

## BALDWIN TOWNSHIP REGULAR MEETING

January 23, 2017

**Present** – Supervisors Brad Schumacher, Tom Rush, Jay Swanson and Larry Handshoe. Supervisor Jeff Holm not present.

**Call to Order** – The January 23, 2017 regular meeting of Baldwin Township was called to order by Chairman Brad Schumacher at 7:00 p.m.

**Pledge of Allegiance** – All present recited the Pledge of Allegiance.

### **Additions/Corrections to Agenda**

- Add "Discuss Frontier Trails Pump Problem" to Old Business
- Add "Approve/Disapprove Job Descriptions" to New Business
- Add "Discuss/Approve/Disapprove Buying Net and Bases for Ballfield" to New Business

**Approval of Regular Meeting Agenda With/Without Additions/Corrections** - Handshoe/Swanson unanimous to approve regular meeting agenda as amended.

### **Treasurer's Report:**

**January 2017 Preliminary Treasurer's Report** – The clerk reported receipts of \$3,705.63 and disbursements of \$221,302.38, check numbers 20752 through 20873 and 7 EFT payments leaving an unaudited balance of \$795,045.28.

**Road Report** – Swanson reported repairs have been done to the 1-ton, and a new filter installed for \$2,200. A window on the loader has been repaired as well as a hydraulic hose and battery on the lawn mower.

**Approval of Consent Agenda** – Swanson/Rush unanimous to approve Town Board Meeting Minutes of January 9, 2017; approve Attendance at 2017 Government/Commercial Day, Wednesday, January 25<sup>th</sup>, Minnesota Equipment, Rogers; and approve Midwest Fire & Rescue Supply Invoice Dated September 23, 2016.

**CONDITIONAL & INTERIM USE PERMITS:** None.

**PLATS:** None.

**VARIANCES:** None.

**OLD BUSINESS:**

**County Planning & Zoning Report** – No report as the county did not have a meeting.

**Park Committee Report** – Rush reported that the committee met for the first time in 4 months last Thursday. The committee would like to see a podium type stand for the Twins plaque. There was discussion on Goose Lake. The committee would prefer to see the bike trail go into the ditch instead of on the side of the road. A citizen concerned about Goose Lake recommended that we put in proper lighting in the parking lot. Ross Gabrielson did not attend. The committee will be going out to Goose Lake in the spring. Rush's wife would like to join the committee. The next meeting will be in March and, at that time, they will determine if they need to meet every other month.

**Baldwin Volunteer Corps Update** – The next regularly scheduled Baldwin Volunteer Corps meeting is March 27, 2017. The Deputy Clerk will send out an email to inquire whether the Volunteer Corps is interested in putting on a Candidate Forum. Supervisor Rush would be the moderator, if needed.

**OSHA Update** – No update.

**Water Tender Update** – The water tender is in service, although a couple of lights will be added and interior maintenance done.

**136<sup>th</sup> Street Bonding/Certificate of Indebtedness Information** – Discussion on the proposals from the Bank of Elk River and Ehlers. The board will review in further detail at the January 24, 2017 budget meeting.

**Confirm Monday, February 13, 2017, 6:00 p.m. as Fire Equipment Workshop** - Monday, February 13, 2017 has been confirmed for a fire equipment workshop.

**Approve/Disapprove Resolution 17-04; A Resolution Approving Agreed Value Coverage** – Swanson/Handshoe unanimous to approve Resolution No. 17-04; A Resolution Approving Agreed Value Coverage.

**Discuss Frontier Trails Pump Problem** – Apparently two pumps are giving problems, according to Brian Koski, and he has readjusted the timers to run more often. He is working to make them last as possible. Any emergency calls may be made to Swanson for replacement. Swanson is authorized up to \$2,500.

**TABLED ITEMS:** None.

**NEW BUSINESS:**

**Schedule Board of Audit** – The Board of Audit will be at the end of the regular meeting on February 21, 2017.

**Approve/Disapprove New Computer for Office** – Swanson/Handshoe unanimous to approve a new computer at a cost of \$639 for the office with an accepted friendly amendment to add \$500 to the cost to have the files transferred.

**Review/Approve/Disapprove Newsletter** – Handshoe/Swanson unanimous to table until February 6<sup>th</sup> meeting.

**Approve/Disapprove Resolution 17-03; Resolution Authorizing Contract with Interested Officer** - A motion was made by Rush; seconded by Handshoe to approve Resolution 17-03; A Resolution Authorizing Contract with Interested Officer. With a voice vote Rush, Schumacher and Handshoe in favor; Swanson abstains. Motion carries.

**Discuss Property Damage, Police Report #17001260** – Schumacher thanked Terry Carlile and the clerk for obtaining the information.

**Approve/Disapprove Job Descriptions** – Swanson gave an overview of the meeting with Paychex. Swanson/Handshoe unanimous to send to Dionne Payne the job descriptions of the clerk, deputy clerk and maintenance personnel with an accepted friendly amendment to include utility billing in the clerk's job description.

**Discuss/Approve/Disapprove Buying Net and Bases for Ballfield** – After discussion, Swanson/Handshoe unanimous to approve up to \$1,000 for a net and bases for the Young Park ballfield.

**ANNOUNCEMENTS:**

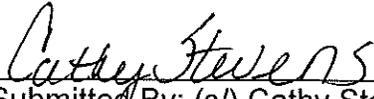
- TEP Panel Meeting, Wednesday, January 25, 10:00 a.m.

**ANY OTHER BUSINESS:**

The Deputy Clerk is to coordinate with Lester Kriesel, the cemetery caretaker, all the information regarding Baldwin Township Cemetery with an accepted friendly amendment all information to be coordinated after the new computer is installed.

**Motion to Approve Bills for Payment** – Handshoe/Rush unanimous to approve check numbers 20834 through 20873 and 3 EFT payments totaling \$148,567.33.

**Adjourn** – Rush/Handshoe unanimous to adjourn at 7:57 p.m.

  
Submitted By: (s/) Cathy Stevens  
Clerk/Treasurer  
Baldwin Township

  
Approved By: (s/) Brad Schumacher  
Chairman, Board of Supervisors  
Baldwin Township

2-7-17  
Date

Attendees: Terry Carlile, Lester Kriesel, Scotty Harder