

**BALDWIN TOWNSHIP
SPECIAL CLOSED EMPLOYEE PERFORMANCE REVIEW MEETING**

JUNE 1, 2020

Notice is hereby given that the Town Board of Baldwin Township, Sherburne County, Minnesota, will hold special meeting on Monday, June 1, 2020 at 6:00 p.m. and 6:30 p.m. at the Baldwin Town Hall to conduct closed session(s) as required by Minnesota State Statute § 13D.05, subdivision 3(a) to evaluate the performance of an individual(s) who are subject to the board's authority. The person(s) subject to the closed session has the option to request that it be open to the public. The Town Board may also open the meeting after the closed session in order to take action if it determines it may be warranted.

Dated this 27th day of May, 2020. Posted on May 27, 2020.

Present – Supervisors Jay Swanson, Tom Rush, Larry Handshoe and Patrick Hudson. Supervisor Bryan Lawrence arrived after the Pledge of Allegiance.

Call to Order – The June 1, 2020 closed employee performance review for Fire Chief Scott Case was called to order by Chairman Jay Swanson at 6:00 p.m.

Pledge of Allegiance – All present recited the Pledge of Allegiance.

Motion to Close Meeting Per MN State Statute § 13D.05, subdivision 3(a) - The meeting may be opened at the request of the employee or may be opened by the Town Board to take further action if warranted. Case requested the employee performance review remain closed. Handshoe/Rush unanimous to close the employee performance review for Scott Case.

Motion to Open Meeting – Handshoe/Rush unanimous to open the employee performance review meeting for Scott Case at 6:31 p.m.

Adjourn – Rush/Handshoe unanimous to adjourn at 6:31 p.m.


Submitted By: (s/) Cathy Stevens
Clerk/Treasurer
Baldwin Township


Approved By: (s/) Jay Swanson
Chairman, Board of Supervisors
Baldwin Township

Date 6/15/20