

BALDWIN TOWNSHIP REGULAR MEETING

July 7, 2014

Present – Supervisors Randy Atwood, Larry Handshoe, Jeff Holm and Tom Rush. Supervisor Jay Swanson was absent.

Call to Order – The July 7, 2014 regular meeting of Baldwin Township was called to order by Vice Chair Tom Rush at 7:06 p.m.

Pledge of Allegiance – All present recited the Pledge of Allegiance.

Additions/Corrections to Agenda

- Move “Elk Lake Estates Drainage Update” and “Review/Approve/Disapprove 125 ½ Street and 316th Avenue Road Project Plan” to right after Park Report
- Add to New Business “Approve/Disapprove Town Hall Closed July 16th for Election Training”
- Add to New Business “Discuss Fire Signs”

Approval of Regular Meeting Agenda With/Without Additions/Corrections – Holm/Handshoe unanimous to approve the regular meeting agenda as amended.

Treasurer’s Report:

June 2014 Final Treasurer’s Report – Receipts of \$312,987.28 and disbursements of \$67,890.32, check numbers 18434 through 18496 and 8 EFT payments leaving an unaudited balance of \$550,780.78.

July 2014 Preliminary Treasurer’s Report – The clerk reported receipts of \$0 and disbursements of \$48,346.55, check numbers 18497 through 18574 and 2 EFT payments leaving an unaudited balance of \$506,522.74.

Sheriff’s Report – Deputy Wilson was present and reported 222 calls for June. The department spoke to the parents of the kids driving the golf cart and ATV issues. Supervisor Rush stated that the scrap roof materials were stolen from Young Park and a township maintenance employee is working with the Sheriff’s Department on the issue.

Fire Department Report – Captain Kiel was present and reported 1 fire, 18 medicals and 1 personal injury for June 2014.

Approval of Consent Agenda – Holm/Atwood unanimous to approve the Town Board meeting minutes of June 16, 2014 (8 sets) and June 17, 2014.

Conditional & Interim Use Permits: None.

Plats: None.

Variances: None.

OLD BUSINESS:

Review/Approve/Disapprove 125 ½ Street & 316th Avenue Road Project Plan -

Jon Bogart stated that in two weeks he will have the plans completed. There are drainage problems in two areas. One solution would be to install curb and gutter but it is expensive and has its own issues. He would need to solve the drainage along 125th Street to solve 314th Avenue issues. He would want to rebuild the entire catch basin on the north end and would have to deal with MnDOT. A solution for drainage without the curb and gutter would require some drainage easement in the area. He has not determined how big of an area is needed yet. If the board would prefer to wait until the area is replatted then they can ask for a pond. The entire project involves about 3,300 feet with \$24.00/foot for curb and gutter plus four catch basins (about \$2,500 each). Atwood questioned if there were any concerns with pushing water down to 313th Avenue. Bogart responded he is unsure at this time. Rush stated that there are no funds in the budget this year as the town board still has 100th Street to do. Both Handshoe and Bogart will contact a property owner in the area to determine if a drainage easement could be obtained.

Elk Lake Estates Drainage Update, Christie Miller Property – With the township engineer being on vacation he had done nothing since the last meeting. Holm did not contact the county. Rush apologized stating the issue should have been tabled to not waste her time. Ms. Miller stated that Baldwin maintenance filled in the hole that was dug out but then found out that when her neighbor talked to maintenance the hole was dug out again. She questioned who was in charge. She filled in the hole herself. Bogart gave a history of the area stating that several years ago the lot next door to hers was lower on the east side. The homeowner came before a board and requested that Baldwin go ahead and fill in his lot and wanted money from the board. He went ahead and filled it in himself. Water stopped running off the road and became a damn. Ms. Miller stated that the road was then raised and the water is going onto her property and running over the top of her septic system. Bogart stated that the north side of the road rises and then falls to the lake. The north side would require a large swale and the south side about a 6 inch swale. Rush questioned who gave her neighbor permission to fill in his property with Ms. Miller replying that there should be documentation on that lot at the county. The clerk was instructed to contact Sherburne County Zoning to obtain records on that lot next to hers. Ms. Miller stated that another option is using the land across from hers that she owns. Bogart will look at and determine what is needed and return to the August 4th regular town board meeting.

283rd Avenue Culvert – A quote from West Branch Construction in the amount of \$2,975.00 was received. It does not include replacing the bituminous. Estimate for bituminous \$1,500.00. Handshoe/Atwood unanimous to go ahead with the culvert at \$2,975.00 with a total cap of \$5,000.00 for the total project. Handshoe stated he will watch the 305th Avenue culvert for a while longer.

Holm stated that a rut about 15 feet long in the shoulder on 100th Street on the north end by County Road 38 should be filled in.

Park Committee Report – Rush reported that Latcham came in with a new quote for \$2,900 to complete the pavilion roof without the attic door.

Approve/Disapprove Concrete Quotes – Rush stated that the concrete would be for the pavilion and basketball court. Currently there is \$24,023 in the park fund. \$4,917.00 will be coming in from the county for park dedication funds and approximately \$3,725.00 coming in from property taxes for a total balance of approximately \$32,700.00. The town board has approved \$22,500.00 for the boardwalk installation; \$2,500.00 for Nick Swans, Eagle Scout; and \$2,900.00 for the ceiling for a total of \$28,000.00.

Three (3) quotes were received and reviewed: Edmonds Masonry, Inc. \$8,100.00-\$8,250.00; New Age Concrete, Inc., \$8,000.00 and Jeremy's Quality Concrete and Masonry \$8,300.00. Atwood questioned if it would be better to wait until one frost cycle as it may be a better quality of slab. Rush will call and see if that is the case. Handshoe/Atwood unanimous to table until the July 15, 2014 regular town board meeting.

TCI Baldwin Volunteer Corps Update – Holm reported that one member showed up so there was not a quorum. Another member stepped down from the Chair position. This is the third month with no meeting. Two members have asked to have the Baldwin Park Committee help with the Funfest. Holm would like to hand it over to another Supervisor, specifically Chairman Swanson.

Joint Committee with City of Princeton Status – No update.

BR&E Update – Holm would like the township to first take care of the amendments for Resolution 12-11 before going forward.

Elk Lake Estates Drainage Update, Christie Miller Property – See above.

Review/Approve/Disapprove 125 ½ Street & 316th Avenue Road Project Plan - See above.

TABLED ITEMS:

Review Animal Control Ordinance – Handshoe suggested leaving the ordinance the way it is and instruct the dog catcher to do what we want him to do. He is only charging approximately \$150.00/month which is less than what the township was paying before. He does not think dogs should be our problem with deputy's picking up dogs from DWI calls and counseling is costing the township about \$40.00/month. He has instructed the dog catcher that if the state patrol calls give that call to the sheriff. He would like to watch it and see how it works and look at it again in November.

Approve/Disapprove Amended Resolution 12-11; A Resolution Controlling Access to Baldwin Township's Information, Supervisors and Staff from One Charles W. Nagle – Holm/Handshoe unanimous to table.

Discuss SBA Offer – Holm/Handshoe unanimous to table until next week's meeting.

Discuss/Approve/Disapprove Cemetery Rule Changes – Rush stated that item #6, under Monuments and Foundations should be added to the cemetery sign with 3 signs ordered. The sign order should be proofed before they are approved and made up. Cemetery caretaker Lester Kriesel will work with Terry Carlile on ordering signs. Atwood suggested adding something that says we are not responsible for any damage or breakage. Approval will be made at the July 15th meeting. Rush/Handshoe unanimous to table with pending changes.

Approve/Disapprove Resolution 14-04; Resolution Authorizing Contract With Interested Officer – The correct Resolution number is 14-14. Handshoe/Atwood unanimous to approve.

NEW BUSINESS:

Approve/Disapprove Purchase of Tax Forfeited Land – Holm/Handshoe motion to sign off to approve the county to sell them. Upon voice vote the motion failed with all voting nay. Atwood/Handshoe motion to table until July 15th. Motion carried with Holm opposed. The clerk was instructed to find out exactly what the lots would cost the township.

Discuss/Approve/Disapprove Health Care Stipend for Full Time Employees – Atwood/Rush unanimous to table until Chairman Swanson can explain his agenda item.

Approve/Disapprove Clerk's Request for Cost of Living Wage Increase – Rush stated that he would also like to see accomplishments and goals. Atwood stated that it was part of the review. Handshoe stated that the board did not budget anything for it and where would it come from? Holm/Atwood unanimous to table until next weeks' meeting.

Approve/Disapprove Town Hall Closed Wednesday, July 16, 2014 for Clerk Election Training – Holm/Handshoe unanimous to approve.

Fire Signs – Rush stated that a reminder in the next newsletter should be that fire signs are township property and items should not be placed on them such as shepard hooks and flower pots. It not resolved after the newsletter item then letters should be sent to property owners.

Announcements:

- Public hearing July 9th at 7:00 p.m. for Comprehensive Plan.
- Office closed July 16th for election training.

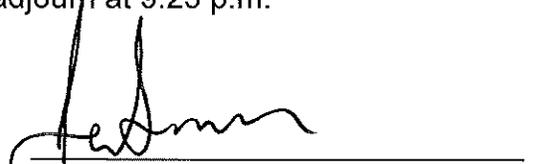
Any Other Business:

Handshoe stated that something needs to be done regarding the plow trucks. Holm stated that he believed a joint committee consisting of Handshoe, Swanson and Carlile were going to meet and determine needs and wants and bring it back to the town board.

Motion to Approve Bills for Payment – Handshoe/Atwood unanimous to approve for payment check numbers 18484 and 18493 through 18574 and 3 EFT payments totaling \$52,623.42.

Adjourn – Handshoe/Atwood unanimous to adjourn at 9:25 p.m.


Submitted By: (s/) Cathy Stevens
Clerk/Treasurer
Baldwin Township


Approved By: (s/) Tom Rush
Vice Chairman, Board of Supervisors
Baldwin Township
7-15-2014
Date

Attendees: Christie Miller, Lester Kriesel, Joe Kiel, Audrey Misuira, Chuck Nagle, Jon Bogart