

BALDWIN TOWNSHIP REGULAR MEETING

February 20, 2018

Present – Supervisors Brad Schumacher, Jay Swanson, Bryan Lawrence, Larry Handshoe and Tom Rush.

Call to Order – The Baldwin Township regular meeting of February 20, 2018 was called to order by Chairman Schumacher at 7:00 p.m.

Pledge of Allegiance – All present recited the Pledge of Allegiance.

Additions/Corrections to Agenda

- Add "Approve/Disapprove Football Team Doing Clean Up Day Instead of Fire Department" to under Fire Department Report
- Add "Discuss/Approve/Disapprove New Park Applicant" to Park Committee Report
- Add "Approve/Disapprove Renewal of Park Committee Member" to Park Committee Report
- Add "Approve/Disapprove Thank You to Mark Fredrickson" to Park Committee Report
- Add "Discuss/Approve/Disapprove Pension Benefit Increase/Ratification" to Fire Department Report

Approval of Regular Meeting Agenda With/Without Additions/Corrections -
Swanson/Handshoe unanimous to approve the regular meeting agenda as amended.

Treasurer's Report:

February 2018 Preliminary Treasurer's Report – The clerk reported receipts of \$55,699.09 and disbursements of \$42,028.57, check numbers 21811 through 21862 and 5 EFT payments leaving an unaudited balance of \$1,614,598.35.

Fire Department Report:

Approve/Disapprove Auto Aid Agreement with Princeton Fire Department – Assistant Chief Robin Fischer was present. Swanson stated that, just handed to him, was an agreement from the League of Minnesota Cities, and the question is do we want to do such an agreement with emergency services only or public works/utility personnel/law enforcement in case of a storm. He would like more discussion on this. He would like to have the auto aid agreement tabled until the next meeting. Fischer stated that the auto aid agreement is different as it is with Princeton for fire calls in Mille Lacs County and paging out for mutual aid is part of that and is for structure fires. This agreement is so we don't have to call on the radio asking for them to page out either Zimmerman or Princeton. Our mutual aid agreement with Mille Lacs County and the City of Princeton has lapsed. The League of Minnesota Cities document is for discussion only at this time. Auto aid is paging for Princeton and Milaca fire. There is no charge for assisting area departments. Lawrence/Swanson unanimous to approve

and changing the date to February 20, 2018 of this statement and request and send to dispatcher for both Mills Lacs and Sherburne counties. The League of Minnesota Cities document will be added to the next regular meeting agenda.

Discuss/Approve/Disapprove \$500 Contribution to Fire Relief Per Active

Firefighter – A decision by the Town Board would need to be made before March 5 if the board is considering putting this contribution as a line item to the budget for the annual meeting. Lawrence/Swanson unanimous to approve reinstating the \$15,000 to the proposed budget, and not as a separate line item to the Annual Meeting agenda.

Approve/Disapprove Football Team Doing Clean Up Day Instead of Fire

Department – Rush stated that the football team would help both Friday, 3:30 p.m.-6:30 p.m. and Saturday, 7:00 a.m.-Noon. There will be 20-25 people here with parental supervision. Lawrence/Swanson unanimous to approve upon receiving a letter from the Relief Association that they don't want to participate in Clean Up Day and, if a letter is received, extend the invitation to the football team to participate and have all forms in place.

Discuss/Approve/Disapprove Revisions to Annual Meeting Agenda or Budget –

Lawrence expressed his gratitude to the firefighter's that came that night and the process that they went through. See below.

Discuss/Approve/Disapprove Pension Benefit Increase/Ratification –

Swanson motioned to increase to \$2,600 from \$2,000. Schumacher stated that would change the amount that the Town Board has ratified. Swanson stated that they are fully funded and moves to increase the level to \$2,600 per year per firefighter. Schumacher stated that it would be a fully vested firefighter. Swanson stated that the amount we ratify is the maximum benefit amount of \$2,600 per his motion. The firefighter has to go through the amount of service and be fully vested. The motion fails for lack of a second.

Rush/Handshoe unanimous to approve an increase to \$2,300 per firefighter. Lawrence stated that he appreciates the information the members brought the other night but he is not comfortable at \$2,600 right now but thinks we should do some increments. Swanson stated he will vote for this motion for a \$300 increase but thinks it should be at \$2,600.

Lawrence/Swanson unanimous to add "approve/disapprove/discuss the pension funds under Special Revenue to the agenda. Schumacher stated that if we get this amount up front now it can get pushed into their account now. We can pay now, pay in increments or pay at the end of the year. Swanson/Lawrence unanimous to move \$15,000 from the General Fund to the Special Revenue Fund.

Road Report:

Discuss/Approve/Disapprove Joint Powers Agreement Between Sherburne County and Baldwin Township for Improvements to 136th Street – Swanson/Lawrence unanimous to approve the joint powers agreement between Sherburne

County and Baldwin Township for improvements to 136th Street. According to the township engineer this would also include striping.

Discuss/Approve/Disapprove Going Out for Paint Striping Quotes – The engineer's estimate is \$6,418 with quotes needing to be obtained. Nick Anderson, Bogart, Pederson, stated that the estimate will be within 10%. The roads shown in green will be striped in October and roads shown in red will be striped in July. Swanson stated that 136th Street will be striped with the project along with 125-1/2 Street. Swanson/Handshoe unanimous to approve going out for paint striping quotes. Discussion on how the roads were chosen for striping.

Motion to Recess – Lawrence/Handshoe unanimous to recess at 7:30 p.m. in order to open/review the 2018 bituminous chip seal coat bids and crack sealing bids.

Open/Review 2018 Bituminous Chip Seal Coat Bids – Lawrence/Handshoe unanimous to at open at 7:30 p.m. in order to review the 2018 bituminous chip seal coat and crack seal bids.

Allied Blacktop
10503 – 89th Avenue North
Maple Grove, MN 55369
Bid arrived on February 20, 2018 at 11:58 a.m.
Bid bond is attached.
Bid: \$196,647.43

Astech Corp.
PO Box 1025
St. Cloud, MN 56302
Bid arrived on February 20, 2018 at 11:41 a.m.
Bid bond included.
Bid: \$187,509.19

Open/Review 2018 Bituminous Crack Seal Bids:

Fahrner Asphalt Sealers, LLC
6615 US Hwy 12 W
Eau Claire, WI 54703
Bid arrived on February 20, 2018 at 1:10 p.m.
Bid bond is attached.
Bid: \$57,198.70

Seal Tech, Inc.
743 Pioneer Trail SE
Cambridge, MN 55008
Bid arrived on February 16, 2018 at 11:30 a.m.
Bid bond is attached.
Bid: \$110,400.00

Astech Corp.
PO Box 1025
St. Cloud, MN 56302
Bid arrived February 20, 2018 at 11:41 a.m.
Bid bond is attached.
Bid: \$89,221.40

Allied Blacktop Co.
10503 – 89th Avenue North
Maple Grove, MN 55369
Bid arrived February 20, 2018 at 11:58 a.m.
Bid bond is attached.
Bid: \$188,829.90

Kamco, Inc.
23524 – 735th Avenue
Dassel, MN 55325
Bid arrived February 20, 2018 at 1:53 p.m.
Bid bond is attached.
Bid: \$156,040.00

The representative from Fahrner Asphalt said he's been around for 30 years and was comfortable with what was presented. Nick Anderson commented that the bids are lower than what Bogart, Pederson thought they would be based on the estimates on what was done last year.

Close Open Bids – Lawrence/Handshoe unanimous to close the open bids at 7:49 p.m.

Motion to Reopen – Rush/Lawrence unanimous to reopen the regular meeting at 7:49 p.m.

Approval of Consent Agenda – Swanson/Handshoe unanimous to approve the Town Board Meeting Minutes of February 5 Board of Audit, the February 5 Regular Meeting minutes and the February 12, 2018 Special Meeting minutes.

CONDITIONAL & INTERIM USE PERMITS: None.

PLATS: None.

VARIANCES: None.

OLD BUSINESS:

County Planning & Zoning Report –Lawrence reported there was nothing at the County Planning & Zoning meeting that involved Baldwin Township.

Park Committee Report:

Discuss/Approve/Disapprove New Park Applicant – Swanson/Handshoe unanimous to approve Cory Magnuson for a three (3) year term to the Baldwin Park Committee.

Approve/Disapprove Renew Term of Park Committee Member –

Swanson/Handshoe unanimous to approve the renewal of a three (3) year term for Lester Kriesel to the Baldwin Park Committee.

Approve/Disapprove Thank You to Mark Fredrickson – Swanson/Handshoe unanimous to have the clerk draft a thank you letter for approval to Mark Fredrickson who had been on the Baldwin Park Committee for a number of years and was instrumental in helping obtain the playground equipment for Young Park and bring it back for Town Board approval.

Rush reported that the committee discussed the trails and the possibility of requesting an easement on a neighboring property. Lawrence stated that if that property owner ever sells it would be something to consider purchasing as it borders the park. Swanson/Rush unanimous to go forward with talking to the property owner. The committee is planning on going to Goose Lake and looking at the trails that were cut.

Baldwin Volunteer Corps Update – The next meeting is scheduled for Monday, February 26, 2018.

City of Princeton Council Report – Even though the City of Princeton Council meeting was short, Handshoe reported that there was a motion to hire five (5) firefighters.

Airport Advisory Board Report – Handshoe reported the Airport Advisory Board is talking about extending the runway into the Prairie Restorations property located in Baldwin Township. The City of Princeton is looking into annexing 80 feet of Baldwin Township for a proposed runway.

Recap of Frontier Trails Septic Bid – Zac Good was out at the site today and provided photos of the septic area which showed debris. He has not yet received the keys for the shed. The final payment to Septic Check has not yet been made and Schumacher stated that the Town Board would like closure. Nick Anderson agreed that this type of debris should not have been left behind by the contractor.

TABLED ITEMS:

Discuss/Approve/Disapprove Group Life Insurance and/or Dental & Vision Insurance and/or Legal and Identity Theft Protection Through Minnesota Benefit Association – The clerk was ask to put together a spreadsheet for the Town Board's

review. Rush/Swanson unanimous to table until the next regularly scheduled meeting of Baldwin Township.

Approve/Disapprove Check Payable to Septic Check for Frontier Trails Final Payment – Lawrence/Swanson unanimous to table the final payment to Septic Check for Frontier Trails until the next regularly scheduled meeting of Baldwin Township.

NEW BUSINESS:

Approve/Disapprove Awarding 2018 Bituminous Chip Seal Coat Bid – Rush/Swanson unanimous to approve awarding the 2018 Bituminous Chip Seal Coat bid to Astech Corp. in the amount of \$187,509.19 with an accepted friendly amendment pending review from the township engineer. The bid bond is attached.

Approve/Disapprove Awarding 2018 Crack Seal Bid – Swanson/Lawrence unanimous to approve awarding the 2018 crack seal bid to Fahrner Asphalt Sealers, LLC in the amount of \$57,197.70 with an accepted friendly amendment pending review from the township engineer. The bid bond is attached.

Approve/Disapprove Resolution #18-04; Resolution Authorizing Contract with Interested Officer – Rush/Handshoe motion to approve Resolution #18-04; a Resolution Authorizing Contract with Interested Officer. With a voice vote taken Supervisors Lawrence, Rush, Handshoe and Schumacher saying aye; Supervisor Swanson abstaining. Motion carries.

Approve/Disapprove Attending MAT Spring Short Course, Tuesday, March 27, St. Cloud – Rush/Swanson unanimous to approve attending the MAT Spring Short Course on Tuesday, March 27, 2018 in St. Cloud.

Approve/Disapprove Sherburne County Public Works Using Town Hall, Tuesday, March 27, 2018, 5:00-7:00 p.m., Public Meeting Regarding County Road 38 Project (2019) – Lawrence/Swanson unanimous to approve allowing Sherburne County Public Works use the town hall for a public meeting regarding the County Road 38 project and posting the event so that all board members can attend. Rush suggested the times could be changed to either 6:00 p.m. to 8:00 p.m. or from 5:00 p.m. to 8:00 p.m.

Announcements:

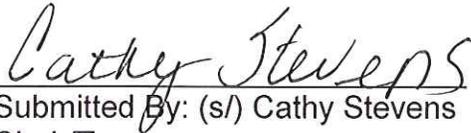
- Sherburne County Stormwater Workshop, Thursday, February 22nd, 5:30 p.m.-8:00 p.m., Becker

Any Other Business:

Rush/Lawrence unanimous to motion contacting Sherburne County Public Works to change the time for the Public Meeting Regarding County Road 38 Project to 6:00 p.m. to 8:00 p.m.

Motion to Approve Bills for Payment – Swanson/Rush unanimous to approve for payment check numbers 21832 through 21862 and 4 EFT payments totaling \$40,087.72.

Adjourn – Handshoe/Swanson unanimous to adjourn at 8:22 p.m.



Submitted By: (s/) Cathy Stevens
Clerk/Treasurer
Baldwin Township



Approved By: (s/) Brad Schumacher
Chairman, Board of Supervisors
Baldwin Township

3-19-18

Date

Attendees: Lester Kriesel, Jim Oliver, Robin Fischer, Wyatt Lawrence, Wally Putz, Zac Good, Nick Anderson