

BALDWIN TOWNSHIP REGULAR MEETING

December 1, 2014

Present – Supervisors Jay Swanson, Jeff Holm, Larry Handshoe, Tom Rush and Randy Atwood.

Call to Order – The December 1, 2014 regular meeting of Baldwin Township was called to order by Chairman Jay Swanson at 7:00 p.m.

Pledge of Allegiance – All present recited the Pledge of Allegiance.

Additions/Corrections to Agenda

Add to New Business

- Approve/Disapprove Open Forum
- Alternate to Meet with Planning Commission Members
- Approve/Disapprove Check Number 18923
- Update County Response on Elk Lake Estates Drainage Letter
- Discuss and Set Workshop for Sewer SSD Frontier Trails

Approval of Regular Meeting Agenda With/Without Additions/Corrections – Rush/Handshoe unanimous to approve the regular meeting agenda as amended.

Treasurer's Report:

November 2014 Final Treasurer's Report – Receipts of \$2,207.52 and disbursements of \$60,480.10, check numbers 18814 through 18897 and 6 EFT payments leaving an unaudited balance of \$268,745.38.

December 2014 Preliminary Treasurer's Report – The clerk reported receipts of \$0 and disbursements of \$35,696.81, check numbers 18898 through 18928 and 1 EFT payment leaving an unaudited balance of \$233,535.04.

Sheriff's Report - Officer Wilson reported there were 162 calls in the month of November. He also asked everyone to be aware of unusual traffic with empty homes. He also passed along the concern about snowmobilers.

Fire Department Report - Chief Rademacher reported there were 26 calls for service in the month of November. The department is in the process of submitting a FEMA grant and are putting in for a new compressor for the station and extrication equipment. We fall in a high population rural area with high call volume. Grant announcements will be released after the first of the year. Another rep has come back with airpicks tonight. The tender situation was priced out with the worst case scenario with the road and bridge truck. There are some concerns with a bigger truck as they would run into weight issues. The price of repairing the current tender at Central Fleet Service is \$4,200-\$4,400. The value given for the current tender, if in running order, is \$10,000-\$15,000. Department elections are next Sunday with the Chief, Assistant Chief,

Captain 3 and Captain 4 up for re-election. Rademacher wanted to verify that he had received the go ahead with the road and bridge truck. Handshoe stated that the scrap and pump need to be taken off. The department is looking at upgrading their Wi-Fi speed. Holm/Handshoe unanimous motion to have the Chief and Clerk or Deputy Clerk determine the higher speed available.

Approval of Consent Agenda - Rush/Atwood unanimous to approve the Town Board meeting minutes of November 13 and November 18, 2014.

CONDITIONAL & INTERIM USE PERMITS:

Yearly Review, IUP for Retreat Facility – Debra Sorenson was present. She has been hosting 2-3 retreats per month. There have been no complaints received. Swanson stated that if there is anything we can do to help we would like to know.

Yearly Review, IUP for Home Business in an Accessory Building – Wayne and LaShalle Thompson were notified of the yearly review of an interim use permit for a home business in an accessory building but were unable to attend. The clerk has not received any complaints. Swanson stated that if there is anything we can do to help we would like to know.

Yearly Review, IUP for Home Business in an Accessory Building – An email received from Scott and Cindy Hagen reads:

Hi Cathy,

Thank you for the call today. Scott Hagen and I received your November 2014 letter where Baldwin Township is requesting an update for our Interim Use Permit (home business in an accessory building).

We have put our building plans on hold. When we determine a timeframe that allows us to resume work on the building, we will contact Baldwin Township to update them of the status.

Cathy, thank you for presenting this at the December 1, 2014 Town Board meeting, as Scott and I will not be attending that meeting. Contact me if you have any questions. And please confirm receipt of this email update.

*Thank you,
Cindy*

Swanson stated that if there is anything we can do to help we would like to know.

PLATS: None.

VARIANCES: None.

OLD BUSINESS:

Park Committee Report – Holm reported that the Girl Scouts were in attendance interested in looking for projects, and wanting to know the status of the ball fields. Rush read from a prepared email that states:

Park report,

Swings and basketball poles are in (but are) not going to be installed until spring.

Equipment is in the maintenance shop.

Boardwalks (at the) south end could be possible to install. Waiting to hear from contractor.

Park meeting to discuss pavilion fees and rental.

Next spring complete basketball court and look into grant dollars for ball field.

No park meeting in December. Will start up again in January.

A suggested fee for the pavilion rental would be \$30 to \$60. On the January Park agenda will be the Approval/Disapproval Reappointment of Lester Kriesel.

TCI Baldwin Volunteer Corps Update – Rush reported that the BVC had a good discussion on what to do for next year with the FunFest. There were concerns regarding the lack of vendors, but it was decided to start recruiting earlier not only for vendors but also volunteers. The next BVC event will be the Candidate Forum. The BVC would like to use the Town Hall for this event.

Joint Committee with City of Princeton Status – No update.

BR&E Update – No update.

Approve/Disapprove Final Payment for 112th Street Project in the Amount of \$4,037.61 – Holm/Handshoe unanimous to approve the final payment for the 112th Street project in the amount of \$4,037.61.

K-Bid Results for Boat, Motor & Trailer –Atwood reported that a dealer from East Bethel was awarded the final bid for the amount of \$4,226.00. There were 80 plus bids submitted. An update regarding the ambulance bid will be discussed at the next meeting.

TABLED ITEMS:

Approve/Disapprove Amended Resolution 12-11; A Resolution Controlling Access to Baldwin Township's Information, Supervisors and Staff from One Charles W. Nagle – There has been no response as yet from the township attorney. Holm/Atwood unanimous to table.

NEW BUSINESS:

Approve/Disapprove Bremer Bank Release of Pledge in the Amount of \$100,000
Handshoe/Atwood unanimous to approve Bremer Bank's Release of Pledge in the amount of \$100,000.

Approve/Disapprove Resolution #14-25; Resolution Authorizing Contract with Interested Officer – Atwood/Handshoe motion to approve Resolution #14-25; a Resolution Authorizing Contract with an Interested Officer. With a voice vote taken Holm, Handshoe, Rush and Atwood vote aye; Swanson abstains. Motion carries.

Approve/Disapprove Resolution #14-26; Resolution Authorizing Contract with Interested Officer – Swanson explained that this resolution would allow Swantec, Inc. to work on all hydraulic systems on the maintenance trucks. There have been many instances where it is an emergency situation and the maintenance employee brings it to his shop. Handshoe stated he would be fine with it as long as the road and bridge supervisor knows and it has two supervisors' approval. Rush stated he would like to see other quotes. Swanson stated it would be hard to put a dollar amount on it. Atwood stated it still would come through for the board to approve (as a check). Handshoe motioned to table until the next meeting. Holm motioned that if it is smaller and under \$1,000 as that is the threshold for a board member but if it is \$3,000-\$4,000 then it will require board action and he also recommends that it is tabled and then framed in a way so it all works. Rush seconded the motion. Handshoe withdrew his motion. Upon voice vote the motion carried.

Approve/Disapprove Ballot Questions for March Township Election – There was discussion regarding the ramifications of moving the town election to November as well as the pros and cons of having a town administrator. Holm/Handshoe unanimous to disapprove any ballot questions.

Approve/Disapprove Auditor to Audit 2014 Financials – Rush/Handshoe unanimous to approve KBP & Co, Ltd to audit the 2014 financial having them done, If possible, before the Annual Meeting.

Approve/Disapprove County Household Hazardous Waste Collection Event, Monday, May 11, 2015, 11:00 a.m. – 1:00 p.m. – Holm/Handshoe unanimous to approve the County Household Hazardous Waste Collection event scheduled for May 11, 2015.

Approve/Disapprove Open Forum – Handshoe stated that he felt an open forum should be put back on the agenda with a time limit of 3 minutes for the residents to speak. Swanson pointed out that Comment Forms are already available to the residents that can be filled out before a meeting. After the explanation Handshoe/Holm unanimous to disapprove any changes.

Alternate to Meet with Planning Commission Member – Rush asked if it could be either Holm or Handshoe to meet with the Planning Commission member and himself. Handshoe will be present for the meeting. Swanson/Atwood unanimous to approve

Holm will be the alternate town board supervisor to meet with the Planning Commission member in case Handshoe cannot be present.

Approve/Disapprove Check Number 18923 – Handshoe/Rush motion to approve check number 18923 in the amount of \$942.40 payable to Craig Hilburn. The clerk will remind Hilburn of the 90-day payment rule. With a voice vote taken Swanson, Handshoe, Atwood and Rush voting aye; Holm voted nay. Motion carries.

Update County Response on Elk Lake Estates Drainage Letter – The clerk has not heard from the county. The clerk will contact them and obtain additional dates. A letter will then be reissued.

Discuss and Set Workshop for Sewer SSD Frontier Trails – Swanson, Bogart and Chard have met with the association board of Frontier Trails. A SSD Workshop is scheduled for Thursday, December 18th at 7:00 p.m.

Announcements:

- Budget Meeting, Monday, December 15, 7:00 p.m.
- The last payment for the fire department trucks and equipment is up for approval at tonight's meeting.

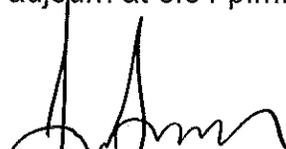
Any Other Business: None.

Motion to Approve Bills for Payment – Atwood/Holm unanimous to approve for payment check numbers 18898 through 18928 and 1 EFT payment totaling \$35,696.81.

Adjournment – Handshoe/Holm unanimous to adjourn at 8:31 p.m.



Submitted By: (s/) Cathy Stevens
Clerk/Treasurer
Baldwin Township



Approved By: (s/) Jay Swanson
Chairman, Board of Supervisors
Baldwin Township

12-16-2014

Date

Attendees: Judy Thorson, Deb Sorenson, Audrey Misiura, Elaine Philippi, Chuck Nagle