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# BALDWIN TOWNSHIP

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30239 128<sup>th</sup> Street, Princeton MN 55371

## PLANNING COMMISSION MEETING

June 27, 2018

### **Call to Order:**

On this 27th day of June 2018 the Regular Monthly Meeting of the Baldwin Planning Commission was called to order by Chairman Richard Marshall at 7:00 p.m.

### **Pledge of Allegiance:**

The Pledge of Allegiance was recited.

### **Roll Call:**

Commissioners present were Richard Marshall, Richard Harris, and Sherry Newman. Baldwin Town Board Liaison Bryan Lawrence absent. The Claim Forms were filled out and returned.

### **Approve / Disapprove Agenda:**

*A motion was made by Commissioner Harris to approve the regular meeting agenda as presented which was seconded by Commissioner Newman; all in favor; motion carried.*

Chairman Richard Marshall welcomed the guests present reminding them that the Baldwin Township Planning Commission serves at the pleasure of the Baldwin Township Town Board. The Planning Commission is an advisory board that makes recommendations to the Town Board. It was stressed that the final decisions are made by the Baldwin Township Board of Supervisors.

### **Secretary's Report:**

#### **Planning Commission Meeting Minutes of May 30, 2018:**

*A motion was made by Commissioner Newman to approve the Planning Commission meeting minutes of May 30, 2018 which was seconded by Commissioner Harris; all in favor; motion carried.*

Discussion regarding variances and if the Planning Commission discussion regarding asking for a updated land survey for the Wicklander variance was discussed/approved at the Town Board meeting. The clerk stated that the Planning Commission's "Findings of Fact" for each variance, interim use permit or conditional use permit are attached to the Town Board comment forms and submitted to the county.

**Land Use Requests:** None.

**Communications:** None.

**Discuss / Approve / Disapprove New Planning Commission Member:** As the applicant was not present, *a motion was made by Commissioner Harris which was seconded by Commissioner*

**Newman to table until the July 25, 2018 Planning Commission meeting. The clerk will invite the applicant to attend that meeting.**

**Old Business:**

**Discuss / Update 'Land Uses' of Comprehensive Plan:**

The Planning Commission reviewed / discussed the Outline of Revision of Land Use Section outline. They also reviewed / discussed the Proposed Land Use Revision document dated May 30, 2018 presented by Commissioner Harris. Discussion on how the 2 maps (1 county and 1 township) do not match in regards to terminology. Commissioner Harris stated that the original plan did not acknowledge that there were different zones and now the Commission is trying to get the language regularized. The proposed additional land use zones are from the county ordinance book. Discussion on not having definitions of seasonal recreational improved or unimproved and non-agriculture homestead or unimproved. Discussion for including a heading for "business". Discussion on reserve parks and open spaces.

Commissioner Newman will work on General Goals for Township along with Looking Forward. Commissioners Harris and Marshall will work on the Overview of Township as Is. All will be reviewed / discussed at the next meeting.

Discussion regarding Sherburne County's Comprehensive Plan having a section on Baldwin Township. Copies were made for the Commissioner's.

**New Business:**

**Information / Sherburne County Ordinance / File:** None.

**Commissioner's Corner:**

Commissioner Harris discussed a list of things you ought to do behaviorally that was handed out previously. He will find the list and present it again.

Commissioner Newman discussed a 3 day program she attended in Hinckley that involved leaders from different types of businesses.

**Adjourn:**

*A motion was made by Commissioner Newman which was seconded by Commissioner Harris to adjourn at 8:30 p.m. with the next Planning Commission meeting to be held on July 25, 2018. Motion carried. Meeting adjourned.*



Respectfully submitted:  
Cathy Stevens  
Clerk/Treasurer

  
Richard Marshall, Chairman

  
Date

Amendments:

Per the Baldwin Township Planning Commission meeting held on August 22, 2018 it was restated that the commission wanted a copy of the Sherburne County Comprehensive Land Use Plan section that pertains to Baldwin Township. Note: The Baldwin Township section of the Sherburne County Comprehensive Land Use Plan is in Chapter 9: *Township Land Use Plans* pages 96 through 106.

Per the Baldwin Township Planning Commission meeting held on August 22, 2018 a copy of *The "Reggins Rules"* regarding Do's & Don't for the Conduct of Public Hearings and the Department of Members of Boards, Commissions, & Other Bodies and the *Baldwin Township Planning Commission's Code* which was adopted 09 August 2012 will be made available to the Baldwin Township Commissioners.

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Respectfully submitted:  
Cheryl Goetz Dobson  
Deputy Clerk

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Richard Marshall, Chairman

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Date