BALDWIN TOWNSHIP REGULAR MEETING

February 5, 2018

Present – Supervisors Brad Schumacher, Jay Swanson, Bryan Lawrence, Larry Handshoe and Tom Rush.

Call to Order – The Baldwin Township regular meeting of February 5, 2018 was called to order by Chairman Schumacher at 7:00 p.m.

Pledge of Allegiance – All present recited the Pledge of Allegiance.

Additions/Corrections to Agenda

- Add "Discuss / Recap on Frontier Trails" to New Business

Approval of Regular Meeting Agenda With/Without Additions/Corrections - Rush/Handshoe unanimous to approve the regular meeting agenda as amended.

Treasurer's Report:
January 2018 Final Treasurer's Report – Receipts of $35,163.72 and disbursements of $610,174.22, check numbers 21692 through 21810 and 8 EFT payments leaving an unaudited balance of $1,607,064.48.

February 2018 Preliminary Treasurer's Report – The clerk reported receipts of $0.00 and disbursements of $7,109.65, check numbers 21811 through 21831 and 1 EFT payments leaving an unaudited balance of $1,599.954.83

Sheriff's Report - Officer Wilson reported there were 221 calls for service in the month of January 2018. Wilson said that doing security checks are routine in for the business district. The officers also check, when asked, on private properties when residents go on vacations.

Fire Department Report - Captain Torborg reported there were 18 calls for service in the month of January 2018 which included 13 medical, 3 personal injury accidents and 2 mutual aid calls. Grass 3 rig is completely done. The Tender is on schedule for May. Torborg questioned the process for disposing of the old grass rig slide in unit. Would it be placed on auction, bids or for sale signs. Schumacher stated that he is contacting Pike Auction and the slide in unit was not discussed at the last meeting. He envisions showing the auction house the unit then the Town Board could make that decision. Discussion on concerns that people would not know what the unit would be used for. Discussion on being approached by another company who is interested in the unit. Lawrence stated that there is a process we need to follow.

Discuss/Approve/Disapprove Leave of Absence for Firefighter – Handshoe/Swanson unanimous to approve a leave of absence for a firefighter.

Road Report – Zac Good prepared the Road Report for the February 2018 meeting which is as follows:

Roads

- 96th Street ice heave was marked with round warning barrels
- Minnesota LTAP – Extending Pavement Life Through Pavement Preservation, Techniques, Strategies, and Preventative Maintenance

Maintenance Shop

- Approve/Disapprove hiring alternate plow driver Jade Salmonson
- Shop floor concrete deteriorating. Thoughts on shop floor epoxy? Extending floor drains under all trucks?

Trucks

- #1 main blade falling apart. Broken welds again.

Parks

- None.

Fire Department

- None.

Minnesota LTAP class is February 13, 2018 in Lakeville, Minnesota. Swanson/Rush unanimous to approve the maintenance supervisor to attending.

Handshoe/Lawrence unanimous to approve hiring Jade Salmonson as a backup plow driver with an accepted friendly amendment included that a criminal background check is conducted.

Lawrence moves that the shop floor be discussed at a special meeting for cold storage.

Swanson said that he looked at the truck blade and believes they can be fixed.

Approval of Consent Agenda - Swanson/Rush unanimous to approve the Town Board Meeting Minutes of January 22, 2018.

CONDITIONAL & INTERIM USE PERMITS:

Approve/Disapprove Interim Use Permit, Auto Repair/Mechanical or Body, Section 9, Donald Willing – Mary Willing is present. Lawrence explained that this business is transitioning owners; therefore the IUP dies with the transition. The applicant(s) are purchasing the front half of the property; and Ray McGraw will continue having storage with the back half. The business conducted will be the same as previously conducted at the Ray's Auto Body location. Handshoe/Lawrence unanimous to approve an IUP for an auto repair shop in Section 9 of Baldwin Township. It was encouraged that McGraw contact the county to see if he would need a permit for storage.

PLATS:

Approve/Disapprove Simple Plat, Ludwig Estates, Section 30, James/Phyllis Ludwig No one was present representing Ludwig Estates. Lawrence indicated that the Baldwin Planning Commission recommended approval. Handshoe/Swanson unanimous to recommend approval as long as all county requirements are met.

VARIANCES:

Approve/Disapprove Shoreland Setback Variance, Section 31, Matthew Burton/Dylan Howard – The request is for a 24' variance to the OHWL of Little Elk Lake for construction of a pool with auto cover. Lawrence explained the background history leading to the applicants requesting a shoreland setback variance for installing an in-ground pool at their residence. There were conflicting opinions on the county level that were confirmed. Lawrence said they were caught in a scenario, and that the Baldwin Planning Commission did recommend approval of the variance as well as commented that the improvement would be a bonus to the neighborhood. Swanson/Handshoe unanimous to approve the requested shoreland setback variance requested for the construction of a pool in Section 31.

OLD BUSINESS:

Park Committee Report – Rush reported that there are people who are interested in serving on the committee. The next meeting is February 15th. He met with PYSBA to discuss the upcoming season. The township never was reimbursed for the last season at a rate of $5.00/child. The field will be used beginning the end of April. When the committee meets they will discuss finishing the trail. Discussion on the township engineering firm possibly having an updated fee as the owner has changed.

TCI Baldwin Volunteer Corps Update – The Baldwin Volunteer Corps has indicated that the committee would like to conduct a Candidate Forum for either March 3rd or March 10th. The clerk said that the town hall is unavailable on March 10 between the hours of 10:00 a.m. and noon because of absentee voting. Rush mentioned that there hasn't been a candidate forum for about 4 or 5 years and wondered if there would be an interest. Lawrence moves that if the Baldwin Volunteer Corps has an interest in conducting a candidate forum that the town hall should be made available to the committee on either March 3 or the afternoon of March 10. Motion dies for lack of a second. Swanson abstains.

Planning Commission Report – Lawrence stated that the commission heard the IUP, variance and plat that have been addressed earlier in this meeting.

TABLED ITEMS:

Approve/Disapprove Signing Off on MPCA Permit, Frontier Trails – Lawrence/Swanson unanimous to table signing off on the MPCA permit for Frontier Trails until the March 5, 2018 regular meeting of Baldwin Township.

Discuss/Approve/Disapprove Internet Service at Frontier Trails Control Panels – Swanson/Lawrence unanimous to table to the March 19, 2018 regular meeting of Baldwin Township.

Approve/Disapprove Proposed Termination Language for Septic Check Contract Brian Koski from Septic Check will be contacted to see what he wants to do. Lawrence/Handshoe unanimous to table the proposed termination language for the Septic Check contract to the March 19, 2018 regular meeting of Baldwin Township.

NEW BUSINESS:

Appoint Election Judges for March Township Election – Handshoe/Rush motion to approve the election judge list after removing Judy Thorson and Mark Thorson since they have moved out of state with a friendly amendment accepted from Swanson to also remove Ross Perry. With a voice vote taken Supervisors Handshoe, Rush and Lawrence in favor; Supervisors Schumacher and Swanson abstain. Motion carries.

Review/Approve/Disapprove Annual Meeting Agenda – After changing the presentation of the Planning Commission update to be given by Bryan Lawrence, Handshoe/Rush unanimous to approve the Annual Meeting agenda.

Schedule Board of Canvass (To Certify Election Results) – Lawrence/Swanson unanimous to schedule the Board of Canvass on March 13, 2018 at the conclusion of the annual meeting.

Discuss/Approve/Disapprove Group Life Insurance and/or Dental & Vision Insurance and/or Legal and Identity Theft Protection Through Minnesota Benefit Association – Lawrence/Rush unanimous to table to the February 20, 2018 regular meeting of Baldwin Township.

Discuss Fireproof Storage for Township Files – Discuss fireproof storage for the township files will be added to the March 21, 2018 agenda.

Approve/Disapprove Resolution #18-03; Resolution Authorizing Contract with Interested Officer – Rush/Handshoe motion to approve Resolution #18-03; Resolution Authorizing Contract with Interested Officer. A voice vote was taken with Supervisors Schumacher, Rush, Lawrence and Handshoe in favor; Supervisor Swanson abstains. Motion carries.

Review Monthly Building Permits – The December 2017 building permits were available for review.

Discuss/Recap Frontier Trails – Swanson stated that the system needs a couple of months of operation to ensure nitrate levels and to ensure that the MPCA will approve. Regarding Micro C1000 or Micro C2000, Bridget Chard has been talking to Septic Check and, if it works, no need to use the more expensive stuff. Septic Check is receiving a bulk discount on the Micro C2000. Once the system has been proven then an appointment with the MPCA for inspection is necessary. The Town Board needs to decide if internet access is needed. He does not have proof of what the benefit will be and it will not stop any contractor from having to physically go out there anyway. The maintenance department went out and took pictures and stuff is strewn all over. He sent the picture to Jon Bogart who stated that somebody should have cleaned it up. Schumacher questioned if the Town Board should wait to send final payment. Swanson suggested that the February 20th agenda have final payment approval/disapproval. Good stated that the township does not have keys to the shed and questioned what kind of fence was in the

contract as a 4-wheeler has driven right over the mound system. Schumacher instructed Good to review the bid and recap at the February 20th meeting.

Approve/Disapprove Check #21801, Payable to Septic Check in the Amount of $35,468.98, Final Payment for Frontier Trails Project - Lawrence/Swanson move to table approval/disapproval of a check payable to Septic Check to the March 5, 2018 regular meeting of Baldwin Township. Swanson suggests a friendly amendment to table until February 20. Lawrence yields to put approve/disapprove check payable to Septic Check on the February 20, 2018 agenda. All in favor; motion carries.

Announcements:

- Budget Meeting, Monday, February 12th, 7:00 p.m.
- Special Meeting with Fire Relief & Wells Fargo, Tuesday, February 13th, 7:00 p.m.
- Office Closed for President's Day, Monday, February 19th
- Regular Town Board Meeting, Tuesday, February 20th
- Sherburne County Stormwater Workshop, Thursday, February 22nd, 5:30 p.m., Pebble Creek

Country Club, Becker

Any Other Business:
Even though Rush feels that a Candidate Forum will not draw many residents, he concedes that the committee have the go ahead to conduct one. Rush/Lawrence motion that a Candidate Forum be conducted by the Baldwin Volunteer Corps either on March 3, 2018 or not held between the hours of 10:00 a.m. and 12:00 noon on March 10, 2018. With a voice vote taken Supervisors Lawrence and Rush are in favor; Supervisor Handshoe is opposed; and Supervisor Swanson and Schumacher abstain. Motion carries.

Motion to Approve Bills for Payment – Swanson/Handshoe unanimous to approve for payment check numbers 21811 through 21831 and 1 EFT payment totaling $8,205.07.

Adjournment – Swanson/Handshoe unanimous to adjourn at 8:15 p.m.

Cathy Stevens

Submitted By: (s/) Cathy Stevens
Clerk/Treasurer
Baldwin Township

Approved By: (s/) Brad Schumacher
Chairman, Board of Supervisors
Baldwin Township

2-20-18
Date

Attendees: Jonathan Nordeen, Zac Good, Mary Willing, Scotty Harder, Dylan Howard, Matthew Burton, Howard Root, Beth Heinemann