimous to table until the Baldwin Township regular meeting of August 18.

**Approve/Disapprove Granite Work at Young Park Quote** – Two bids were received: Hasson Sand & Gravel, Inc. for the amount of \$2,695.00 plus \$620.00 for end dump delivery charge; and from Huls Bros Trucking Inc. for \$2400. Holm/Schumacher unanimous to approve Huls Bros Trucking Inc. for the granite work at Young Park.

**Approve/Disapprove Asphalt for 120<sup>th</sup> Street** – Schumacher/Rush unanimous to table until the Baldwin Township regular meeting of August 18.

**NEW BUSINESS:**

**Approve/Disapprove Premises Permit Application for Princeton Youth Hockey, Finish Line Café** – Holm/Schumacher unanimous to approve the Premises Permit Application for the Princeton Youth Hockey for Finish Line Café.

**Approve/Disapprove Purchase of Compressor** – Schumacher/Holm unanimous to table until the Baldwin Township regular meeting of August 18.

**Approve/Disapprove Comments to County Regarding Application to Amend Zoning Ordinance: Section 16.2, Subdivision 5.8 Interim Use Permit for Contractor's Yard** – Holm/Schumacher unanimous to table until the regular Baldwin Township meeting of August 18.

**Approve Sherburne County Ordinance 211; Amending the Sherburne County Zoning Ordinance Relating to Personal Storage Structures and Accessory Structures** – Schumacher/Rush motion to approve Sherburne County Ordinance 211; Amending the Sherburne County Zoning Ordinance Relating to Personal Storage Structures and Accessory Structures with clarification of what the limits are for agricultural. Motion carries with Supervisor Holm opposed.

**Approve/Disapprove Park Ordinance Exception Allowing Mounted Patrol to Enter Park for Funfest** – Rush/Holm unanimous to approve an exception of the Park Ordinance to allow the mounted patrol to enter Young Park for FunFest.

**Approve/Disapprove Partial Payment to Helmin Construction in the Amount of \$118,093.30, Georgetown Addition Project** – Schumacher/Rush unanimous to approve the partial payment to Helmin Construction in the amount of \$118,093.30 for the Georgetown Addition project.

**Approve/Disapprove Letter to Sherburne County Commissioners Regarding Solar Farms** – Schumacher/Holm unanimous to approve the letter to the Sherburne County Commissioners regarding Solar Farms.

**Review Right of Way Permit** – Rush stated that he wants to make sure that there is enough teeth in the permit so they (the utilities) send it back to the township when the project has been completed and referenced a site out on 103<sup>rd</sup> Street. Either have Schumacher or Terry go out there to follow up once the project has been done.

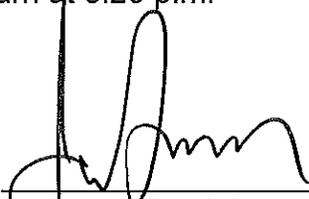
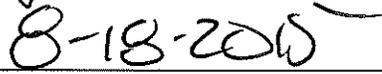
**ANNOUNCEMENTS:** None.

**ANY OTHER BUSINESS:** None.

**Motion to Approve Bills for Payment** – Schumacher/Rush unanimous to approve for payment check numbers 1950 through 19539 and 2 EFT payments totaling \$126,183.84.

**Adjournment** – Holm/Rush unanimous to adjourn at 8:25 p.m.

  
Submitted By: (s/) Cathy Stevens  
Clerk/Treasurer  
Baldwin Township

  
Approved By: (s/) Tom Rush  
Vice-Chairman, Board of Supervisors  
Baldwin Township  
  
Date

Attendees: Lester Kriesel, Judy Thorson, Elaine Philippi, Jon Bogart