

BALDWIN TOWNSHIP REGULAR MEETING

January 9, 2017

Present – Supervisors Brad Schumacher, Tom Rush, Jay Swanson and Larry Handshoe. Supervisor Jeff Holm not present.

Call to Order – The January 9, 2017 regular meeting of Baldwin Township was called to order by Chairman Brad Schumacher at 7:00 p.m.

Pledge of Allegiance – All present recited the Pledge of Allegiance.

Additions/Corrections to Agenda

- Add "Approve/Disapprove Fire Department Garage Door Repair" to under New Business
- Add "Reschedule Paychex Handbook Safety Meeting with Fire Chief" to under Fire Department Report
- Add "Discuss Plaque for Twins Grant" to Park Committee Report
- Add "Approve/Disapprove 2017 DNR Matching Grant" to Fire Department Report
- Add "Approve/Disapprove Jay Swanson as Fire Department Liaison" to Fire Department Report
- Add "Approve/Disapprove Going Out for Bid for Chip Seal Quote and Crack seal Quote" to under Road Report
- Add "Discuss/Approve/Disapprove Georgetown 2nd Addition Quotes on 2nd Lift" to Road Report.

Approval of Regular Meeting Agenda With/Without Additions/Corrections

Handshoe/Rush unanimous to approve the regular meeting agenda as amended.

Treasurer's Report:

December 2016 Final Treasurer's Report – Receipts of \$410,319.33 and disbursements of \$62,955.57, check numbers 20680 through 20751 and 8 EFT payments leaving an unaudited balance of \$1,012,675.76.

January 2017 Preliminary Treasurer's Report – The clerk reported receipts of \$0 and disbursements of \$72,735.15, check numbers 20752 through 20833 and 4 EFT payments leaving an unaudited balance of \$960,998.77.

Sheriff's Report - Officer Wilson reported 200 calls for service in the month of December 2016. The department continues to do checks in the township and at Young Park.

Fire Department Report - Introduction was made for Chief Scott Case who has over 30 years of service in public safety. He reported there were 17 calls for service for the Baldwin Fire Department in the month of December 2016.

Review/Approve/Disapprove Advertising for Bids/Quotes for Tender and Wildland Truck - Handshoe/Swanson unanimous to table until the January 23, 2017 regular meeting of Baldwin Township to then schedule a workshop for a committee to review.

Approve/Disapprove Northeast Sherburne Fire & Rescue Relief Permit for Raffle Handshoe/Swanson unanimous to approve having the Northeast Sherburne Fire & Rescue Relief obtain a permit for a raffle.

Approve/Disapprove Adding Scott Case to Charge Accounts – Swanson/Handshoe unanimous to approve adding Fire Chief Scott Case to the charge accounts.

Reschedule Paychex Handbook Safety Meeting with Fire Chief – Handshoe/Swanson unanimous to reschedule the Paychex handbook safety meeting with the fire chief to Monday, February 6, 2017 at 1:00 p.m.

Approve/Disapprove 2017 DNR Matching Grant – Case stated that the DNR will pay 50% of the total project cost and the department would purchase a slip on for the grass rig at a cost of \$5,000. Handshoe/Swanson unanimous to approve accepting the grant as long as the department does not take the money until they have the equipment.

Approve/Disapprove Jay Swanson as Fire Department Liaison – Rush/Handshoe unanimous to approve Jay Swanson as the fire department liaison. Chief Case, on behalf of the fire department, thanked Tom Rush for his service. A list of meeting dates will be provided to Liaison Swanson.

Water Plan Update Discussion – Daniel Cibulka, Sherburne Soil & Water Conservation District was present and informed the Town Board that he took over Tiffany Detterman's position. He presented a background of the Sherburne County Local Water Management Plan and an outline of what the primary concerns are. An update is due in February 2018. He asked if the township had any planning documents such as wellhead protection or flooding or any ordinances. There are 3 identified concerns: 1. Service water quality, 2. Ground water quality and quantity; and 3. Aquatic invasive species. Discussion on MS4 and the MPCA. The clerk will provide Mr. Cibulka with Duane Duncanson, MPCA, contact information. Discussion on land use and application spreading. Mr. Cibulka will be attending the SCAT meeting next Wednesday.

Road Report:

Discuss/Approve/Disapprove Teaming Up with County on 136th Street – Township engineer, Jon Bogart, asked for permission to go and talk to the county. Handshoe/Rush unanimous to approve with a friendly amendment made by Swanson to include a second lift for Georgetown to go to the county also. Both Handshoe and Rush accepted the friendly amendment. Swanson stated that if Jon makes a deal with the county there is no turning back. We obviously bond or do a certificate of indebtedness. Added to the January 23rd regular meeting agenda will be information on bonding and

certificate of indebtedness. Bogart stated that he will tell the county we are interested and March is when they were going to go out for bid.

Approve/Disapprove Chip Sealing Request for Quotes – The request for quotes will be done by individual road. Swanson/Handshoe unanimous to approve with a friendly amendment made by Schumacher to add Lake Diann Road back in. Both Swanson and Handshoe accepted the friendly amendment. Bogart would like to have the chip sealing done in August. The quotes will be reviewed at the February 21st regular meeting.

Approve/Disapprove Crack Sealing Request for Quote – Handshoe/Swanson unanimous to approve reviewing crack sealing quotes for the February 21, 2017 regular meeting of Baldwin Township with an accepted friendly amendment that there be no routing unless necessary.

313th Avenue Trail Update – Bogart reported that no additional easement is needed for a 6-foot bicycle trail along the north side of 313th Avenue as the county will be handling.

Swanson read the Road Report for December 2016:

- Sand purchased to date – 296.8 ton
- Salt purchased to date – 104.18 ton
- Sand cost to date - \$2,777.32
- Salt cost to date \$7,868.71
- Truck #3 repairs electrical rewire cab back \$687.47 work done by maintenance department
- Truck #1 repair fuel system leak, rebuild plow cylinder, DOT inspection \$1,658.80; fuel system \$984.70; rebuild cylinder \$586.02; DOT inspection (CFS) \$88.08
- Purchased new cutting edges for truck #3 and truck #7 for a cost of \$843.36;

Submitted by Terry C. Carlile, Baldwin Maintenance Department 1/9/17

Goose Lake – Bogart stated that the county is requiring 500 feet. If we shift the entrance into the center we can make the 500 feet. Trees would need to be cleared. He found the road order and does not think it had been vacated. He is willing to put in the application. Schumacher stated that it had already been approved. Swanson asked if there was any estimate of cost with Bogart replying 'no'. Rush stated that the Park Committee will discuss. Bogart will put something together.

Approval of Consent Agenda – Swanson/Handshoe unanimous to approve the Town Board Meeting Minutes of December 19, 2016; approve the Final Payment Certification for Georgetown Addition, Hardrives, Inc.; and to approve the Payment to Med-Tech Resource LLC, Invoice #64037, Dated August 24, 2016.

CONDITIONAL & INTERIM USE PERMITS: None.

PLATS: None.

VARIANCES: None.

OLD BUSINESS:

Park Committee Report – Rush reported that he will be meeting with the softball association as they would like to rent out the field Mondays-Thursdays. Dale Hanson will be installing lights in the next few weeks. The Park Committee meets on January 19th. What would the board think of a skating rink? Schumacher stated that there would be a problem with water as the well is not meant to run year round and there will be a problem with the lights. Rush stated that he is just brainstorming.

Review Goose Lake Access - See above.

Placement of Twins Plaque – Swanson suggested hanging the plaque in the town hall until next Spring. Schumacher suggested installing it on a rock. Swanson suggested installing it on a stand. Handshoe stated that it needs to go where somebody does not steal it. Rush will bring the item to the Park Committee for their ideas.

TCI Baldwin Volunteer Corps Update – The next meeting is March 27, 2017.

Review Property Valuation Update from MATIT & Approve/Disapprove A Resolution Approving Agreed Value Coverage & Approve/Disapprove A Resolution Approving an Increased Property & Casualty Deductible – The Town Board reviewed the valuation update provided by MATIT. Swanson/Handshoe unanimous to table the resolution part of it until January 23, 2017.

Approve/Disapprove Letter to Department of Labor Commissioner – Swanson / Handshoe unanimous to approve sending a letter to the Department of Labor Commissioner.

TABLED ITEMS:

Review/Approve/Disapprove Town Hall Improvement List – Rush/Swanson unanimous to table until the February 6, 2017 regular meeting of Baldwin Township.

Approve/Disapprove RB's Quote for Computer Services – Swanson/Handshoe unanimous to table RB's quote for computer services until after the Annual Meeting.

Discuss/Approve/Disapprove Employee Wage Increases – Handshoe/Rush unanimous to table until the February 6, 2017 regular meeting of Baldwin Township.

NEW BUSINESS:

Schedule Clean-Up Day – Discussion was to schedule Clean Up Day to either May 6 or May 20 from 8:00 a.m. to noon. The clerk will check with the vendors to see if they are available.

Schedule 2017 Budget Workshop – The Budget Meeting is scheduled for January 24, 2017 at 7:00 p.m.

Approve/Disapprove Resolution 17-01; Resolution Establishing an Absentee Ballot Board – Rush/Handshoe unanimous to approve Resolution 17-01; a Resolution Establishing an Absentee Ballot Board.

Approve/Disapprove Resolution 17-02; Resolution Authorizing Contract with Interested Officer – A motion was made by Schumacher; seconded by Rush to approve Resolution 17-02; a Resolution Authorizing Contract with Interested Officer. With a voice vote taken Schumacher, Handshoe and Rush voiced yea with Swanson abstaining. Motion carried.

Discuss New Cell Phone Contract, Phone #763-350-1948 – Schumacher informed the board that the town reentered into a contract with that specific phone. Terry Carlile took the new iPhone and the old phone went to Gary Kubiszewski.

Approve/Disapprove Letter to Sherburne County Planning & Zoning – Swanson/Handshoe motion to table the letter regarding the MS4 process until the February 6, 2017 regular meeting of Baldwin Township.

Discuss/Approve/Disapprove Traffic Analysis Cost Share with Sherburne County and the City of Princeton, Rum River Drive at 125th Street – Swanson/Handshoe unanimous to approve the traffic analysis cost share of \$3,500 with Sherburne County and the City of Princeton for Rum River Drive at 125th Street.

Review Monthly Building Permits – The Town Board reviewed building permits issued for November 2016. The Town Board will review building permits at the first meeting of the month.

Approve/Disapprove Fire Department Garage Door Repair – Swanson/Handshoe unanimous to approve Gave Garage Door Co., Inc.'s estimate of \$938.73.

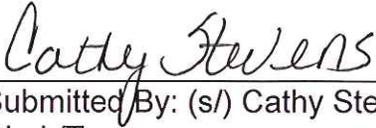
Announcements:

- Employee Handbook Review with Paychex, Tuesday, January 10, 9:00 a.m.
- Town Board Filing Closes January 17th, 5:00 p.m.
- Office Closed Thursday, January 12th, Clerk/Deputy Clerk Training, St. Michael
- Office Closed Monday, January 16th for Martin Luther King Day
- SCAT Meeting, Wednesday, January 18th, 6:30 p.m., Sherburne History Center
- Sherburne County Community Partner Meeting, Wednesday, January 25th, 2:30 p.m., Sherburne County History Center
- 2017 Mileage Rate: \$.53.5/mile

Any Other Business: None.

Motion to Approve Bills for Payment – Swanson/Handshoe unanimous to approve for payment check numbers 20752 through 20833 and 4 EFT payments totaling \$72,735.15.

Adjournment – Swanson/Handshoe unanimous to adjourn at 8:40 p.m.



Submitted By: (s/) Cathy Stevens
Clerk/Treasurer
Baldwin Township



Approved By: (s/) Brad Schumacher
Chairman, Board of Supervisors
Baldwin Township

1-23-2017

Date

Attendees: Lester Kriesel, Dan Cibulka, Shari Velazquez, Scott Case, Brian Torborg, Phil Holland, Lance Soderholm, Judy Thorson, Jon Bogart, Terry Carlile