

## BALDWIN TOWNSHIP REGULAR MEETING

December 18, 2017

**Present** – Supervisors Brad Schumacher, Jay Swanson, Bryan Lawrence, Tom Rush and Larry Handshoe.

**Call to Order** – The Baldwin Township regular meeting of December 4, 2017 was called to order by Chairman Schumacher at 7:00 p.m.

**Pledge of Allegiance** – All present recited the Pledge of Allegiance.

### **Additions/Corrections to Agenda**

- Add "Discuss/Approve/Disapprove CenterPoint Energy Rate Increase"

**Approval of Regular Meeting Agenda With/Without Additions/Corrections** - Swanson/Rush unanimous to approve the regular meeting agenda as amended.

### **Treasurer's Report:**

**December 2017 Preliminary Treasurer's Report** – The clerk reported receipts of \$450,765.02 and disbursements of \$46,164.31, check numbers 21621 through 21691 and 5 EFT payments leaving an unaudited balance of \$2,213,393.01.

### **Fire Department Report:**

**Approve/Disapprove Cancelling Cell Phone Service through CenturyLink** - Chief Case informed the Town Board that they cannot find the cell phone. Options are to either cancel service entirely or give the chief a phone. We have no phone and we are paying for one. A stipend or phone is fine. Schumacher stated that the process of switching over to Sprint was never finished and we are out of contract on multiple devices. Lawrence asked for an estimate on the cost of his personal phone. Case stated that he has an unlimited voice plan but is receiving approximately 10 calls a day. The monthly charge on his personal phone is about \$40-\$50 dollars. Case stated that if a smart phone was purchased then he would install fire department items on it for the next chief. Swanson/Handshoe unanimous to disapprove cancelling cell phone service.

**Approve/Disapprove Fire Chief Cell Phone Stipend** – Swanson/Handshoe unanimous to disapprove a stipend for the use of the fire chief's personal cell phone.

Chief Case stated that there is a small issue with the tires on the new grass rig. The wrong tires were installed and now they are waiting for the company to make good on installing the correct tires.

The next fire department business meeting is January 9<sup>th</sup>. The Relief Association will be holding a Christmas party and will be inviting the Supervisors.

**Road Report** – Swanson asked for clarification on the 2 roads on what he will be asking the contractors. Schumacher stated that they need to come up with a repair plan otherwise utility lines going to the properties will not be approved.

**Approval of Consent Agenda** – Swanson/Handshoe unanimous to approve the Town Board Meeting Minutes of November 30 and December 4, 2017.

**CONDITIONAL & INTERIM USE PERMITS:** None.

**PLATS:**

**Approve/Disapprove Revised Developer's Agreement** - Lawrence/Swanson unanimous to approve two changes to the Developer's Agreement to state on page 3 under Fees; item c. *The developer shall pay \$75 per lot for material and installation of Baldwin Township Address Signs as noted in the Engineering Design Standards;* and on page 5 under Construction Services By the Developer's Engineer deleting item 9, *Furnish a map of the plat on a 3.5" floppy disk with changes effective as of January 1, 2018.*

**Approve/Disapprove North Country Acres Developer's Agreement** – Lawrence/Swanson unanimous to approve the North Country Acres Developer's Agreement with the above noted changes.

**VARIANCES:** None.

**OLD BUSINESS:**

**County Planning & Zoning Report** – Lawrence said there were two items on the agenda. One was a CUP for a building in Orrock Township and the other was for a development in Palmer.

**Park Committee Report** – Schumacher stated that he spoke with Nick Anderson, Bogart, Pederson, about finishing the boardwalks at Young Park. Rush stated that he would like to finish them and loop it all away around and would be something to look at this spring. Swanson stated that it was the threat of wetland mitigation that was expensive and encumbering and Mr. Bogart made that problem almost go away. He would like Bogart to take a look at that before he is gone. Rush stated that we have the additional lumber but not enough decking. Rush will contact Bogart.

**Baldwin Volunteer Corps Update** – No meeting.

**Review/Approve/Disapprove 2018 Line Items for Debt Service Fund** – The line items for the Debt Service Fund does not include Frontier Trails. Swanson/Rush unanimous to approve the 2018 line items for the Debt Service Fund.

**Approve/Disapprove Clerk Completing 2018 Revenue Line Items for Each Fund**

Lawrence/Rush unanimous to approve having the clerk complete the 2018 revenue line items for each fund.

**TABLED ITEMS:**

**Discuss/Approve/Disapprove Internet Service at Frontier Trails Control Panels**

Lawrence/Swanson unanimous to table until the January 8, 2018 regular meeting of Baldwin Township. Bridget Chard talked to the township engineer, Jon Bogart, regarding a possible solution although there are no numbers yet. The town board is hoping to have everything wrapped up by the one of the meetings in January 2018.

**Motion to Recess Regular Meeting** – Lawrence/Handshoe unanimous to recess the regular meeting at 7:31 p.m.

**Public Hearing, Proposed Ordinance Establishing Charges for Emergency Response Services** – Handshoe/Lawrence unanimous to open the public hearing for the Proposed Ordinance Establishing Charges for Emergency Response Services.

There were no public comments nor written comments.

**Move to Close the Public Hearing** – Handshoe/Lawrence unanimous to close the public hearing at 7:34 p.m.

**Notice to Reopen the Regular Meeting** – Lawrence/Handshoe unanimous to reopen the regular meeting at 7:34 p.m.

**Approve/Disapprove Proposed Termination Language for Septic Check Contract**  
Swanson/Rush unanimous to table until the January 8, 2018 regular meeting of Baldwin Township the approval or disapproval of proposing termination language for the Septic Check contract.

**Review/Approve/Disapprove Fee Schedule** – Rush/Lawrence unanimous to table until the February 5, 2018 regular meeting of Baldwin Township for reviewing the fee schedule.

**Approve/Disapprove Ordinance No. 800; An Ordinance Establishing Charges for Emergency Response Services** – There were no public or written comment regarding Ordinance No. 800; an Ordinance Establishing Charges for Emergency Response Services. Lawrence made a motion to disapprove the ordinance commenting that he would always be opposed to charging residents for what they pay for already as well as it's opening the door for future boards to add or increase fees. The motion fails for lack of a second. Schumacher stated that the bill will be filed to the insurance company. Lawrence stated that monies collected will not reduce the budget that we are obligated to pay and does not reduce the tax payer amount. Swanson stated that the whole point of this is the return on the investment good? Rush stated that it will probably be a few thousand dollars. Swanson stated this will not charge Baldwin Township residents and

will charge the insurance company for non-residents. The question is that there is no language that excludes Baldwin Township residents. Schumacher motioned to approve Ordinance 800 as written. Lawrence stated that he does not think we can be legally selective which excludes Baldwin residents. Handshoe seconded the motion. Swanson stated that he thinks Lawrence is right but he does not know for sure and would like to see clarification to that. Could we write an ordinance that eliminates Baldwin Township residents from the fee schedule. Upon voice vote, the motion carries with Lawrence and Swanson opposed.

#### **NEW BUSINESS:**

**Approve/Disapprove Letter of Support for the 2018 Transportation Alternative Grant Solicitation for the Construction of the Great Northern Trail** – Rush/Swanson unanimous to approve a letter of support for the 2018 Transportation Alternative Grant Solicitation for the construction of the Great Northern Trail.

**Approve/Disapprove Draft Resolution; Unpaid Service Charge Policy, Frontier Trails** – Rush/Swanson unanimous to approve Baldwin Township Resolution No. 17-18; Unpaid Service Charge Policy Frontier Trails after adding figures to the dollar amounts and interest rates per year.

**Approve/Disapprove Local Board of Appeal & Equalization Date of Tuesday, April 10, 2018, 3:00 p.m.** – Rush/Handshoe unanimous to approve the local Board of Appeal and Equalization date of April 10, 2018 at 3:00 p.m.

**Approve/Disapprove Transferring Funfest Funds to Park Fund** – Rush/Handshoe unanimous to approve transferring \$582.91 from the FunFest Fund into the Park Fund.

**Approve/Disapprove Accepting Terry Carlile's Resignation from Maintenance Supervisor Position** – The correct terminology is Maintenance Coordinator not Maintenance Supervisor. Rush/Handshoe unanimous to approve effective December 18, 2017 the resignation of Terry Carlile from the Maintenance Coordinator position.

**Approve/Disapprove Installing Zac Good Into the Maintenance Supervisor Position** – The correct terminology should be Maintenance Coordinator not Maintenance Supervisor. Handshoe/Rush unanimous to approve transitioning (not installing) Zac Good into the Maintenance Coordinator position.

**Approve/Disapprove Installing Terry Carlile into the Maintenance 2 Position** Handshoe/Lawrence unanimous to approve transitioning (not installing) Terry Carlile into the Maintenance 2 position.

**Discuss/Approve/Disapprove CenterPoint Energy Rate Increase** – Schumacher/Swanson unanimous to table to the January 8, 2018 regular meeting of Baldwin Township. CenterPoint Energy has a Public Hearing scheduled for March 16, 2018.

**ANNOUNCEMENTS:**

- Town Hall Closed for Christmas, Monday, December 25<sup>th</sup>
- Town Hall Closed for New Year's Day, Monday, January 1<sup>st</sup>
- Filing for Town Office Opens January 2<sup>nd</sup> 8:00 A.M. and Closes January 16<sup>th</sup> at 5:00 p.m.

**ANY OTHER BUSINESS:** None.

**Motion to Approve Bills for Payment** – Rush/Handshoe unanimous to approve for payment check numbers 21657 through 21691 and 5 EFT payments totaling \$32,690.03.

**Adjourn** – Swanson/Handshoe unanimous to adjourn at 8:21 p.m.



Submitted By: (s/) Cathy Stevens  
Clerk/Treasurer  
Baldwin Township



Approved By: (s/) Brad Schumacher  
Chairman, Board of Supervisors  
Baldwin Township

1-8-18

Date

Attendees: Lester Kriesel, Scott Case