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BALDWIN TOWNSHIP ANNUAL MEETING March 8, 2016

Baldwin Township Deputy Clerk Cheryl Goetz Dobson called the 2016 Annual Meeting for the Town of Baldwin to order at 8:08 p.m. All citizens present recited the Pledge of Allegiance. The deputy clerk accepted nominations for moderator. Kim Good motioned to nominate Bryan Lawrence; seconded by Terry Carlile. With no further nominations Kim Good/Richard Marshall unanimous to install Bryan Lawrence as moderator.

Bryan Lawrence welcomed everyone and thanked them for attending the Baldwin Township Annual Meeting. He said that everyone would have a chance to voice their concerns, and informational material is available on the table.

Additions/Corrections to Agenda

- Add "Road Improvement Proposal" to under Road Report
- Add "Make Town Hall Handicap Accessible" to under General Discussion of Items of Concern

Approve Agenda

David Patten/Kimberly Good unanimous to approve agenda as amended.

Approve Dispensing with the Reading of the March 10, 2015 Annual Meeting Minutes

Judy Thorson/Kim Good unanimous to approve dispensing with the reading of the March 10, 2015 Annual Meeting minutes.

Approve March 10, 2015 Annual Meeting Minutes

David Patten/Kim Good unanimous to approve the March 10, 2015 Annual Meeting minutes.

Reading of Board of Audit Report as Posted

After explaining the purpose of the Board of Audit Report, Moderator Bryan Lawrence read the report in its entirety.

2015 Treasurer's Report/2015 Audit (if available)/2015 Recap

Schlenner Wenner & Co. was not in attendance, and the audit report is not yet available. It was indicated that the audit report should be available within a month. The Deputy Clerk read the cash balances ending for the current period of December 2015 with beginning balance of \$664,552.84; receipts of \$1,369,404.19; disbursements of \$982,361.88; journal entry payroll of \$138,909.95; and ending balance of \$912,685.20.

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DRAFT

2016 Projects

Supervisor Swanson presented an in depth PowerPoint overview that included explanations of a 4 year levy history, property tax payments, the breakdown of general fund, road and bridge fund, the 2016 road projects as well as the 2016 proposed road projects. The breakdown of the fire fund, special revenue fund, capital fund, park fund, cemetery fund, debt service fund, and capital reserve funds income and disbursements were also included in the PowerPoint. Of interest, and included with the PowerPoint, is a copy of a Sherburne County Property Tax Statement showing the portion of property taxes paid to Baldwin Township. Swanson stressed that if there were any questions on any of the financials that the clerk/treasurer would be available to address the inquiries.

Swanson further clarified that the revenue increase in the general fund is partially due to the SBA settlement and legal fee reimbursement in the amount of \$59,138. Of interest is the topic of MS4 (Municipal Separate Storm Sewer Systems). The MS4 Permit regulates stormwater discharges from townships, colleges and universities, prisons, counties, watersheds and cities. It's stated that it impacts Baldwin Township in the fact that potential discharges drain into a common body of water namely the Rum River. The financial impact to the township would be between \$20-\$25,000 a year to fund. Swanson said that the Baldwin Town Board is taking a stand with the MS4 directive by considering it as an unfunded mandate.

2017 Budget/Levy Proposal

The proposed 2017 Baldwin Township levy is:

General Fund	\$207,679
Road & Bridge	\$481,000
Capital Fund	\$ 42,000
Fire Fund	\$120,000
Capital Fund (Fire)	\$ 25,000
Park Fund	\$ 35,000
Debt Service	\$119,321
FunFest	\$ 0

DRAFT

For a total of \$1,030,000

Fire Department Report

Chief Rademacher acknowledged the firefighters present. He reported there were 247 calls in the year 2015. There are now 28 firefighters on the Northeast Sherburne County Fire and Rescue Department with one of those firefighters being an EMT, two being paramedics and one doctor. The Baldwin firefighters have put in over 2500 hours in training in 2015. Outreach and exposure to the community includes participating in Baldwin Township Cleanup Day, Princeton High School STEM Day, the FunFest at Young Park, daycare visits, early

DRAFT

childhood education registration, and establishing a Baldwin Fire Department Relief Association Scholarship. Rademacher said to contact the chief or the town hall if there are any activities that the residents would like the fire department to be a part of.

Presented with the PowerPoint was a list of the current equipment along with the year of the vehicles, mileage and estimated replacement year. Barring unforeseen circumstances, the Fire Capital Fund is adequate for the intent of vehicle replacement.

NESFR Relief Association

Jim Buell, President of the Northeast Fire and Rescue, stated that the primary function of the Relief Association is to oversee retirement and fundraising accounts. The retirement account provides eligible firefighters to receive a payment upon separation. The account receives monies from the state and is audited on a yearly basis. From fundraisers the money is used for Princeton scholarships, the Princeton Senior Party, the Polar Plunge at Elk Lake, hotel stays for fire victims, help at Young Park, the Princeton Youth Baseball and Hockey, families who have suffered from tragedy and donation to the Fire Department for equipment.

Baldwin Park Committee Progress Report

Tom Rush thanked the Park Committee members as well as the maintenance personnel, and Sue Hix and Judy Thorson for their dedicated work towards improving the parks. The Committee is working to construct a sand lot baseball field, and continue to look for grant dollars to help with the improvements at the park. At a standstill is the progress at Goose Lake Park because of easement concerns, but proposed is a canoe rack, trails and a fishing pier. The goals for 2016 is to finish Young Park, develop Goose Lake Park, and look into additional park land.

Legacy Grant Committee Report

The Landfill Abatement Legacy Grant is a continuation of a long standing effort by the Sherburne County Commissioners to support actions which reduce our county's dependence on indiscriminate landfilling of solid waste. Baldwin Township is entitled to \$609,000 through the Landfill Abatement Legacy Grant to use towards qualifying materials with the parameters of the grant requiring that the project be a municipal owned building. Brad Schumacher explained the objectives of the grant through a PowerPoint presentation, and asked the residents if this were a program that should be taken to the next step and asked for a vote of confidence. The residents endorsed the town board to initiate further investigation.

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Road Report

The road and bridge report presented by Brad Schumacher outlined the number of plow sessions, and dollars spent on repairs to the existing maintenance vehicles. The road projects for 2015 totaled \$193,766 which included work in the Georgetown Addition, Elk Lake, patchwork on 120th Street and 278th Avenue, and 284th Avenue south of Sandy Lake.

Extensive dialogue ensued regarding the speed limit and unsafe condition of 136th Street by the residents who live along that street. The residents were reminded that they voted down improvements to the road at the last annual meeting. There was discussion that even though the town board has the authority to bond for improvements of roads, they take the conservative approach and value the opinions of the citizens before making such decisions.

Road Improvement Proposal

Submitted by Judy Thorson

Whereas: One of the main functions of government is to build and to maintain roads...

Whereas: The roads of Baldwin Township are in various states of repair and disrepair...

Whereas: Taxes are assessed based on a formula...

Whereas: The Comprehensive Plan states *there are two maps for viewing Baldwin Township's road transportation system; one is the transportation map showing the whole road system in the township while the other is the Baldwin Township Estimated Conditions dates 12.06.2011.*

In January of 2003, the Baldwin Township Board of Supervisors developed and began to implement a twenty year Road Plan for the 77 miles of road within the township. They identified what their cost would be and what projects to prioritize for implementation. (Updated in 2009 and 2012).

I propose that the township revisit the maps and plans to bring them up to 2016.

Next, I propose that a formula or 'recipe' be developed for copayment of the improvement of all roads in the township until all roads have been paved or otherwise improved. That is, paved/calcium chloride/other IF the majority of those residents and businesses would like to have that done, considering the payment of their portion for the improvement.

Lastly, at the 2017 township annual meeting two to three different formulas for all roads would be presented for a township vote to accept a copayment plan

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and road improvement prioritization. Taxes already go to road maintenance but this is a plan for improvements.

Approve 2017 Budget/Levy

	<u>PROPOSED FOR 2017</u>	<u>CERTIFIED FOR 2016</u>
GENERAL FUND	\$207,679	\$205,000
ROAD & BRIDGE	\$481,000	\$481,000
CAPITAL FUND	\$ 42,000	\$ 42,082
FIRE FUND	\$ 120,000	\$120,000
CAPITAL FUND (FIRE)	\$ 25,000	\$ 25,000
PARK FUND	\$ 35,000	\$ 35,000
DEBT SERVICE FUND	\$119,321	\$ 53,050
FUNFEST	\$ 0	\$ 1,000
 TOTAL	 \$1,030,000	 \$962,132

Pete Jensen/Dale Mark unanimous to direct the town board to further investigate and reexamine bonding for road improvements. Motion carries.

It was discussed that the township create a policy to pay for road improvements with assessments.

DRAFT

A motion was made by Terry Carlile; seconded by Dennis Lindberg to increase the Capital Fund by \$38,000 in order to help pay for a new tandem plow truck. After a voice vote, motion fails.

Dave Patten/Kim Good unanimous to accept the 2017 levy as presented. Motion carries.

General Discussion of Items of Concern

Make Town Hall Handicap Accessible

Even though the Baldwin Town Hall meets code requirement for handicap accessibility, an ADA site assessment can be conducted to determine ways for possible improvement.

Legal Publisher/Depository/Public Postings

The moderator stated that the current legal publisher is the Princeton Union-Eagle, the depository is Bremer Bank and the public postings are the town hall and Marv's True Value. Randy Atwood/Larry Handshoe unanimous to continue using the Princeton Union Eagle as the legal publisher, Bremer Bank as the official depository and the public postings continue to be the town hall and Marv's True Value.

Election Results

Deputy Clerk Cheryl Goetz Dobson provided the election results to attendees at the Annual Meeting.

For the Baldwin Township Supervisor "B" position for a three (3) year term Candidate Larry Handshoe received 60 votes. Write-in Donald Trump received 1 vote; write-in Bryan Lawrence received 1 vote; write-in Chuck Nagle received 1 vote; and undervote was 1 vote. Total votes cast were 64 votes.

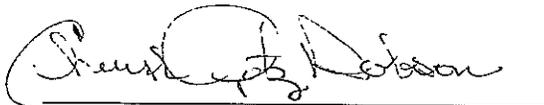
For the Baldwin Township Supervisor "D" position for a three (3) year term Candidate Tom Rush received 53 votes. Write-in Donald Trump received 1 vote; and undervotes were 10 votes. Total votes cast were 64 votes.

The election results were signed by all election judges: Richard Harris, Sharon J. Matz, Jerry E. Mueller, Lester Kriesel, and Cathy Stevens.

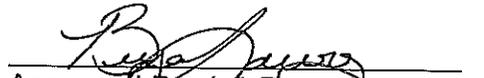
Motion to Set 2017 Annual Meeting, 2nd Tuesday in March, 2017, 8:01 p.m.
Kim Good/Randy Atwood unanimous to set the 2017 Annual Meeting for the 2nd Tuesday in March 2017 at 8:01 p.m.

Adjourn

Larry Handshoe/Brad Schumacher unanimous to adjourn at 10:35 p.m.



Submitted By: (s/)
Cheryl Goetz Dobson
Deputy Clerk
Baldwin Township


Approved By: (s/) Bryan Lawrence
Moderator

3/16/16
Dated

Attendees: Kimberly Good, Tim Wesely, Julius Dorweiler, Larry Handshoe, Randy Atwood, Miranda Janssen, DeNice Janssen, Tom Rush, Dick Marshall, Dean McDevitt, Bryan Lawrence, Judy Thorson, Cal Watson, Mike Rademacher, Pat Skarohlid, Troy Zinniel, Mike Brinwall, Cindy Mark, Dale Mark, Jay Swanson, Carol Swanson, David Patten, Terry Carlile, Elaine Philippi, Dennis Lindberg,, Phil Fadden, Gary Taylor, Jim Buell, Lance Soderholm, Chad Miller, Justin Sucket, Tim Kelly, Pete Jensen, John Deutsch, Joe Kiel, Deb Kelly, Jeremy Peterson, Brian Torborg, Mary Beth Torborg, Phil Holland, Travis Carlson, Debra Jensen, Lukas Jensen