

## BALDWIN TOWNSHIP BOARD OF AUDIT

February 5, 2018

**Present** – Supervisors Brad Schumacher, Jay Swanson, Bryan Lawrence, Larry Handshoe and Tom Rush

**Call to Order** – The Baldwin Township Board of Audit meeting of February 5, 2018 was called to order by Chairman Schumacher at 6:30 p.m.

**Pledge of Allegiance** – All present recited the Pledge of Allegiance.

**Perform 2017 Annual Board of Audit** - The Baldwin Board of Supervisors each selected the following disbursements to be audited for the year ending December 31, 2017 except for Supervisor Lawrence. During the Board of Audit each Supervisor examined the invoices and claims for payment and verified that the checks written to the vendors were correct.

Supervisor Jay Swanson selected the following disbursements:

- Check #21492, dated October 2, 2017, payable to CenterPoint Energy in the amount of a combined disbursement of \$44.88 for the Fire Department and \$48.45 for the Town Hall totaling \$93.33.
- Check #20915, dated February 21, 2017, payable to Central Hydraulics, Inc. in the amount of \$706.62.
- Check #21142, dated May 15, 2017, payable to Sherburne County Auditor / Treasurer in the amount of \$19,730.00 for assessments.

Supervisor Larry Handshoe selected the following disbursements:

- Check #21213, dated June 19, 2017 payable to Jims Mille Lacs Disposal in the amount of \$123.39.
- Check #20955, dated March 6, 2017 payable Kirvida Fire, Inc. in the amount of \$2,701.20.

Supervisor Tom Rush selected the following disbursements:

- Check #21133, dated May 15, 2017 payable to Metro Sales, Inc. in the amount of \$699.55.
- Check #21570, dated November 6, 2017 payable to Pace Analytical Services, Inc. in the amount of \$606.00.

Supervisor Brad Schumacher selected the following disbursements:

- Check #21260, dated July 10, 2017 payable Santander Leasing LLC in the amount of \$12,204.31.
- Receipt in the amount of \$500.00, dated January 16, 2017, from Williams Dingmann Funeral Home for purchase of a cemetery plot.

Supervisor Lawrence stated he was satisfied with the invoices reviewed and wished not to pull additional invoices. The Town Board had no questions or concerns.

**Adjourn** – Handshoe/Swanson unanimous to close the Board of Audit at 6:37 p.m.

  
Submitted By: (s/) Cathy Stevens  
Clerk/Treasurer  
Baldwin Township

  
Approved By: (s/) Brad Schumacher  
Chairman, Board of Supervisors  
Baldwin Township

2-20-18  
Date