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BALDWIN TOWNSHIP ANNUAL MEETING March 14, 2017

Baldwin Township Deputy Clerk Cheryl Goetz Dobson called the 2017 Annual Meeting for the Town of Baldwin to order at 8:04 p.m. All citizens present recited the Pledge of Allegiance. The deputy clerk accepted nominations for moderator. Kim Good motioned to nominate Bryan Lawrence; seconded by Richard Marshall. Motion carried. With no further nominations Richard Marshall/Larry Handshoe unanimous to install Bryan Lawrence as moderator.

Bryan Lawrence welcomed everyone and thanked them for attending the Baldwin Township Annual Meeting. He said that everyone would have a chance to voice their concerns, and informational material is available on the table.

Additions/Corrections to Agenda

There were no additions or corrections to the agenda.

Approve Agenda

Kimberly Good/Scotty Harder unanimous to approve agenda.

Approve Dispensing with the Reading of the March 8, 2016 Annual Meeting Minutes

David Patten/Brian Torborg unanimous to approve dispensing with the reading of the March 8, 2016 Annual Meeting minutes.

Approve March 8, 2016 Annual Meeting Minutes

Scotty Harder/Richard Marshall unanimous to approve the March 8, 2016 Annual Meeting minutes.

Reading of Board of Audit Report as Posted

The 2017 Board of Audit Report was not reviewed.

2016 Treasurer's Report/2016 Audit (if available) / 2016 Recap

Schlenner Wenner & Co. was not in attendance, and the audit report is not yet available. The Deputy Clerk read the cash balances ending for the current period of December 2016 with beginning balance of \$918,710.57; receipts of \$1,175,419.17; disbursements of \$931,760.02; journal entry payroll of \$149,693.94; and ending balance of \$1,012,675.78.

2016 Projects

Supervisor Schmacher presented an in-depth PowerPoint overview that included explanations of a 4 year levy history, property tax payments, the breakdown of the general fund, the road and bridge fund, the 2017 road projects as well as the 2017 proposed road projects. The breakdown of the fire fund, the special revenue fund, the capital fund, the fire capital fund, the park fund, the cemetery

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fund, the debt service fund, the FunFest fund and the capital reserve funds income and disbursements were also included in the PowerPoint.

Of interest is the topic of MS4 (Municipal Separate Storm Sewer Systems). The MS4 Permit regulates stormwater discharges from townships, colleges and universities, prisons, counties, watersheds and cities. It's stated that it impacts Baldwin Township in the fact that potential discharges drain into a common body of water namely the Rum River. Currently the MS4 is covered under the Sherburne County plan although in a period of 2 years it may become a burden to Baldwin Township with a preliminary cost of \$10,000 a year which may cause financing issues.

Included with the PowerPoint is a copy of a Sherburne County Property Tax Statement showing the portion of property taxes paid to Baldwin Township. Schumacher stressed that if there were any questions on any of the financials that the clerk/treasurer would be available to address the inquiries.

Since the town board will be discussing within the next 12 months, and for informational purposes only, Schumacher outlined the Optional Township Plans. Option 'B' allows the town to make either the town clerk or treasurer position, or both, an appointed position by the town board. Option 'C' provides for the appointment of a town administrator. Option 'D' allows for the combining of the offices of the clerk and treasurer. The combined position is either appointive or elective, depending on how the board or residents, approach the issue. A township administrator would require the approval of the township residents; and would be added to the 2018 March township election as a ballot question.

2018 Budget/Levy Proposal

The proposed 2018 Baldwin Township levy is:

General Fund	\$213,891
Road & Bridge	\$540,000
Capital Fund	\$ 42,000
Fire Fund	\$130,000
Capital Fund (Fire)	\$ 25,000
Park Fund	\$ 45,000
Debt Service	\$119,164
FunFest	\$ 0

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For a total of \$1,115,055

Fire Department Report

Chief Case reported there were 215 calls in the year 2016. There are now 28 firefighters on the Northeast Sherburne County Fire and Rescue Department with one of those firefighters being an EMT, two being paramedics and one doctor. The Baldwin firefighters have put in over 2500 hours in training in 2016 including both fire and emergency medical training. Outreach and exposure to the

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community includes participating in Baldwin Township Cleanup Day, Princeton High School STEM Day, the FunFest at Young Park, daycare visits, early childhood education registration, the Princeton Block Party and establishing a Baldwin Fire Department Relief Association Scholarship. Case said to contact the chief or the town hall if there are any activities that the residents would like the fire department to be a part of.

Presented with the PowerPoint was a list of the current equipment along with the year of the vehicles, mileage and estimated replacement year. The department is looking into the possibility of replacing the Tender 2 which is a 1994 vehicle with 533,000 actual miles as well as the Grass 2 which is a 1990 vehicle with 124,000 actual miles.

It was explained that the increase in the proposed levy of \$10,000 would be budgeted by the fire department for training its personnel. They would be doing more joint training with the outlying communities as well as with the DNR.

Baldwin Park Committee Progress Report

Tom Rush thanked the Park Committee members as well as the maintenance personnel for their dedicated work towards improving the parks. The committee is looking to put the finishing touches on the Young Park ball field which has been paid for mostly by grants and in-kind donations. Lights have been added for additional security at the park. It was stressed that that if residents observe any suspicious activity at the park including motorized vehicles, to call the authorities or the town hall. Also in discussion for Young Park is the idea of an additional parking area and a concession stand.

At a standstill is the progress at Goose Lake Park because of easement concerns, but proposed is a canoe rack, trails and a fishing pier.

Planning Commission Update

The Planning Commission is looking for interested citizens to join. An aspect of the Planning Commission is that the commissioners are able to offer a different perspective on the different projects in the community.

Road Report

The road and bridge report presented by Brad Schumacher outlined 10.68 miles of crack sealing in the northwest portion of Baldwin Township for a cost of approximately \$47,000 as well as sealcoat and chip sealing for 125th Street, 116th Street and 300th Avenue, 297th Avenue, 265th Avenue, and 133rd, 133 ½, 279 ½ and 281st Avenue for approximately \$159,000. A 2nd lift is also scheduled for 125 ½ Street in the Georgetown Addition.

The township is pursuing joining with Sherburne County in the 136th Street road project. There was intensive discussion regarding the idea of having the

DRAFT township bond this project. The project is moving forward although it's still in its infancy stages. DRAFT

Approve 2018 Budget/Levy

	<u>PROPOSED FOR 2018</u>	<u>CERTIFIED FOR 2017</u>
GENERAL FUND	\$213,891	\$207,679
ROAD & BRIDGE	\$540,000	\$481,000
CAPITAL FUND	\$ 42,000	\$ 42,000
FIRE FUND	\$ 130,000	\$120,000
CAPITAL FUND (FIRE)	\$ 25,000	\$ 25,000
PARK FUND	\$ 45,000	\$ 35,000
DEBT SERVICE FUND	\$119,164	\$119,321
FUNFEST	\$ 0	\$ 0
TOTAL	\$1,115,055	\$1,030,000

With an increase of \$85,055 to the proposed 2018 budget, the residents were asked to approve the budget/levy.

A motion was made by Mike Rademacher; seconded by Jim Buell to add \$15,000 to the proposed 2018 budget/levy to a Special Revenue Fund. This fund would be earmarked specifically for firefighter retirement. After intensive discussion, the motion passes unanimously.

Therefore the proposed 2018 budget/levy would be:

	<u>PROPOSED FOR 2018</u>	<u>CERTIFIED FOR 2017</u>
GENERAL FUND	\$213,891	\$207,679
ROAD & BRIDGE	\$540,000	\$481,000
CAPITAL FUND	\$ 42,000	\$ 42,000
FIRE FUND	\$ 130,000	\$120,000
SPECIAL REVENUE FUND	\$ 15,000	
CAPITAL FUND (FIRE)	\$ 25,000	\$ 25,000
PARK FUND	\$ 45,000	\$ 35,000
DEBT SERVICE FUND	\$119,164	\$119,321
FUNFEST	\$ 0	\$ 0
TOTAL	\$1,130,055	\$1,030,000

A motion was made by David Patten; seconded by Dennis Lindberg to approve the amended proposed 2018 budget/levy for \$1,130,055. Motion carries.

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General Discussion of Items of Concern

There were no general items of concern.

Legal Publisher/Depository/Public Postings

The moderator stated that the current legal publisher is the Princeton Union Times, the depository is Bremer Bank and the public postings are the town hall and Marv's True Value. David Patten/Kimberly Good unanimous to continue using the Princeton Union Times as the legal publisher, Bremer Bank as the official depository and the public postings continue to be the town hall and Marv's True Value.

Election Results

Deputy Clerk Cheryl Goetz Dobson provided the election results to attendees at the Annual Meeting.

For the Baldwin Township Supervisor "C" position for a three (3) year term Candidate Kimberly Good received 23 votes; Candidate Scotty Harder received 4 votes; Candidate Bryan Lawrence received 49 votes; and Shari Velazquez received 42 votes. Total votes cast were 118 votes.

The election results were signed by all election judges: Sharon J. Matz, Joyce Mueller, Lester Kriesel, and Cathy Stevens.

Motion to Set 2017 Annual Meeting, 2nd Tuesday in March, 2018, 8:01 p.m.

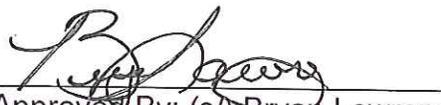
Scotty Harder/Dale Hurni unanimous to set the 2018 Annual Meeting for the 2nd Tuesday in March 2017 at 8:01 p.m.

Adjourn

Kimberly Good/Calvin Watson unanimous to adjourn at 9:36 p.m.



Submitted By: (s/)
Cheryl Goetz Dobson
Deputy Clerk
Baldwin Township



Approved By: (s/) Bryan Lawrence
Moderator

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4/11/17
Dated

Attendees: Phil Fadden, Terry Carlile, Larry Handshoe, Anita Case, Mark Otis, Dennis Lindberg, Tom Rush, Brad Schumacher, Kim Good, Scotty Harder, Tim

Wesely, DeNice Janssen, Jesse Ewert, Scott Case, Anita Schneider, David Patten, Berry Plowman, Elaine Byker, Susan Suckut, Andy Walker, Robin Fischer, Nick Cole, Callen Watson, Judy Thorson, Amy Soderholm, Lance Soderholm, Mary Beth Torborg, Jay Johnson, Chad Miller, Phillip Holland, Jim Buell, Brain Torborg, Montana Lawrence, Bryan Lawrence, R.A. Marshall, Adam Kehn, Mindy Nelson Kehn, Jeremy Peterson, Travis Carlson, Kristina Carlson, Jay Swanson, Carol Swanson, Mike Rademacher, Dale Hurni, Joe Kiel

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