

## BALDWIN TOWNSHIP REGULAR MEETING

January 21, 2020

**Present** – Supervisors Tom Rush, Bryan Lawrence, Larry Handshoe and Patrick Hudson. Supervisor Jay Swanson absent.

**Call to Order** –The January 21, 2020 regular meeting of Baldwin Township was called to order by Vice Chairman Tom Rush at 7:00 p.m.

**Pledge of Allegiance** – All present recited the Pledge of Allegiance.

### **Additions/Corrections to Agenda**

- Add 'Approve/Disapprove Gene Ludwig Retirement' to Fire Department Report
- Add 'Approve/Disapprove Andy Walker Light Duty Leave' to Fire Department Report
- Move from New Business 'Review MATIT Property Valuation Report and Determine if 'A Resolution Approving Replacement Cost Coverage; 'A Resolution Approving Agreed Value Coverage'; or 'A Resolution Approving an Increased Property & Casualty Deductible; Will be Used' to under Fire Department Report
- Add 'Sharon Sandberg' after Road Report

### **Approval of Regular Meeting Agenda With/Without Additions/Corrections -**

Lawrence/Handshoe unanimous to approve the regular meeting agenda as amended.

**January 2020 Preliminary Treasurer's Report** - The Clerk/Treasurer reported receipts of \$9,083.35 and disbursements of \$163,563. check numbers 23494 through 23597 and 10 EFT payments leaving an unaudited balance of \$1,895,637.30.

### **Fire Department Report:**

**Review Prices for Containers** – Chief Case stated the cost for a 40-foot box would be about \$2,400 delivered and the department is looking for 3-4 of them. This is not a rush. The department will approach some other companies for prices. The department will probably bring it to the board in March.

### **Approve/Disapprove Medics Training, Inc. Invoice Dated 10/7/2019 (\$1,075) -**

Handshoe/Lawrence unanimous to approve the Medics Training, Inc. invoice dated October 7, 2019 in the amount of \$1,075.

**Approve/Disapprove Gene Ludwig Retirement** – Lawrence/Handshoe unanimous to accept Gene Ludwig's letter of retirement with regret. The clerk will send out a letter of gratitude for his service.

**Approve/Disapprove Andy Walker Light Duty Leave** – It's uncertain when Walker will be able to return to full duty. Handshoe/Lawrence unanimous to approve light duty status for Andy Walker.

**Review MATIT Property Valuation Report and Determine if 'A Resolution Approving Replacement Cost Coverage; 'A Resolution Approving Agreed Value Coverage'; or 'A Resolution Approving an Increased Property & Casualty Deductible; Will be Used** – Chief Case stated that the report shows fire protection as below average. Hydrants within 500 feet should be yes. Can we get money back as our ISO went down? The clerk will inform them of our proof of ISO rating and that we have a fire hydrant.

Rush thanked the Baldwin Township Fire Department for displaying the fire truck at Jess Hall's visitation. Case said there was contact from the family; and the firefighters were happy to honor Hall and his family.

#### **Road Report:**

**Discuss/Approve/Disapprove 125<sup>th</sup> Street Reconstruction** – Nick Anderson, Bogart, Pederson & Associates, was present. The soil borings done show good aggregate. His current estimate has lowered approximately \$22,000. It is expected that every approach will get a new culvert so the road can drain by taking water towards Highway 169. In several weeks he will have a solid set of plans. A MnDOT permit will be needed along with county approval. The TEP Panel will have to approve as there are wetlands on both sides of 313<sup>th</sup> Avenue. There will not be a 2-1/2 ditch everywhere and it will be shallow. The estimate is with paved shoulders on both sides. The road will be reclaimed, and aggregate will be left. There is quite a bit of drainage infrastructure. The estimate reflects the base course. The wear course will cost approximately \$90,000. He is planning for a 30-foot top, 12-foot driving lane and 3-foot shoulders. There will be 8-1/2 inches to 13 inches of base after reclaiming. Rush stated that he believes the businesses should be assessed for some of that with Handshoe stating that they should have some input. 33 feet back from the center of the road (in the road right of way) will be tarred. This will be a 10-ton road when finished. Bid acceptance will not be until April. Lawrence stated that he is comfortable where the number came in to continue ahead. Anderson stated that there is no way the township can do anything on 100<sup>th</sup> Street in the year 2020. Rush suggested continuing with the next step then approve going out for bids and move ahead with permitting.

**Approve/Disapprove TBEI (Crysteel Manufacturing) Invoice in the Amount of \$90,006.00** – Lawrence/Handshoe unanimous to table to the Baldwin Township regular meeting of February 18, 2020. Lawrence commented that it's now what we anticipated with Rush remarking that the delivery kept getting delayed. Handshoe said that there were two hydraulic leaks over the weekend; the inside of the box is not painted; and there is no visor. It was suggested that a representative of the company should attend a board meeting to answer questions. An accepted friendly motion made by Hudson suggested a representative attend either the February 3 or the February 18 meeting

Handshoe reported there were three snowplow sessions in the month of December. The snowplow drivers are asked to be cautious of their time, and to coordinate with Handshoe. Hudson asked if any complaints were received in the last 3 weeks. Rush stated that the concerns were addressed with going out and opening the roads.

### **Road Report / January 21, 2020 / Zac Good**

#### **Repairs**

- #7 Hydraulic Cylinder repaired @ Central Hydraulics (Main & Wing Blade Cylinders)
- #10 Hydraulic line on Main Blade

#### **Roads**

- 125<sup>th</sup> Street needing repair / Cold patch weather permitting
- 3 Plow Events, past 2 weeks / also clean-up and scraping operations.

#### **Trucks**

- 2020 Freightliner / Noted upon inspection
  1. Paint runs on frame paint
  2. Notable lack of paint underside of box
  3. Dent on both side of box where 'D' rings are attached w/another dent not associated with rings
  4. Plow appears to have rusted before paint ... many areas had been ground before paint
  5. Loose Hydraulic lines at Belly blade, Main Blade (Fixed)
  6. Radio antenna unplugged
  7. Heated seat unplugged
  8. Picked up truck with very low fuel
  9. Picked up truck dirty

**Sharon Sandberg**, 144<sup>th</sup> Street and 125<sup>th</sup> Street was present asking the Town Board to approve a letter of support she had written for their Flight Expo Build-A-Plane program as they are submitting a grant for a new structure at a new location. Mrs. Sandberg explained their program to the Town Board. They currently have 14 students and, with a new facility, that number could increase to 30-35 students. Hudson stated that he would like to see that the program will double added to the letter. The acceptance of a DEED grant will be taken out of the letter. Lawrence/Handshoe unanimous to approve the letter as amended per Supervisor Hudson's suggestions.

**Approval of Consent Agenda** – Handshoe/Lawrence unanimous to approve the Town Board meeting minutes of January 6, 2020.

**CONDITIONAL & INTERIM USE PERMITS:** None.

**PLATS:** None.

**VARIANCES:** None.

**OLD BUSINESS:**

**County Planning & Zoning Report** – Lawrence reported that the County Planning & Zoning recommended approval of the Heinen Addition. There is a 17-lot new plat in Big Lake.

**Park Committee Report** – Rush reported that in the spring the Park Committee intends to go look at Baldwin Township owned properties. Jess Hall's family would like the Park Committee or the Town Board to design a memorial bench.

**Baldwin Volunteer Corps Update** – Rush reported that the next meeting of the Baldwin Volunteer Corps is January 27, 2020.

**City of Princeton Council Report** – Handshoe reported that the Princeton Council discussed the 21-age smoking law.

**Airport Advisory Board Report** – No report.

**Discuss/Approve/Disapprove Adopting Planning & Zoning** – Rush indicated that he would like to see a feasibility study done. Lawrence/Hudson unanimous to table for discussion only to the February 18, 2020 regular meeting of Baldwin Township.

**TABLED ITEMS:**

**Review/Approve/Disapprove Line Item Budget for 2020** – Rush/Hudson unanimous to approve the Line Item Budget for 2020.

**NEW BUSINESS:**

**Approve/Disapprove Payment to Headwater Homes in the Amount of \$550.00 (11 Driveway Access Permit Refunds Dated 2017-2018)** – Handshoe/Hudson unanimous to approve payment of \$550.00 for Driveway Access Permit refunds dated in 2017 and 2018.

**Approve/Disapprove Attending 2020 Government/Commercial Day, Wednesday, January 22<sup>nd</sup>, 8:00 a.m., MN Equipment, Rogers** - Lawrence/Hudson unanimous to approve Zac (Good) and Phil (Fadden) as well as interested board members to attend the 2020 Government/Commercial Day on Wednesday, January 22, 2020.

**Approve/Disapprove Placing Ad for Planning Commission** – Currently the Baldwin Township Planning Commission has 4 members and one liaison to the town board. The by-laws allow room for up to 7 members. Lawrence/Hudson unanimous to approve placing an ad in the newspaper for planning commission members.

**Announcements:**

- Budget Meeting, Monday, January 27, 6:00 p.m.

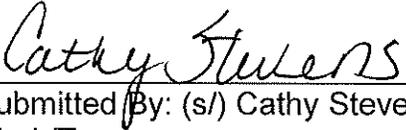
- Clerk Attending Presidential Nominating Primary Training, Tuesday, January 28, 2:30 p.m., Sherburne County Government Center
- IRS Allowable Mileage Rate for 2020: \$.57.5/mile

**Any Other Business:** None.

**Motion to Approve Bills for Payment** – Hudson/Handshoe unanimous to approve for payment check numbers 23527 through 23597 and 10 EFT payments totaling \$146,708.88 minus check number 23574 payable to Crysteel Manufacturing in the amount of \$90,006.00 leaving a total of \$56,702.88.

The Supervisors are requesting that Bogart, Pederson billings need more detail on their invoices.

**Adjourn** – Handshoe/Hudson unanimous to adjourn at 8:17 p.m.



Submitted By: (s/) Cathy Stevens  
Clerk/Treasurer  
Baldwin Township



Approved By: (s/) Tom Rush  
Vice Chairman, Board of Supervisors  
Baldwin Township

Date 2/3/20

Attendees: Sharon Sandberg, Scott Case, Tim Hennagir, Nick Anderson