

## BALDWIN TOWNSHIP REGULAR MEETING

January 6, 2020

**Present** – Supervisors Jay Swanson, Tom Rush, Bryan Lawrence, Larry Handshoe and Patrick Hudson.

**Call to Order** – The January 6, 2020 regular meeting of Baldwin Township was called to order by Chairman Jay Swanson at 7:03 p.m.

**Pledge of Allegiance** – All present recited the Pledge of Allegiance.

### **Additions/Corrections to Agenda**

- Add “Discuss Gravel Roads” under Road Report
- Add “Approve/Disapprove Medical Leave for Firefighter Travis Carlson” to Fire Department Report
- Add “Approve/Disapprove Fire Fighter Picture” to under Fire Department Report
- Add “Schedule Special meeting to Review Fire Department Handbook” to under Fire Department Report

**Approval of Regular Meeting Agenda With/Without Additions/Corrections** - Handshoe/Rush unanimous to approve the regular meeting agenda as amended.

**December 2019 Final Treasurer’s Report** – Receipts of \$603,105.72 and disbursements of \$51,175.35, check numbers 23409 through 23493 and 10 EFT payments leaving an unaudited balance of \$2,075,701.29.

**January 2020 Preliminary Treasurer’s Report** - The Clerk/Treasurer reported receipts of \$0.00 and disbursements of \$44,711.60 check numbers 23484 through 23526 and 0 EFT payments leaving an unaudited balance of \$2,030,989.69.

**Sheriff’s Report** – There were 115 calls for service in the month of December 2019. A speed study was done for 136<sup>th</sup> Street north of County Road 42 for south bound traffic. The top speed was recorded at 70 mph. Plans are to relook at another study in the spring.

### **Fire Department Report:**

**Approve/Disapprove Alex Air Apparatus Invoice in the Amount of \$2,300** – Rush/ Handshoe unanimous to approve the Alex Air Apparatus invoice in the amount of \$2,300.

**Approve/Disapprove Med Compass Invoice in the Amount of \$2,020** – Rush/ Handshoe unanimous to approve the Med Compass invoice in the amount of \$2,020.

**Approve/Disapprove Jim Oliver Claim Dated June 1, 2019** – Handshoe/Rush unanimous to approve a June 1, 2019 claim submitted by Jim Oliver.

**Approve/Disapprove Medical Leave for Firefighter Travis Carlson** – Rush/Handshoe unanimous to approve medical leave for Travis Carlson.

**Approve/Disapprove Fire Department Picture** – Rush/Hudson unanimous to approve accepting the framed Fire Department picture that was taken at the end of 2019. All firefighters were present but two. It was suggested to date the picture as well as to identify the firefighters.

**Schedule Special Meeting to Review Fire Department Handbook** – A special meeting to review the Fire Department Handbook is scheduled for February 10, 2020 at 7:00 p.m.

Chad Miller reported there were 260 calls for service in the year 2019. He will obtain prices for containers and have available for the next meeting.

#### **Road Report:**

**Discuss 100<sup>th</sup> Street** – Hudson stated that it is his personal desire to get that road rebuilt. The discussion stated in 2013 and encompassed 289<sup>th</sup> Avenue to 305<sup>th</sup> Avenue. It would have been a 2-mile job. South of Sandy Lake encompasses a  $\frac{3}{4}$  mile section. There is a creek that comes up to the road right-of-way that should be relocated or have the road moved. That design was done in 2014. It is estimated that it would cost \$2,500 to relocate the creek and would require working with the DNR. Swanson stated that the township was ready to pull the trigger in 2014 but then jumped out and did something else. The north 2 miles is estimated to cost \$850,000 and \$350,000 for the south portion. Specifications have been written for the north 2 miles. Swanson would like to keep going with the design for 125<sup>th</sup> Street. Nick Anderson (Bogart, Pederson & Associates) stated that the borings for 125<sup>th</sup> Street are scheduled to be done on 1/7/2020 and he will have more information for the January 21<sup>st</sup> Town Board meeting. It would be possible to bid 100<sup>th</sup> Street at the next meeting. Lawrence suggested finishing 125<sup>th</sup> Street and start 100<sup>th</sup> Street in 2021. Discussion regarding aggregate versus paved shoulders and the cost difference.

**Road Report** – Handshoe reported that  $\frac{1}{2}$  of the salt has been used. The township is pulling sand out of Plaisted's. There are leaks on one of the trucks. The new truck should be here end of the week or beginning of next week. There has been 3 plowing sessions. The news plows on the small trucks work very well.

Handshoe presented an estimate from ASTECH for double seal coating all the gravel roads in the township except for the 2 hills in the Elk Lake area. Lawrence stated he wants to see the number for 125<sup>th</sup> Street. Discussion regarding bonding for street repairs. Discussion on driveway approaches on 125<sup>th</sup> Street. Swanson would like to see how much 125<sup>th</sup> Street will cost and then have a discussion regarding bonding.

**Approval of Consent Agenda** – Rush/Handshoe unanimous to approve the Town Board Regular Meeting Minutes of December 16, 2019; and to approve Resolution #20-01; Resolution Authorizing a Township Absentee Ballot Board.

**CONDITIONAL & INTERIM USE PERMITS:** None.

**PLATS:** None.

**VARIANCES:** None.

**OLD BUSINESS:**

**Park Committee Report** – The Park Committee is going to start to review/revise the park portion of the comprehensive plan at their January 16, 2020 meeting. Thoughts are to add to the Baldwin website the amenities available at all the Baldwin Township parks. The playground equipment at Young Park is going to need replacement. Hudson asked if any effort has been going forward to obtain a second grant through the Twins Foundation.

**Approve/Disapprove Change in Park Dedication Fees** – The Park Committee is recommending an increase of park dedication fees from \$600 to \$1200. It's requested that the Baldwin Planning Commission review and discuss this request. Rush/Handshoe unanimous to table this item to the April 6, 2020 regular meeting of Baldwin Township.

**Approve/Disapprove Arc Irrigation Invoices Dated September 30, 2019** – Hudson/Lawrence unanimous to approve the Arc Irrigation invoices dated September 30, 2020.

**TCI Baldwin Volunteer Corps Update** – The next scheduled Baldwin Volunteer Corps meeting is January 27, 2020.

**Planning Commission Report** – It was requested that the Baldwin Township Planning Commission address and produce criteria for temporary driveway permits.

**Review of Planning Commission's Discussion on Temporary Driveway Permits** - See above.

**City of Princeton Council Report** – No report.

**Airport Advisory Board Report** – Handshoe reported that there was discussion regarding potential glare from solar farms affecting aircraft, and the FFA is working with Connexus. Supervisors Lawrence and Hudson attended the aviation student school.

**Facebook Update** – Hudson is still working into getting a domain name for Baldwin Township.

**Review Line Item Budget for 2020** – Rush/Handshoe unanimous to table reviewing the line item budget for 2020 until January 21, 2020 regular meeting of Baldwin Township.

**TABLED ITEMS:**

**Review/Approve/Disapprove Cemetery Software** – The deputy clerk will find out what the \$588 annual fee covers for the Grave Discover software. Supervisors Hudson and Rush will investigate other cemetery software options. Lester Kriesel will contact other townships and cemeteries to see what kind of software they use. Supervisor Lawrence suggested contacting a cemetery association since they should have access to different software vendors.

**NEW BUSINESS:**

**Discuss/Review Sherburne County 2020 Multi-Hazard Mitigation Plan Update** – Lawrence gave the Town Board an overview of the meeting he attended December 17<sup>th</sup>. The primary reason for going through this is for FEMA grants.

**Review/Approve/Disapprove Newsletter** – Lawrence/Hudson unanimous to approve the January 2020 newsletter with corrections.

**Schedule Clean-Up Day & Approve/Disapprove Vendor** – Rush/Handshoe unanimous to approve scheduling Clean Up Day on May 16, 2020 from 8:00 a.m. to 12:00 noon with the vendor being Jim's Mille Lacs Disposal. Rush will contract Zac Good for hockey association contact information and reach out to the football association for volunteers.

**Approve/Disapprove Local Board of Appeal & Equalization Date/Time for Tuesday, April 7<sup>th</sup>, 3:00 p.m.** – Lawrence/Handshoe unanimous to schedule the Local Board of Appeal and Equalization for Tuesday, April 7, 2020 at 3:00 p.m.

**Schedule 2020 Budget Workshop** – The 2020 budget workshop is scheduled for January 27, 2020 at 6:00 p.m.

**Schedule Board of Audit** – The Board of Audit is scheduled for February 18, 2020 at 6:30 p.m.

**Review Monthly Building Permits** – The December 2019 list of building permits was not available.

**ANNOUNCEMENTS:**

- Town Board Filing Closes Tuesday, January 14<sup>th</sup>, 5:00 p.m.
- SCAT Meeting, Wednesday, January 15<sup>th</sup>, 6:30 p.m., Sherburne County History Center
- Town Office Closed Monday, January 20<sup>th</sup>, Martin Luther King Day

- Next Town Board Regular Meeting, Tuesday, January 21st

**Any Other Business:**

Hudson asked if the fire department has a list or a map or response times. Discussion of the residents in the northeast corner of the township.

**Motion to Approve Bills for Payment** – Rush/Hudson unanimous to approve for payment check numbers 23494 through 23526 totaling \$47,087.57.

Add “Discuss/Approve/Disapprove Taking over Planning and Zoning” to the January 21, 2020 agenda.

**Adjourn** – Rush/Handshoe unanimous to adjourn at 9:09 p.m.



Submitted By: (s/) Cathy Stevens  
Clerk/Treasurer  
Baldwin Township



Approved By: (s/) Jay Swanson  
Chairman, Board of Supervisors  
Baldwin Township

Date 1/21/20

Attendees: Tim Hennagir, Nick Anderson, Lester Kriesel, Cheryl Goetz Dobson