

BALDWIN TOWNSHIP REGULAR MEETING

December 15, 2015

Present – Supervisors Brad Schumacher, Jay Swanson, Tom Rush and Randy Atwood.
Supervisor Jeff Holm absent.

Pledge of Allegiance – All present recited the Pledge of Allegiance.

Additions/Corrects to Agenda

- Add "Approve/Disapprove Hiring Firefighter Depending on Drug Test" to Fire Department Report
- Add "Approve/Disapprove Resolution No. 15-24" to New Business
- Add "Discuss Proposed Mini-Storage in Deer Trails Outlot" to New Business
- Add "Discuss Rezoning Request" to New Business
- Remove "December 7th Meeting Minutes" from Consent Agenda

Approval of Regular Meeting Agenda With/Without Additions/Corrections

Schumacher/Rush unanimous to approve the regular meeting agenda as amended.

Treasurer's Report:

December 2015 Preliminary Treasurer's Report – The clerk reported receipts of \$577,174.07 and disbursements of \$242,265.87 (not including payroll), check numbers 19780 through 19860 and 6 EFT payments leaving an unaudited balance of \$862,473.64.

Road Report – Road Report for 12/15/15 submitted by Terry Carlile from the Baldwin Township Maintenance Department:

Salt Order to date: 24.12 delivered; cost \$1917.78. Sand Order to date: 92.29 ton; \$941.36. Worked on Truck #10, Hydraulic cables not properly connected. Had J-Craft come in to repair improper connections to headlights for plow. Have minor hydraulic leak. J-Craft will repair when we feel we can part with truck. Finished installing new air lines for new compressor; removed PVC air lines. New decals installed on Truck #10 by Richard Lemke. 2 doors and 2 sides of box cost \$345.00.

Approval of Consent Agenda – Schumacher/Rush unanimous to approve the Town Board Meeting Minutes of December 2, 2015.

CONDITIONAL & INTERIM USE PERMITS: None.

PLATS: None.

VARIANCES:

Approve/Disapprove 5' Variance in Setback from the Side Property Line for a Septic System Upgrade – Rudy Wicklander is requesting a 5' variance in setback from the side property line for a septic system upgrade. Required setback from the side property line is 10'

and the septic system would be 5' from the side property line. Rush/Atwood unanimous to approve with an accepted friendly amendment recommending that assistance from the county is needed to clear up land issues.

OLD BUSINESS:

County Planning & Zoning Report – Bryan Lawrence reported that at November's Planning and Zoning meeting the Contractors Yard Ordinance was approved. This month the Steinbrecher Holdings IUP will be heard as it was tabled last month. They will be hearing the first of 2 solar farms in Clear Lake and Big Lake. He believes that it should be allowed near airports. An amendment to the county feedlot ordinance regarding horses is on the agenda. It eliminates the requirement for a land use permit in Tier 1. Swanson stated that Tier 1 is 1-50. Lawrence stated that he will check mechanisms in place so that it doesn't automatically allow 50. Swanson questioned if the solar farms were private or utility. Lawrence responded that the property owners maintain ownership and lease to the company. Swanson stated that once they get to a certain acreage then it falls under state utilities. Atwood stated that they can become a large entity with a number of small farms but the county probably can't limit ownership. Lawrence stated he will bring up the issues at the meeting.

Park Committee Report – The next meeting is January 21, 2016. Goose Lake Park is at a standstill. Tom Rush said he will follow up with the grant writer. Word of the status of the Twins Foundation grant will be coming up in January, and the Burlington Northern grant is still available. Rhonda Lewis will attend the Active Living Plan on January 28, 2016. Updated information for the parks and trail plan will be put on the website.

Baldwin Planning Commission Update – Swanson stated the commission has implemented some of the plans. The board reviewed the map depicting some of our collector roads and suggested that the board take a look at it and make sure numbers are right. The board will then either adopt the map or have the township engineer change it.

Review/Approve/Disapprove 2016 Debt Service Expenditure Line Item Budget
Rush/Atwood unanimous to approve the 2016 Debt Service expenditure line item budget.

Review/Approve/Disapprove 2016 Line Item Revenue for Each Fund – Rush/Schumacher unanimous to approve the 2016 line item Revenue for each fund.

TABLED ITEMS:

Discuss/Approve/Disapprove Loader Trade-In – Schumacher stated that the New Holland that Anderson Equipment had has been sold. The new loader presented is a 2004 Case. The quote is \$64,900 with a trade in allowance of \$20,000 for a total price of \$44,900. The New Holland was a 2005. Richard Anderson stated that the Case is in the paint shop right now and they are adding new paint, new decals and a new seat. It is the new style and will look like a 2015. It is a former municipal machine. 75% Michelin tires will be installed. They will stand behind it for 30 days with warranty. It has a 3 yard bucket and a set of forks with quick tab. We can't demonstrate right now and is proposing that we would keep it and once it is ready for delivery keep for a week. Terry can ride and test it out. We have a Hyundai coming in next week. Schumacher stated that the sales contract talks about inspection time

to review it. Mr. Anderson stated that if a motion is made the board does not need to sign it. Give Terry a week to look at it under no obligation. Schumacher stated that the reason it was tabled at the last meeting was he wanted to do his due diligence and ask Ziegler what they had. They have provided 2 quotes. The first is a 2011 924H with 1 year powertrain and hydraulic warranty. It is located in Des Moines with a price of \$103,000 less \$21,000 trade in for a total of \$82,000. The second is a 2012 IT14G2 comes with a 2 month warranty with a price of \$86,000 less \$21,000 trade in for a total of \$65,000.

Schumacher/Rush unanimous to approve the Anderson Implement quote for \$44,900 with approval of the town board and Terry Carlile and completion of the refurbishing. It will be paid in full with funds out of the Capital Projects Fund. Atwood stated that Carlile need to confirm that it would work. Carlile stated that he will confirm that it fits into the shop.

NEW BUSINESS:

Approve/Disapprove Local Board of Appeal & Equalization Date and Time, Tuesday, April 12, 2016, 3:00 p.m. – Rush/Schumacher unanimous to approve Tuesday, April 12, 2016 as the date and time for the Local Board of Appeal & Equalization.

Approve/Disapprove Transfer of \$5,000 from Park Fund to Road & Bridge Fund
Rush/Schumacher unanimous to approve transfer of \$5,000 from the Park Fund to the Road & Bridge Fund.

Approve/Disapprove Resolution #15-23, Resolution Authorizing Contract with Interested Officer – Rush/Schumacher motion to approve Resolution #15-23, a Resolution Authorizing Contract with Interested Officer. With voice vote Supervisors Schumacher, Rush and Atwood in favor. Supervisor Swanson abstains.

Approve/Disapprove Wage Payment for July, 2015 to Joe Kiel – Atwood/Rush unanimous to approve the wage payment for July 2015 to Joe Kiel.

Approve/Disapprove Sherburne County Household Hazardous Waste Collection Event on Monday, May 16, 2016 from 11:00 a.m.-1:00 p.m. – Atwood/Rush unanimous to approve the Sherburne County Household Hazardous Waste Collection Event on Monday, May 16, 2016 from 11:00 a.m. to 1:00 p.m.

Approve/Disapprove Connexus Energy Electric Service Application for Two Accounts, Frontier Trails – Atwood/Schumacher unanimous to approve the Connexus Energy Service Application for two accounts in Frontier Trails. After meeting with Chard and Florell, Swanson said the preliminary dollar amount is \$62 month for their utility bill. Swanson said he has not heard from Bogart on the cost of the system.

Approve/Disapprove Hiring Firefighter Depending on Drug Test – Rush/ Schumacher unanimous to approve Jeremy Smuda as a new hire to the Baldwin Fire Department pending background check (clarified that it was a background check requested not a drug test).

Approve/Disapprove Resolution No. 15-24 - Rush/Atwood motion to approve Resolution No. 15-24; a Resolution Authorizing Contract with Interested Officer. With voice vote Atwood, Rush and Swanson in favor. Schumacher abstains. Motion carried.

Discuss Proposed Mini-Storage in Deer Trails Outlot – There was discussion regarding proposed mini-storage units at Deer Trails located at the intersection of County Road 9 and Highway 169. Swanson indicated that the town board would be receptive to the concept, but the proposal will be sent to the Baldwin Planning Commission.

8:00 p.m. Open/Review Audit Proposals – Two firms submitted proposals: Clifton Larson Allen and Schlenner Wenner. Clifton Larson's proposal was \$10,500 and Schlenner Wenner's proposal was \$10,000 with an option to omit the Management Discussion and Analysis.

Approve/Disapprove Audit Firm for 2015 Audit – Rush/Schumacher unanimous to go with Schlenner Wenner minus the GASB 81 and Management Discussion and Analysis for a total price of \$9,000.

Discuss Rezoning Request – A request for rezoning a parcel from General Rural to Commercial will be sent to the Baldwin Planning Commission.

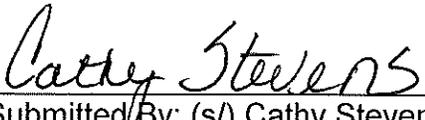
Announcements:

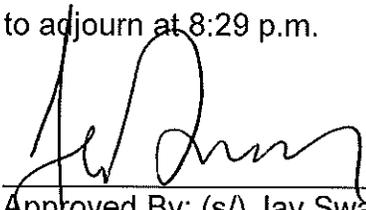
- Town Office Closed Thursday, December 24th and Friday, December 25th for Christmas
- Filing for Town Offices Opens December 29 and Ends January 12, 2016
- Town Office Closed Thursday, December 31st and Friday, January 1st for New Years
- Pay Equity Report Due to State January 31, 2016

Any Other Business: None.

Motion to Approve Bills for Payment – Atwood/Rush unanimous to approve for payment check numbers 19826 through 19860 and 2 EFT payments totaling \$29,475.75.

Adjournment – Schumacher/Rush unanimous to adjourn at 8:29 p.m.


Submitted By: (s/) Cathy Stevens
Clerk/Treasurer
Baldwin Township


Approved By: (s/) Jay Swanson
Chairman, Board of Supervisors
Baldwin Township
1-4-2016
Date

Attendees: Richard Anderson, Lester Kriesel, Bryan Lawrence, Terry Carlile