

BALDWIN TOWNSHIP REGULAR MEETING

February 6, 2017

Present – Supervisors Brad Schumacher, Tom Rush, and Larry Handshoe. Supervisors Jay Swanson and Jeff Holm not present.

Call to Order – The February 6, 2017 regular meeting of Baldwin Township was called to order by Chairman Brad Schumacher at 7:00 p.m.

Pledge of Allegiance – All present recited the Pledge of Allegiance.

Additions/Corrections to Agenda

- Add "Approve/Disapprove Repair Truck #5 to Road Report
- Add "OSHA Update" to Old Business
- Add "Public Comment/Lester Kriesel" after Treasurer's Report
- Remove "Discuss/Approve/Disapprove Employee Wage Increases"
- Add "Approve/Disapprove Drag for Trails and Ballfield" to Park Report

Approval of Regular Meeting Agenda With/Without Additions/Corrections

Rush/Handshoe unanimous to approve the regular meeting agenda as amended.

Treasurer's Report:

January 2017 Final Treasurer's Report – Receipts of \$47,319.88 and disbursements of \$225,650.68, check numbers 20752 through 20881 and 9 EFT payments leaving an unaudited balance of \$834,292.88.

February 2017 Preliminary Treasurer's Report – The clerk reported receipts of \$0 and disbursements of \$14,731.78 (not including payroll), check numbers 20882 through 20900 and 1 EFT payment leaving an unaudited balance of \$819,561.10.

Public Comment – Lester Kriesel, 104th Street, asked if he is considered a township employee as caretaker of the cemetery and if the township will be responsible if a mistake is made. Rush said that since a stipend is paid to the cemetery caretaker that the township would back him up. The clerk will add to the next agenda "Change Employment Status" and the employment handbook will be updated.

Sheriff's Report – Not present as the Sheriff will be giving his yearly report to the Town Board on February 21st.

Fire Department Report - Jim Oliver reported that there were 22 calls for service in the month of January 2017. They are in the process of adding lights to Tender 3.

Relief Association Report – Jim Oliver reported there is \$489,497 in the Relief Fund. The Relief Board raised the benefit from \$2,000 to \$2,300 which has been approved by their accountant. The Fund is 129% vested which is well above 100%. Two

scholarships were approved for \$500 for high school students. The plaque is almost done with all the recipients and years engraved on the plaque. The criteria for the students are either a 'b' or 'a' average and being a Baldwin resident.

Road Report – The January 2017 road report submitted by Terry Carlile from the Maintenance Department reads:

- Salt purchase total for season to date is \$11,644.46 with a total of 154.17 ton. We still have the option to purchase another 30 ton if needed. However, we have met our quota for the season with approximately 60 ton in the shed.
- Total sand purchased this month is 206.32 ton with a cost of \$3,785.27 for the month.
- Total sand purchased to date is 440.23 ton.
- Total snow plow sessions to date is 8. Total sand / salt and scrape sessions to date is 5.
- Quote for cracksealing equipment: Equipment trailer and compressor is \$73,500. Does not include router. (Will have that price later.)
- Quote for park and ball field equipment
 - 4 ft. w / hand crank
 - 4 ft. drag screen
 - 1. Power Grader - \$899.00
 - 2. Drag Screen - \$129.99

Truck Repairs

1. Truck #1 - \$2,241.34
 2. John Deere - \$341.20
 3. 621D Loader - \$625.00 w/\$250.00 deductible windshield
- Discuss Repairs for Truck #5 head gaskets and radiator - \$5,600 w/2 year unlimited warranty.

Carlile commented that 5 to 7 trained people would be needed to operate the cracksealing equipment. The company who sells the cracksealing will be asked to attend the March 6 meeting.

The power grader and drag screen from DRPower will cost \$1,030 for both pieces and should be able to pull it with a tractor.

Handshoe/Rush unanimous to approve repairs on or head gaskets and radiator on Truck #5.

Carlile also added that the fire department needs shelving in both offices, the equipment room, training room, and the spare room for records. It was suggested to use metal shelves with the expense to come out of the general fund.

Approve/Disapprove Going Out for Quotes for 136th Street Tree Cutting – Rush / Handshoe unanimous to approve going out for quotes for 136th Street tree cutting with quotes opened on February 21, 2017 at 7:40 p.m.

Approve/Disapprove Drag for Trails and Ballfield – Rush/Handshoe unanimous to approve up to \$1,100 for a drag to use on the trails and ballfield.

Approval of Consent Agenda – Rush/Handshoe unanimous to approve the Town Board Meeting Minutes of January 23 and January 24, 2017.

CONDITIONAL & INTERIM USE PERMITS: None.

PLATS: None.

VARIANCES: None.

OLD BUSINESS:

Park Committee Report – Rush reported that the Park Committee met on January 19. He is in contact with the sales people for the netting, the aluminum bleacher and the bases and pegs. The Association will put in the netting and bases. The lights are done. The committee is still waiting for the driveway approach for Goose Lake. In March the Park Committee is meeting at Young Park to determine a podium for the plaque. In April the Park Committee is meeting at Goose Lake. There may be someone interested in applying to the committee.

Discuss/Approve/Disapprove Security Cameras, Young Park – Rush/Handshoe unanimous to table until the March 6, 2017 regular meeting of Baldwin Township.

TCI Baldwin Volunteer Corps Update – With only 3 members left on the committee, an email will be sent to enquire of their interest in continuing. An announcement will also be made at the Annual Meeting.

Confirmation of Saturday, May 20, 2017, 8:00 a.m.-Noon, for Clean-Up Day – May 20, 2017 is the confirmed date for Clean Up Day.

Confirmation of Ehlers Debt Service Payments – The Clerk followed up with Ehlers on what the 2018 Debt Service levy would need to be if bonding for 136th Street is included. It was determined that \$119,164 would be required for the levy. Schumacher stated that either the board subtract from road and bridge (\$85,055 would need to be subtracted, the difference from the \$34,109 approved at the budget meeting) or, if the Debt Service levy increased to \$119,164 then the levy total would be \$1,115,055. This item will be placed on the February 21st agenda.

OSHA Update – Schumacher stated that there are two options: to continue down the path through litigation or to have the chairman contact OSHA to see what the options are. Add to the March 6, 2017 agenda.

TABLED ITEMS:

Approve/Disapprove Letter to Sherburne County Planning & Zoning – Rush/Schumacher unanimous to table until the March 6, 2017 regular meeting of Baldwin Township.

Review/Approve/Disapprove Town Hall Improvement List – Rush would like to have the maintenance department help with improvements to the hall by looking into the costs of a handicapped door, carpet, painting, new windows and glass and door by the office. Handshoe/Rush unanimous to table until the March 6, 2017 regular meeting of Baldwin Township.

Discuss/Approve/Disapprove Employee Wage Increases – Removed from agenda.

Review/Approve/Disapprove Newsletter – Handshoe/Rush unanimous to approve the newsletter with an accepted friendly that Supervisor Swanson proofreads it.

NEW BUSINESS:

Appoint Election Judges for March Township Election – Handshoe/Rush unanimous to approve the Election Judge List except for Kimberly Good and Ross Perry.

Review/Approve/Disapprove Annual Meeting Agenda – Rush/Handshoe unanimous to approve the Annual Meeting agenda as amended.

Schedule Board of Canvass (To Certify Election Results) – Rush/Handshoe unanimous to schedule the Board of Canvass immediately after the Annual Meeting.

Review Monthly Building Permits – The December building permits were reviewed.

Review/Approve/Disapprove Employee Handbook from Paychex – Handshoe/Rush unanimous to table until the March 6, 2017 regular meeting of Baldwin Township.

Discuss Summer Seasonal Help – Schumacher asked if Terry Carlile could ask Brody Johnson if he could come back this season. The town board agrees he is a good worker.

Approve/Disapprove Clerk & Deputy Clerk Attending Township Fire Warden Training & Appreciation Dinner, Monday, February 27th, Northern Lights Ballroom, Milaca – Rush/Handshoe unanimous to approve the clerk and deputy clerk attending the Township Fire Warden Training and Appreciation Dinner. The town hall will be closed from 10:30 a.m. to 3:30 p.m. on February 27, 2017.

Announcements:

- Office Closed, Monday, February 20, 2017, President's Day
- Town Board Regular Meeting, Tuesday, February 21, 2017

Any Other Business: None.

Motion to Approve Bills for Payment – Handshoe/Rush unanimous to approve for payment check numbers 20882 through 20900 and 1 EFT payment totaling \$16,255.98.

Adjournment – Rush/Handshoe unanimous to adjourn at 8:05 p.m.


Submitted By: (s/) Cathy Stevens
Clerk/Treasurer
Baldwin Township


Approved By: (s/) Brad Schumacher
Chairman, Board of Supervisors
Baldwin Township

Date 2/21/17

Attendees: Lester Kriesel, Shari Velazquez, Jim Oliver, Scotty Harder, Terry Carlile