

BALDWIN TOWNSHIP REGULAR MEETING

June 3, 2013

Present – Supervisors Jay Swanson, Kimberly Good, Larry Handshoe, Tom Rush and Randy Atwood.

Call to Order – The June 3, 2013 Baldwin Township regular meeting was called to order by Chairman Jay Swanson at 7:00 p.m.

Pledge of Allegiance – All present recited the Pledge of Allegiance.

Additions/Corrections to Agenda

- Under Fire Department Report, add “Approve/Disapprove Authorized Signature Changes” and “Accepted Firefighter Resignation of Jeremy Baty”
- Table until June 18 “Approve/Disapprove Wall Plaque for Annual Scholarship Award” as Jim Oliver is not present
- Under New Business add “Discuss Sherburne County Tools for Business Before Next Planning Commission Meeting”

Approval of Regular Meeting Agenda With/Without Additions/Corrections – Handshoe/Rush unanimous to approve the regular meeting agenda as amended.

Treasurer’s Report:

May 2013 Final Treasurer’s Report – The clerk reported receipts of \$48,802.33 and disbursements of \$46,531.93, check numbers 17416 through 17494 and 7 EFT payments leaving an unaudited balance of \$323,917.53.

June 2013 Preliminary Treasurer’s Report – The clerk reported receipts of \$0 and disbursements of \$31,685.87, check numbers 17495 through 17521 and 1 EFT payment leaving an unaudited balance of \$291,374.26.

Handshoe/Good unanimous to transfer \$10,000 from the Road & Bridge Fund to the General Fund temporarily until the county check has come in.

Sheriff’s Report – Deputy Wilson reported 179 calls for service in May.

Fire Department Report – Captain Joe Kiel was present and reported 14 calls in May.

Approve/Disapprove Authorized Signature Changes – Handshoe/Good unanimous to approve removing Larry Boeke from Marv’s True Value with the addition of Travis Carlson.

Approve/Disapprove Wall Plaque for Annual Scholarship Award – Tabled until the June 18, 2013 regular meeting.

Accept Firefighter Jeremy Baty's Resignation – Handshoe/Good unanimous to accept Jeremy Baty's resignation.

Approval of Consent Agenda – Good/Rush unanimous to approve the Town Board meeting minutes of May 16, 2013 and May 21, 2013

Open Forum for Citizens – A citizen raised a concern regarding the fire department report not mentioning damage to the grass truck.

CONDITIONAL & INTERIM USE PERMITS: None.

PLATS: None.

VARIANCES:

3.5' Variance from the Side Property Line for a Front Entry Addition – Michael & Marnie Wipper were present. Good/Atwood unanimous to approve with no comments.

17' Variance in Setback from Little Elk Lake for a Front Entry Addition – Michael & Marnie Wipper were present. Handshoe/Atwood unanimous to approve with the following township comment: "Don't charge for this".

OLD BUSINESS:

Park Committee Report – Rush reported that the committee met with the town board and set the date of June 8 at 8:00 a.m. for boardwalk installation at Young Park. Rush asked that the maintenance department be sent out to determine if it is too wet, because, if it is, they will need a plan b. Good reported that Sentence to Serve will help but not on weekends. The Park Committee will be working on the verbage for the signs.

TCI Baldwin Volunteer Corps Update – Good reported that they are working on the Baldwin's Going to the Dogs event. They discussed ways to encourage business growth. They are beginning discussion on the Funfest. There was a good turnout for the business luncheon.

Joint Committee with City of Princeton Status – Swanson reported that the committee has not yet met.

Review Draft Agreement with City of Princeton – Good/Handshoe unanimous to approve contingent on changing the Mayor and Clerk's name.

Reschedule Employee Reviews – The clerk reported that both the Fire Chief and Deputy Clerk are unavailable on June 11. The board will keep the date of June 11 for the Clerk and Maintenance. The board set the date of July 17, 2013 at 7:00 for the Fire Chief and Deputy Clerk.

TABLED ITEMS:

Approve/Disapprove Utilizing Grant Money for 142nd Street – Handshoe reported that engineering fees would be about \$1,000. As township engineer, Jon Bogart, was not present, Handshoe/Good unanimous to table until July 1st.

Approve/Disapprove Applying Calcium or Magnesium to Gravel Roads – Handshoe reported that he talked to Rick Johnson. They have their own truck and could get the dirt work done for about \$1,500. An updated quote has not been received. Handshoe/Good unanimous to table until June 18th.

Discuss/Approve/Disapprove Encroachment Agreement, Birch Acres Property (Variances Granted by Township on September 18, 2012) – Property owners Jim and Lynn Burns were present and have signed and agreed to the agreement. Good/Handshoe unanimous to approve.

Approve/Disapprove Purchasing Tax Forfeited Land – Good reported that the properties were looked at during the road tour and nothing looked promising. Good/Handshoe unanimous to disapprove purchasing.

Approve/Disapprove Bridget Chard Attending Baldwin Volunteer Corp Meetings – Good suggested Bridget Chard's attendance should be held off until the Volunteer Corp is ready. Good/Handshoe unanimous to disapprove Bridget Chard attending Baldwin Volunteer Corp meetings.

Approve/Disapprove Resolution 13-04, A Resolution Finding Certain Work to be Within the Scope of the Role of a Supervisor and Authorizing the Work to be Performed on Behalf of the Town (Tabled April 16, 2013) – Discussion regarding needing one resolution or five. Good/Handshoe motion to approve pending township attorney, Bob Ruppe's blessing. Upon voice vote, the motion carried with Rush opposed.

Approve/Disapprove Resolution 13-11; Resolution Amending Town Compensation and Payroll Policy – Discussion regarding meeting wages ensued. Good/Handshoe unanimous to table until June 18th.

NEW BUSINESS:

Approve/Disapprove Attendance at "Meeting the Clean Water Goals for Sherburne County" Workshop, October 24, 2013, 6 pm – 9 pm, Elk River City Hall at a Cost of \$100.00 – Swanson/Good unanimous to approve.

Approve/Disapprove Tobacco License for Finish Line Café & Ridgewood Bay Resort – Good/Handshoe unanimous to approve tobacco licenses for Finish Line Café and Ridgewood Bay.

Discuss 2nd Driveway Permits – Swanson stated that the township currently utilizes a blanket application for the first and second driveway. Swanson is suggesting a \$100.00 fee which would be unrefundable whether or not the permit is granted. Swanson will continue to work on the form and bring it back to the June 18th meeting.

Review Authorized Signature List – Good/Handshoe unanimous to approve with the deletion of Larry Boeke and addition of Travis Carlson to Marvs True Value.

Approve/Disapprove Clerk Vacation Days June 17 - 21 – Handshoe/Good unanimous to approve.

Discuss Sherburne County Tools for Business – Atwood suggested that the presenter for the Sherburne County Tools for Business attend the next Planning Commission with the Baldwin Volunteer Corp attending on June 20th.

ANNOUNCEMENTS:

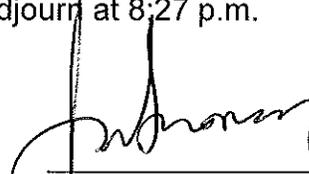
- Township Legal Seminar, Thursday, June 13th Albertville

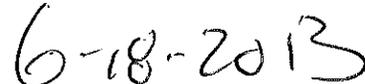
ANY OTHER BUSINESS: None.

Motion to Approve Bills for Payment – Good/Atwood unanimous to approve check numbers 17495 – 17521 and 1 EFT payment minus check number 17500, Emergency Apparatus Maintenance, in the amount of \$296.25 totaling \$31,389.62.

Adjourn – Handshoe/Good unanimous to adjourn at 8:27 p.m.


Submitted By: (s/) Cathy Stevens
Clerk/Treasurer
Baldwin Township


Approved By: (s/) Jay Swanson
Chairman, Board of Supervisors
Baldwin Township


Date

Attendees: Lester Kriesel, Joe Kiel, Audrey Misiura, Brian Bumgarner, Chuck Nagle, Michael & Marnie Wipper, Jim & Lynn Burns