

BALDWIN TOWNSHIP REGULAR MEETING

June 18, 2018

Present – Supervisors Brad Schumacher, Jay Swanson, Larry Handshoe and Tom Rush. Supervisor Bryan Lawrence arrived at 7:06 p.m.

Call to Order – The Baldwin Township regular meeting of June 18, 2018 was called to order by Chairman Schumacher at 7:00 p.m.

Pledge of Allegiance – All present recited the Pledge of Allegiance.

Additions/Corrections to Agenda

- Add 'Discuss / Approve / Disapprove Permit Fee of \$175 Payable to Sherburne County' to New Business
- Add 'Approve / Disapprove 100th Street Wetland Application' to New Business
- Add 'Beach Erosion on Sandy Lake' to Road Report
- Add 'Approve / Disapprove Summer Help' to Road Report
- Add 'Discuss / Approve / Disapprove Boat Landing Issues' to Public Comment

Approval of Regular Meeting Agenda With/Without Additions/Corrections

Handshoe/Rush unanimous to approve the regular meeting agenda as amended.

June 2018 Preliminary Treasurer's Report – The deputy clerk reported receipts of \$5,156.23 and disbursements of \$62,587.33, check numbers 22099 through 22162 and 5 EFT payments leaving an unaudited balance of \$1,382,516.80.

Fire Department Report – Not present.

Road Report:

Approve/Disapprove Quote for 100th Street Culvert Placement – Swanson / Rush unanimous to approve the engineer's estimate of \$10,739.28 which includes the 15% construction contingency fee of \$1,400.78 for the 100th Street culvert placement.

Approve/Disapprove Going Forward with on 96th Street Culvert Replacement

Swanson / Handshoe unanimous to approve sending out for bids on the 96th Street culvert replacement. The protected waters application was submitted to the DNR for the culvert on 96th Street on June 13, 2018

Discuss/Review Costs for a New Truck Bed for Truck #6 Compared to Repair Cost Tabled to the July 16, 2018 regular meeting of Baldwin Township.

Beach Erosion on Sandy Lake – Jeff Parent, a Baldwin Township resident who lives on Sandy Lake, requested the Town Board to consider discussing the beach erosion issues. He said that a whole new set of problems have been created since work was

done on the culvert to prevent flooding to the neighbor's property. The Town Board agreed to have maintenance personnel take a look at and re-evaluate the situation.

Discuss / Approve / Disapprove Boat Landing Issues – There was discussion on what township funding sources would be used to repair boat launches choosing between Park Fund or Road and Bridge Fund. It was also stressed that it's extremely complicated to go through the DNR process since it's been proven that they can be very unhelpful and that ultimately the DNR has to give the go-ahead for any repairs.

Approve / Disapprove Summer Help – Rush / Handshoe unanimous to hire Damon Rademacher for summer help at \$14.00 per hour contingent upon drug and background check.

Approval of Consent Agenda – Swanson/Handshoe unanimous to approve the Town Board Meeting Minutes of June 4, 2018.

CONDITIONAL & INTERIM USE PERMITS: None.

PLATS: None.

VARIANCES: None.

OLD BUSINESS:

County Planning & Zoning Report – Concerning items related to Baldwin Township, Supervisor Lawrence reported that Myron and Kathleen Cooper were granted the variance they requested to construct a second level to their garage.

Park Committee Report – The Park Committee is scheduled to have a meeting on Thursday, June 21, 2018.

TCI Baldwin Volunteer Corps Update – The Baldwin Volunteer Corps is scheduled to have a meeting on Monday, June 25, 2018 to further discuss the events for FunFest 2018.

City of Princeton Council Report – Supervisor Handshoe reported that the City of Princeton has hired five new firefighters.

Airport Advisory Board Report – A clearance has been granted for a fly zone overhead to Prairie Restoration.

Discuss Frontier Trails Mowing – There was no quote received from Septic Check for the mowing at Frontier Trails. It was discussed that Baldwin Township maintenance will be instructed to mow Frontier Trails twice a year to be coordinated during the same times that ditch mowing is done.

Discuss / Approve / Disapprove Pay Increases and/or COLA Increases and Benefit Increases for Maintenance and Office Employees – A motion was made by Lawrence / Swanson to grant a COLA increase of 2 ½ % effective retroactive to June 1, 2018 to the clerk, deputy clerk and maintenance 1. The motion fails. A motion was made by Handshoe / Rush to grant a COLA increase of 2 ½ % effective retroactive to June 1, 2018 to the clerk and deputy clerk; and a COLA increase of 2 ½ % plus a 6 ½ % raise to maintenance 1. With a voice vote taken Handshoe, Rush, Schumacher and Swanson in favor; Lawrence opposed. Discussion: Lawrence wanted to know how to justify this action to the other employees. Motion carries.

TABLED ITEMS:

Discuss Crack Sealing and Approve / Disapprove Liquidated Damages
Schumacher / Handshoe unanimous to approve the liquidated damages of \$1,275.

Approve / Disapprove Maintenance Schedule for Frontier Trails – Swanson / Lawrence unanimous to table approval or disapproval of a maintenance schedule for Frontier Trails to the July 16, 2018 regular meeting of Baldwin Township. Check number 22147 to Septic Check will be held until more information is obtained.

Approve / Disapprove Advertising for Maintenance 2 Employee – Schumacher / Lawrence unanimous to table advertising for a maintenance 2 employee to the July 16, 2018 regular meeting of Baldwin Township.

NEW BUSINESS:

Approve/Disapprove Sherburne County's Offer to Purchase Permanent Easement in Amount of \$5,250 and Sign Permanent Easement, Parcel #01-014-3100

The Sherburne County Assistant Public Works Director David Roedel was in attendance with the intention of trying to wrap up loose ends regarding the County Road 38 project. Questions were answered concerning moving the fence, the Young Park monument at the corner of County Road 38 and County Road 19, and easements. He was unaware of the letter sent to Andrew Witter, the Public Works Director, regarding Baldwin Township's request for a 4-way flashing stop sign since the roads are not only heavily travelled but there is a problem with speed. Roedel said that there are steps to take for approval of such traffic signs including a traffic and accident study, and that the county board is the entity that would initiate those studies.

Lawrence / Handshoe unanimous to table action until the July 16, 2018 regular meeting of Baldwin Township until further information is obtained.

Approve / Disapprove Sherburne County's Offer of \$75.00 for a Temporary Construction Easement, Parcel #01-014-3100 – Lawrence / Swanson unanimous to table to the July 16, 2018 regular meeting of Baldwin Township.

Patti Kukowski, Sherburne County Right of Way Agent, will be meeting with residents at the Baldwin Township town hall on June 19, 20 and 21 to discuss, ask and answer questions; and have the residents complete a Waiver of Payment form in regards to

easements related to the County Road 38 project. On Wednesday, June 20th the Town Hall will stay open until 8:00 p.m. Swanson / Handshoe unanimous to close the Town Hall doors on Wednesday morning until 12:00 noon and have the deputy clerk stay until 8:00 p.m.

Discuss / Approve / Disapprove Permit Fee of \$175 Payable to Sherburne County
Lawrence / Swanson unanimous to approve the Permit Fee of \$175 payable to Sherburne County for the 100th Street project.

Approve / Disapprove 100th Street Wetland Application – Swanson / Handshoe unanimous to approve the 100th Street Wetland Application.

Announcements:

- Special Meeting with Fire Relief / PERA, Tuesday, June 19, 7:00 p.m.
- Local Board of Appeal Online Training Begins July 1, Minnesota Department of Revenue Website
- Deputy Clerk on Vacation, June 26 – July 22

Any Other Business:

Quotes received for the 100th Street Project:

- Helmin Construction, Inc. \$24,488.00
- West Branch Construction Co. \$13,986.38
- Vonn's Trucking, Inc. \$25,145.67
- TS Dirt Works, LLC \$11,798.15

A motion was made by Swanson; seconded by Handshoe to award the bid to TS Dirt Work, LLC for \$11,798.15 to begin within three (3) weeks after the wetland issues are resolved and at the engineer's discretion. With a voice vote taken Swanson, Handshoe, Schumacher and Rush in favor; Lawrence opposed. Motion carries.

July 2nd Township Meeting – There will be no meeting on July 2, 2018 since a quorum of supervisors will not be present. Lawrence /Swanson unanimous to approve moving the agenda items to the July 16, 2018 regular meeting of Baldwin Township.

Harlan Larson was present to voice his disapproval regarding maintenance removing a downed tree in the Baldwin Township right-of-way near his property.

Motion to Approve Bills for Payment – A motion was made by Swanson; seconded by Handshoe to approve for payment check numbers 22133 through 22146 and check numbers 22148 through 22162 and check number 22163 in the amount of \$23,475.71. Check number 22147 in the amount of \$3,466.61 is being held for payment. With a voice vote taken Swanson, Schumacher, Rush and Handshoe in favor; Lawrence disapproves. Motion carries.

Adjourn – Lawrence/Rush unanimous to adjourn at 8:43 p.m.



Submitted By: (s/) Cheryl Dobson
Deputy Clerk
Baldwin Township



Approved By: (s/) Brad Schumacher
Chairman, Board of Supervisors
Baldwin Township

7-16-18

Date

Attendees: Lester Kriesel, Nick Anderson, Jeff Parent, Zac Good, Harlan Larson, David Roedel