

**BALDWIN TOWNSHIP
SPECIAL CLOSED EMPLOYEE PERFORMANCE REVIEW MEETING**

December 11, 2017

Notice is hereby given that the Town Board of Baldwin Township, Sherburne County, Minnesota, will hold a special meeting on Monday, December 11, 2017, at 6:00 p.m. at the Baldwin Town Hall to conduct closed sessions as required by Minnesota State Statute § 13D.05, subdivision 3(a) to evaluate the performance of an individual(s) who are subject to the board's authority. The person(s) subject to the closed session has the option to request that it be open to the public. The Town Board may also open the meeting after the closed session in order to take action if it determines it may be warranted.

Dated this 6th day of December, 2017. Posted on December 6, 2017.

Present – Supervisors Brad Schumacher, Jay Swanson, Tom Rush, Bryan Lawrence and Larry Handshoe. Terry Carlile, Maintenance Coordinator, also present.

Call to Order – The Baldwin Township closed employee performance review of December 11, 2017 was called to order by Chairman Schumacher at 6:00 p.m.

Pledge of Allegiance – All present recited the Pledge of Allegiance.

Motion to Close Meeting Per MN State Statute § 13D.05, subdivision 3(a) - At the request of Terry Carlile the meeting remained open.

Carlile is requesting to resign from the maintenance supervisor position in favor of being given the maintenance 2 position.

To be added to the December 18 regular meeting agenda is 'Approve/Disapprove Accepting Terry Carlile's Resignation from Maintenance Supervisor Position'; 'Approve/Disapprove Installing Zac Good into the Maintenance Supervisor Position'; and 'Approve/Disapprove Installing Terry Carlile Into the Maintenance 2 Position'.

Motion to Open Meeting - Not applicable.

Adjournment – Handshoe/Lawrence unanimous to adjourn at 6:10 p.m.


Submitted By: (s/) Cathy Stevens
Clerk/Treasurer
Baldwin Township


Approved By: (s/) Brad Schumacher
Chairman, Board of Supervisors
Baldwin Township

1-8-18
Date