

BALDWIN TOWNSHIP REGULAR MEETING

August 7, 2017

Present – Supervisors Brad Schumacher, Larry Handshoe, and Tom Rush. Supervisor Bryan Lawrence arrived at 7:07 p.m. Supervisor Jay Swanson absent.

Call to Order – The August 7, 2017 Baldwin Township regular meeting was called to order by Chairman Brad Schumacher at 7:00 p.m.

Pledge of Allegiance – All present recited the Pledge of Allegiance.

Additions/Corrections to Agenda

- Add "Discuss/Approve/Disapprove Rent Out Young Park for Tournaments" to under the Road Report
- Add "302nd Avenue" to Public Comment
- Add "Approve/Disapprove/Discuss 136th with Township Engineer"

Approval of Regular Meeting Agenda With/Without Additions/Corrections

Handshoe/Rush unanimous to approve the regular meeting agenda as amended.

Treasurer's Report

July 2017 Final Treasurer's Report – Receipts of \$193,167.07 and disbursements of \$256,275.47, check numbers 21229 through 21349 and 9 EFT payments leaving an unaudited balance of \$923,925.93.

August 2017 Preliminary Treasurer's Report – The clerk reported receipts of \$0 and disbursements of \$6,887.59, check numbers 21350 through 21373 and 0 EFT payments leaving an unaudited balance of \$917,746.20.

Sheriff's Report – The deputy will be attending the August 21, 2017 regular meeting.

Fire Department Report:

Review/Approve/Disapprove List and Fee Schedule for Proposed Ordinance

After looking through all of the proposed fee schedules, Fire Chief Case recommends that the firefighters receive \$15 per hour for non-mutual aid. Handshoe/Rush unanimous to send the proposed fee schedule to the township attorney for review requesting he respond back to the township within 30 days after which the township will give notice of a public hearing.

Approve/Disapprove Probationary Firefighter Training Wage be Set at \$15.00 -

Handshoe/Rush unanimous to approve that probationary firefighter training wage be set at \$15.00 per training session.

Approve/Disapprove Purchasing 2 Thermal Imaging Cameras and Up to 6 SCVA Cameras – A quote from Emergency Response Solutions on purchasing 2 thermal imaging cameras and up to 6 SCVA cameras would be approximately \$21,428. To offset the cost, an amount of \$7,500 from the Zimmerman Relief Fund was donated as well as the Baldwin Fire Department is looking to approach the Baldwin Fire Department Relief Fund for a donation. Rush/Handshoe unanimous to approve up to \$15,000 to purchase 2 thermal imaging cameras and up to 6 SCVA cameras.

The Baldwin Fire Department had 21 calls for service in the month of July. Eleven of those calls were medical, four were mutual aid fires, two were hazardous conditions, three were motor vehicle collisions and one was a grass fire.

The Baldwin Fire Relief Dance is August 26 beginning at 5:00 p.m. at Ridgewood Bay. The fundraiser is to help buy equipment and to provide for two (2) scholarships.

The wildland truck is in Sauk Rapids having a slide put in the slide in unit.

Road Report:

Wind River Estates – Apparently the ditch mower went through the development and marked up the road. Terry Carlile, maintenance, stated he could not find a mark on the road anywhere and he will contact the person who spoke with Supervisor Swanson.

Brian Koski, Septic Check – Mr. Koski stated he had talked with Supervisor Swanson after Jon Bogart let him know that the board wanted him to replace the tank (Frontier Trails). He would like the board to consider an alternate option instead of replacing it. Schumacher stated that, with the amount of money the township is investing for the 41 homeowners, we want to replace it. A representative from Wieser Concrete was also present. Mr. Koski stated that tank is as good, if not better, than replacing the tank as they added another layer of protection on the inside of the tank with a liner and are willing to extend the warranty. The representative for Wieser stated that they have been making tanks for 53 years and if they had a structural issue with that tank they would have pulled it immediately. For one month it has been sitting in water and it is still dry. It will cost \$20,000-\$30,000 to replace that tank and they should have the opportunity to repair the tank as one minor flaw doesn't tear everything apart. A warranty will be offered.

Schumacher stated that the folks in Frontier Trails will be making payments for 10 years and, if the MPCA comes back out and we have to make a huge repair that will be another expense on them. The initial warranty was one year. Rush stated that the township has a half a million dollars in this project. Schumacher stated that Supervisor Swanson was very vocal on that and the board cannot make a decision without the full board and township engineer Jon Bogart present. Lawrence questioned if they took any pictures of the crack and repair and asked to know more about the liner. The Wieser representative stated they put in an epoxy lined coating and it depends on the application for how long it will last. It lasts usually a year or two. Mr. Koski stated that it

was a hairline crack 3 feet long. It is not a structural crack and was probably done during transit. The crack was sealed and then concrete poured into to shape it like a cone. Lawrence asked if the edges were sealed. The Wieser representative stated that they were not sealed and the sheer weight holds them together. Lawrence asked what will prevent material or moisture getting in there. The Wieser representative asked if water getting behind the cone was the concern. Lawrence replied yes. The Wieser representative stated that he did not know if that is an issue.

Rush stated that he would like them to come back in 2 weeks with 2 options and solutions with the epoxy and warranty. Lawrence asked if this delays the project. Mr. Koski stated 'yes and no'. We are waiting for the power company to put in the main service and they are at a standstill until this is resolved. Schumacher stated that the main concern is the MPCA. Mr. Koski stated that, according to Jon Bogart, the MPCA was fine with it. Schumacher stated that it is 2 strikes and you're out. The Town Board made a decision at the last meeting and is receiving new information tonight. Both Supervisor Swanson and Jon Bogart have been here since day one and we will not make any decisions until they are present.

104th Street, River Ridge Estates – Terry Carlile stated that the road is considered a Class B road and he did not find any problems at all with not being able to drive bicycles.

Discuss/Approve/Disapprove 136th Street – Nick Anderson, Bogart, Pederson & Associates was present. The project is running over on sand backfill. We had borings every 300 feet on that road and we did not expect the muck to go up and down. We are averaging 12 feet down and 350 feet more. The total overage will be about \$54,000 just in this one area (culvert area north of County Road 9). Handshoe stated that this is why we did soil boring. Discussion on using sand off of County Road 45 to fill in. Handshoe stated that if soil borings were done they should have known what was down there. Mr. Anderson stated that they are running 12 feet down and it should be 10 feet down. They are taking the muck out and filling it in with granular. The contract was bid by the unit. Schumacher stated the discrepancy will be with the engineer based on the soil borings. The contingency for this project is \$110,000. Mr. Anderson stated that the worst case scenario will be \$90,000.

Approve/Disapprove Baseball Tournament – Representatives were present asking for the use of the field which would combine Princeton and Zimmerman. They are willing to take care of the field. The dates used would be September 10, 17, 24 and October 1 and 8. Discussion on using the field for both practice and tournaments. Lawrence/Handshoe unanimous to approve a charge of \$5.00 per kid plus maintenance and repair. Rush asked that they notify the clerk of the dates and practices.

Public Comment – Andrew Schwantz, 302nd Avenue, was present to discuss a large hole in the ditch created by the prior owner of his property. Schumacher stated that he went out and looked at it. Mr. Schwantz stated that they are looking at the removing the riprap as the previous owner put in a pond with no liner. Gopher State told him to

contact the township. He is asking if the township could help with removing the riprap rocks that are in the ditch. Schumacher stated that the homeowner would need to make the repair with removing the rocks. Lawrence stated that it is located in the road right-of-way and the board needs to grant permission to work in the road right-of-way. Mr. Schwantz was instructed to fill it up to the bottom of the culvert and put in a 4:1 slope. Schumacher stated that the headwall was installed without a permit. Lawrence stated that typically the township would want a permit to work in the right-of-way.

Approval of Consent Agenda – Lawrence/Rush unanimous to approve the Town Board meeting minutes of July 24, 2017; approve Michael Muntifer's mileage claim; approve Resolution 17-10; and Resolution Accepting Donations approve signing one-year contract with Waste Management saving township \$17.62/Month

Rush/Handshoe unanimous to approve Resolution Determining the Necessity to Issue General Obligation Certificates of Indebtedness, Series 2017A.

Rush/Lawrence unanimous to approve Resolution 17-11; Resolution Authorizing the Issuance, Sale and Delivery of \$2,235,000 General Obligation Certificates of Indebtedness, Series 2017A.

CONDITIONAL & INTERIM USE PERMITS: None.

PLATS: None.

VARIANCES:

Approve/Disapprove 20' Variance in Setback from the Right-of-Way of 316th Avenue NW for an Addition on Existing Building – Rush/Handshoe unanimous to approve the 20' variance in setback from the right-of-way of 316th Avenue NW for an addition on an existing building as requested by Duncan Johnson.

Approve/Disapprove 5' Variance in Setback from the Rear Property Line for an Addition on Existing Building – Handshoe/Rush unanimous to approve a 5' variance in a setback from the rear property line for an addition on an existing building as requested by Duncan Johnson.

Approve/Disapprove 10' Variance in Setback from the Side Property Line for an Addition on Existing Building – Handshoe/Rush unanimous to approve a 10' variance in a setback from the side property line for an addition on an existing property as requested by Duncan Johnson.

Lawrence informed the Town Board that the Baldwin Planning Commission carefully went through the Findings of Fact on each variance. There was discussion regarding stormwater. Lawrence said that the county will ask for a water management plan with the first proposal of stormwater going into a rain garden. He stressed that Johnson needs to have the county on board and to work with Marc Schneider.

Approve/Disapprove 80' Variance in Lot Width for a New Residence – Lawrence/Handshoe unanimous to approve the 80' variance in a lot width for a new residence as requested Mark and Cynthia Casper. Their home was hit by the storm/tornado therefore they are requesting to build a better home on the parcel of property.

Approve/Disapprove 30' Variance in Setback from the OHWL of Little Elk Lake for a House Addition, Deck and Attached Garage – Rush/Handshoe unanimous to approve a 30' variance in a setback form the OHWL of Little Elk Lake for a house addition, deck and attached garage which was damaged by the storm/tornado as requested by Sean and Sarah Hary.

OLD BUSINESS:

Park Committee Report – Rush reported that baseball teams are asking about renting the ball field. The well has been repaired, and parts for the heads to the sprinkler system will be purchased and installed by the maintenance personnel. Letters will be sent along with the appropriate ordinance to the persons who are riding horses in the park.

Review/Approve/Disapprove Pursuing Grant Opportunities for Young Park - Rush/Handshoe unanimous to table pursuing grant opportunities for Young Park until the August 21 regular meeting of Baldwin Township.

TCI Baldwin Volunteer Corps Update – Rush reported that the FunFest is still a go. The next meeting is Monday, August 14, 2017.

Planning Commission Report – No report as it was technically given with the variances.

TABLED ITEMS:

Approve/Disapprove Paychex Continuation – Schumacher said he sent Paychex the unapproved Baldwin Township minutes to discontinue EFT payments to Paychex. Handshoe/Lawrence unanimous to cancel EFT payments to Paychex with a 30-day notice starting August 7th.

NEW BUSINESS:

Approve/Disapprove Thank You Letter – Handshoe/Lawrence unanimous to approve sending a thank you letter to the applicants who applied for the maintenance position. The applications will be kept on file.

Review/Approve/Disapprove Changing iPad Email Accounts – Handshoe/Lawrence unanimous to table changing the iPad email accounts until the August 21, 2017 regular meeting of Baldwin Township.

Discuss Additional Deputy Clerk Position – A workshop will be scheduled to discuss adding an additional deputy clerk position at the August 21, 2017 regular meeting of Baldwin Township.

Review Monthly Building Permits – The June 2017 building permits were reviewed.

ANNOUNCEMENTS:

- Fire Department Dance, August 26th at 5:00 p.m.; Ridgewood Bay Resort

ANY OTHER BUSINESS:

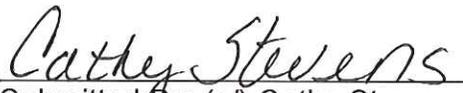
Rush commented that Paychex did do a wage study and updated the paperwork necessary to evaluate employee reviews.

Carlile will research prices for a tractor with a 60 inch mower deck for discussion at the August 21, 2017 regular meeting of Baldwin Township.

The clerk will be out of the office on Wednesday afternoon, August 9th.

Motion to Approve Bills for Payment – Handshoe/Rush unanimous to approve for payment check numbers 21350 through 21373 totaling \$6,887.59.

Adjourn – Handshoe/Lawrence unanimous to adjourn at 9:08 p.m.



Submitted By: (s/) Cathy Stevens
Clerk/Treasurer
Baldwin Township



Approved By: (s/) Brad Schumacher
Chairman, Board of Supervisors
Baldwin Township



Date

Attendees: Lester Kriesel, Sean Hary, Sarah Hary, Scott Case, Brian McMullen, Andrew Schwantz, Kurt Funk, Brian Koski, Nat Hase, Nick Anderson, Duncan Johnson, Mark Casper, Cynthia Casper, Terry Carlile