

BALDWIN TOWNSHIP REGULAR MEETING

January 7, 2019

Present - Supervisors Jay Swanson, Bryan Lawrence, Tom Rush and Larry Handshoe.

Call to Order – The January 7, 2019 regular meeting of Baldwin Township was called to order by Chairman Jay Swanson at 7:00 p.m.

Pledge of Allegiance – All present recited the Pledge of Allegiance.

Additions/Corrections to Agenda

- Add 'Ridgewood Bay Ice Fishing Tournament' under Sheriff's Report
- Add 'Discuss/Approve/Disapprove Lights on Firefighter Duty Vehicles' to Fire Department Report
- Add 'Approve/Disapprove Adding Phillip Fadden to Authorized Signature List' to Any Other Business

Approval of Regular Meeting Agenda With/Without Additions/Corrections - Handshoe/Rush unanimous to approve the regular meeting agenda as amended.

December 2018 Final Treasurer's Report – Receipts of \$636,768.56 and disbursements of \$42,977.58, check numbers 22586 through 22622 and 7 EFT payments leaving an unaudited balance of \$1,825,760.88.

January 2019 Preliminary Treasurer's Report - The clerk/treasurer reported receipts of \$0.00 and disbursements of \$418,520.13, check numbers 22623 through 22676 and 4 EFT payments leaving an unaudited balance of \$1,407,240.75.

Sheriff's Report – Deputy Wilson reported there were 151 calls for service in the month of December 2018 which included 2 burglaries from garages.

Ridgewood Bay Ice Fishing Tournament – Jeremy Hinton is seeking a written consent from the Baldwin Town Board for a fishing tournament to be held at Elk Lake on January 26, 2019 from 7:00 a.m. to approximately 5:00 p.m. He said he's been working with Deputy Petrosky to get a county permit. He also indicated that there have been some complaints in the past regarding parking. Officer Wilson suggested that they try to keep the parking to one side of the road in order for emergency vehicles to get in and out. Handshoe/Lawrence unanimous to approve the clerk to send an email to Officer Wilson to forward with the consent to hold the fishing tournament with the stipulation that parking will be limited to one side of the road.

Fire Department Report – No report.

Approve/Disapprove Payment to Medics Training, Invoice Dated 9/23/18, in the Amount of \$395.00 – Rush/Handshoe unanimous to approve the payment to Medics Training in the amount of \$395.00.

Discuss/Approve/Disapprove Lights on Firefighter Duty Vehicles -

Rush/Handshoe unanimous to table until the February 4, 2019 regular meeting of Baldwin Township in order to obtain more information, and allow the clerk sufficient time to look into insurance.

Road Report:

Road Report dated January 7, 2019

Truck:

- Replacement truck options:
 1. Lease
 - ✓ Trucks at 3, 5, 7 year lease available (bi-annual or annual payment options)
 2. Buy 1 Truck Out-right @\$171,574.
- Truck #6 Repair has added repair cost of an EGR up pipe had failed. Additional cost of \$312.19.
- #10 emissions recall for Turbo waste gate hinge pin – Remove and replace. (Covered by Emissions warranty)

Roads

- 100th South Sandy culvert depression becoming much worse. Also 100th has another large depressed. Would like to consult Nick Anderson for repair options.
- Lake Diann cars parked in ROW (29734 – 133 ½ See pictures)
- 282nd Highlands 2nd Addition (Debris left at edge of cul-de-sac)
- 29640 – 100th Street (Downed trees left in ROW)

Clean Up Day

- Jim's Mille Lacs Deposal dates available
 1. May 11, 2019
 2. May 18, 2019

Good reported that truck #1 has developed a growl in the rear end. The quotes for the truck options are good for 30 days. The cut-off order date for a truck to be available in the winter is March, 2019. Swanson stated that he would like to know what they would give us for a trade on truck #1. He would prefer to pay for a new truck outright rather than pay interest. He will not entertain the lease of a truck. Good reported that truck #6 had an added repair cost of \$312.19. The work has been done. Truck #10 had issues that was covered under the emissions warranty.

The Town Board discussed that now was the time to put Nick Anderson, Bogart, Pederson on the south Sandy Lake culvert on 100th Street. The design should already be in Nick's office.

Good reported on the cars parked in the township road right-of-way near Lake Diann. Two have been removed and one will be towed out. There are tree roots on 282nd

Avenue in the Highlands at the end of a cul-de-sac. Swanson instructed Good to take the loader and bring the tree roots to Zimmerman. Good reported on a new fence for animals that was installed on the 296th area of 100th Street. The downed trees are in the road right-of-way. The Town Board instructed the clerk to send a letter, along with the photo; to the homeowner informing them they have until February 4th to remove the trees or we will go in and remove. Swanson/Rush unanimous to approve sending the letter to the homeowner. Rush stated that he has noticed quite a few orange markers butted up right to the roads and suggested something be placed in the newsletter.

Clean Up Day – Rush/Lawrence unanimous to approve Baldwin Clean-Up Day will be Saturday, May 18, 2019 from 8:00 a.m. to noon.

Tabled item: Lawrence/Rush unanimous to approve moving 'Discuss/Approve/Disapprove 305th Avenue Culvert Replacement' to Road Report.

Discuss/Approve/Disapprove 305th Avenue Culvert Replacement – Nick Anderson stated that he expects a permit from the DNR by next month and he is waiting to hear back from the Corp of Engineers. Work will not be able to be performed until after June 15th. Swanson stated that the township cannot go out for quote until the design is approved. Lawrence/ Handshoe unanimous to approve giving Nick Anderson permission to solicit quotes to have the project completed by July 15, 2019. Discussion on a new contract with Bogart, Pederson with the Town Board determining the current setup works for everyone.

Approval of Consent Agenda – Lawrence/Handshoe unanimous to approve the Town Board meeting minutes of December 17, 2018; to approve Resolution #19-01; Resolution Establishing an Absentee Ballot Board; and to approve Central Fleet Service & Parts, Inc. application for credit.

CONDITIONAL & INTERIM USE PERMITS: None.

PLATS: None.

VARIANCES: None.

OLD BUSINESS:

Park Committee Report – Rush reported that the next Park Committee meeting will be February 21, 2019. On the agenda will be discussion regarding easement for the trails at Young Park.

TCI Baldwin Volunteer Corps Update – Rush reported that the next meeting will be January 28, 2019.

Planning Commission Report – No report.

TABLED ITEMS:

Discuss/Approve/Disapprove 305th Avenue Culvert Replacement – See above.

NEW BUSINESS:

Approve/Disapprove House Rescuers, LLC Invoice for Animal Control – Discussion regarding charges for the same dog. Rush motioned to hold that charge until the dog liaison contacts Craig Hilburn. Motion died for lack of a second. Lawrence/Handshoe unanimous to approve with Lawrence consulting with Craig Hilburn.

Review RBs Computer Service Quote – Lawrence/Handshoe unanimous to table reviewing the quote from RB's Computer Service. A representative from RB's Computer Service will be invited to the February 4, 2019 regular meeting of Baldwin Township.

Review/Approve/Disapprove Pay Equity Information Before Submission to State - Rush/Handshoe unanimous to approve the pay equity information that will be submitted to the state.

Review/Approve/Disapprove Newsletter – Swanson/Lawrence unanimous to approve the newsletter with final approval from Supervisors Handshoe and Rush after minor revisions and corrections.

Schedule Clean-Up Day & Approve/Disapprove Vendor – Lawrence/Handshoe unanimous to approve Jim's Mille Lacs for the Baldwin Clean-Up Day vendor.

Schedule 2019 Budget Workshop – Lawrence/Handshoe unanimous to approve February 4, 2019 for the 2019 Budget Workshop starting at 6:30 p.m.

Schedule Board of Audit – The Board of Audit will be included in the February 4, 2019 regular meeting of Baldwin Township.

Review Monthly Building Permits – The November and December 2018 building permit lists were reviewed.

Announcements:

- Town Board Filing Closes Tuesday, January 15th, 5:00 p.m.
- SCAT Meeting, Wednesday, January 16th, 6:30 p.m., Becker History Center
- Town Office Closed, Monday, January 21st, Martin Luther King Day
- Next Town Board Regular Meeting, Monday, February 4th

Any Other Business:

Approve/Disapprove Adding Phillip Fadden to Authorized Signature List

Handshoe/Rush unanimous to add Phillip Fadden to the authorized signature list. Supervisor Lawrence suggested that the fire chief should also narrow down the authorized signature list for the fire department in order to keep it as narrow as possible.

Discussion on the Elk Lake spillway with the Town Board deciding to measure it off and pull the rock back into the easement.

Handshoe/Lawrence unanimous to approve staff and board members attend the 2019 Government/Commercial Day in Rogers, MN on Wednesday, January 23, 2019. The snowplow drivers could also attend without pay.

Classes for the Local Board of Appeals and Equalization closes on February 1, 2019.

Motion to Approve Bills for Payment – Rush/Handshoe unanimous to approve for payment check numbers 22623 through 22676 and 4 EFT payments totaling \$425,270.68.

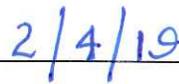
Adjourn – Rush/Handshoe unanimous to adjourn at 8:10 p.m.



Submitted By: (s/) Cathy Stevens
Clerk/Treasurer
Baldwin Township

 VICE
CHAIR

Approved By: (s/) Jay Swanson
Chairman, Board of Supervisors
Baldwin Township


Date

Attendees: Lester Kriesel, Jeremy Hinton, Tim Hennagir