

BALDWIN TOWNSHIP REGULAR MEETING

February 18, 2014

Present – Supervisors Jay Swanson, Kimberly Good, Larry Handshoe, Tom Rush and Randy Atwood.

Call to Order – The February 18, 2014 regular meeting of Baldwin Township was called to order by Chairman Jay Swanson at 7:02 p.m.

Pledge of Allegiance – All present recited the Pledge of Allegiance.

Additions/Corrections to Agenda –

- Discuss 100th Street added to under Road Report
- Discuss/Approve/Disapprove Joint March 20 Meeting with the Baldwin Volunteer Corps, the Town Board Supervisors, the Baldwin Planning Commissioners, and a Representative from the BR&E under New Business
- Discuss Tax Forfeited Properties in Elk Lake Estates under New Business.

Approval of Regular Meeting Agenda With/Without Additions/Corrections -
Good/Handshoe unanimous to approve the regular meeting agenda with additions.

Treasurer's Report

February 2014 Final Treasurer's Report – The clerk reported receipts of \$86,130.72 and disbursements of \$27,505.00, check numbers check numbers 18161 through 18192 and 7 EFT payments leaving an unaudited balance of \$530,933.82.

2013 Annual Presentation – Sheriff Joel Brott presented a PowerPoint of the 2013 annual sheriff's department activity within the township,

Road Report – Handshoe reported 5 plow sessions and 3 sand/salt sessions. The total salt cost to date is \$16,306.48 and the total sand cost to date is \$10,650.96 for a total product cost to date of \$26,957.44. The state contract with North American Salt has been totally used.

Discuss 100th Street – Township engineer Jon Bogart was present. His estimate for 100th Street work is \$715,300 with 10% construction contingencies. The grand total is \$786,830. Good suggested working on 100th Street north the first year and 100th Street south the next year and the third year to a total 2nd lift. Bogart pointed out that the centerline of the road is off by 12 feet on sheet 11. Permanent easements would be required on the east side. Swanson stated that the road needs to be where it should be. Good and Handshoe agreed. The board reviewed the road and bridge fund and what is approximately needed for the winter, the 112th Street 2nd lift, the summer maintenance, crack sealing and calcium chloride. Bogart stated that the project can be done in two halves and the board can finalize the design. The numbers do not include engineering fees. Swanson stated that he thought they would do the south part of 100th Street first. Handshoe agreed. Bogart stated that the soil borings were done from County Road 28 to County Road 38. Good suggested coming up with an engineering estimate. Bogart stated that he will assume between County Road 28

and County Road 38 over 3 years and the southern portion one more year for a total of a four year period. It will be a separate plan for the south portion of 100th Street.

Good asked that the crack sealing quote be ready for the next meeting. Swanson suggested that Bogart update the map on the crack sealing that has been done. Bogart will bring the crack sealing plan and continue finishing the 100th Street plan and bring to the next meeting.

Approval of Consent Agenda – Rush/Good unanimous to approve the Town Board meeting minutes of February 3 and February 10, 2014.

Open Forum for Citizens - Elaine Philippi, 127th Street, asked for permission to place the signs for the Candidate Forum in front of the Town Hall. With the condition that citizen's money would not be used for labor, a motion was made by Randy Atwood; seconded by Tom Rush to approve. With voice vote taken Atwood, Rush, Handshoe and Swanson voiced yes; Good abstained. Motion carried. A motion was made by Randy Atwood; seconded by Larry Handshoe to add the date and time of the Candidate Forum to the Baldwin Township website. With voice vote taken Atwood, Rush, Handshoe and Swanson voiced yes; Good abstained. Motion carried.

CONDITIONAL & INTERIM USE PERMITS: None.

PLATS: None.

VARIANCES: None.

OLD BUSINESS:

County Planning & Zoning Report – Bryan Lawrence was present and updated the board on the previous county Planning and Zoning meeting. As Lawrence is unable to attend the Thursday, February 20th meeting, he requested that Swanson fill in for him. Swanson agreed.

Baldwin Planning Commission Update – Atwood reported that the terms of Ross Perry and Peggy Patten will be up in April. Good/Handshoe unanimous to advertise in the Princeton Union Eagle for the positions. At the March 13th joint meeting with the supervisors the results of the survey will be discussed, and decisions made regarding going forward. A preliminary budget for the Planning Commission has been drafted.

Discuss SBA Offer – Good stated that, when the board met with the attorney, his recommendation has really changed. We could go for a 2nd opinion, but Ruppe and Couri stated that this guy was the best for this. Rush stated that he first said \$18,000-\$20,000 was the going rate. Rush does not like how they want control and they keep chopping the rate down. Good suggested getting a flat \$1,200-\$1,500 rate. Atwood stated that if the rent is lowered it says to him that they will be here a long time. Swanson stated that it has to be defined up front. At the last meeting it was agreed that we would take the \$100,000 and they will pay the legal fees and it will be \$500 month. They refused and would not pay over \$350. Take the \$100,000 and keep the rent at \$615 or more. Good stated that it would cost a lot of money to evict them. Swanson would like to see \$1,200 month for 7 years. Good stated that

the lease we have is not negotiable. Swanson stated that it is now as they are in breach. Swanson will put something together and review it at the March 3rd meeting,

TABLED ITEMS:

Discuss/Approve/Disapprove Second Amendment to the Joint Powers Agreement Between Baldwin Township and Livonia Township, Joint 112th Street NW Improvement Project – Good/Handshoe unanimous to approve the Second Amendment to the Joint Powers Agreement between Baldwin Township and Livonia Township namely the joint 112th Street NW Improvement Project.

Discuss/Approve/Disapprove an Amendment to the Resolution Establishing the Park and Recreation Committee – Swanson stated that a non-resident applied to be on the Park Committee. The membership is full. Rush stated that Dave Patten's term is up in April. Swanson stated that he would like to change it to non-citizens may be accepted with board approval. Good stated that she would like to make that a motion. Rush stated that he brought it to the Park Committee and they do not want non-citizens. If a Baldwin park it should be a Baldwin resident. Tax dollars are going to parks. Do not want to see where non-residents come in and dictate when they are not paying. Good stated that she feels it is less to do with possessive and more about bringing in possible talent. We should not discount potential talent and it would still be at the discretion of the board. Rush questioned non-residents having voting rights. Good stated she feels that non-residents should be able to vote as they are only recommending to the board. Rush stated he totally disagrees and says he has no problem with volunteers participating at meetings. Swanson/Good motioned to change it to non-residents of Baldwin may be accepted with board approval. Atwood questioned if there would be an issue with making them non-voting. Swanson responded that the committee is full right now so it is not an issue at this point. After discussion, Swanson stated that precedent setting is duly noted and it should not extend beyond the Park Committee. After voice vote, the motion carried with Rush opposed.

Joint Committee with City of Princeton Status – Swanson will email Thom Walker with the City of Princeton stating that the first sentence in Item #2 needs to stay in the agreement.

Discuss/Approve/Disapprove New Copy Machine Contract – Good stated that a 3 hole punch option is not available on the current copy machine. The quote to purchase the current machine is \$143/quarter. We use an average of 1,173 black and white copies in a quarter. A maintenance agreement would cost \$143/quarter with black and white copies overage at \$.13 and color copies overage at \$.11. Parts are guaranteed until 2017. There is a 4 hour service guarantee. For \$1,800 we can own the copy machine which would result in a savings of \$178/month. Discussion followed. Rush/Handshoe unanimous to buy the copier. Swanson offered a friendly amendment stating that he wanted to ensure that the network card could be upgraded. The friendly amendment was taken by both Rush and Handshoe.

NEW BUSINESS:

Review/Approve/Disapprove Annual Meeting Agenda – Rush/Handshoe unanimous to approve the March 11, 2014 Annual Meeting Agenda with the addition of including a 2013 Recap, 2014 Projects and 2015 Budget Proposal.

Approve/Disapprove Purchasing Signs for Annual Meeting – After discussion on the cost of purchasing signs, Handshoe/Atwood unanimous to approve up to \$150 to purchase a Township Day sign and revamp the FunFest signs.

Schedule Clean Up Day – Clean Up Day is scheduled for Saturday, May 3, 2014 from 8:00 a.m. to 12:00 noon.

Discuss Joint Meeting with Planning Commission and BVC – A joint meeting is scheduled with the Planning Commission and the Baldwin Volunteer Corps for March 20, 2014 starting at 7:00 p.m. at the Town Hall.

Discuss Tax Forfeited Properties – According to Swanson the DNR has first chance to obtain tax forfeited properties than the township has the chance and it would cost zero dollars to acquire the tax forfeited properties in Elk Lake Estates.

Announcements:

- Public Hearing, Thursday, February 27, 2014, 7:00 p.m.

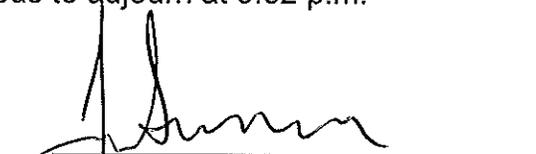
ANY OTHER BUSINESS:

Supervisor Rush left at 9:45 p.m.

Motion to Approve Bills for Payment - Good/Atwood unanimous to approve for payment check numbers 18161 through 18192 and 7 EFT payments totaling \$27,505.00.

Adjournment – Atwood/Handshoe unanimous to adjourn at 9:52 p.m.


Submitted By: (s/) Cathy Stevens
Clerk/Treasurer
Baldwin Township


Approved By: (s/) Jay Swanson
Chairman, Board of Supervisors
Baldwin Township

3-3-2014
Date

Attendees: Audrey Misiura, Emily Misiura, Lester Kriesel, Elaine Philippi, Bryan Lawrence, Jon Bogart