

BALDWIN TOWNSHIP REGULAR MEETING

June 5, 2017

Present – Supervisors Brad Schumacher, Jay Swanson, Tom Rush, Larry Handshoe and Bryan Lawrence.

Call to Order – The June 5, 2017 regular meeting of Baldwin Township was called to order by Chairman Brad Schumacher at 7:00 p.m.

Pledge of Allegiance – All present recited the Pledge of Allegiance.

Additions/Corrections to Agenda

- Add "Approve/Disapprove Zac Good for Summer Help" to New Business
- Add "Approve/Disapprove Summer Help" to under Old Business
- Add "Received Bids for County" to Road Report
- Add "Discuss/Approve/Disapprove Joint Powers Agreement with County" to Road Report
- Add "Discuss/Approve/Disapprove Bids Received by County for 136th Street Project and Georgetown 2nd Lift" to Road Report

Approval of Regular Meeting Agenda With/Without Additions/Corrections -
Rush/Swanson unanimous to approve agenda as amended.

Treasurer's Report:

May 2017 Final Treasurer's Report – Receipts of \$11,386.52 and disbursements of \$97,925.40, check numbers 21076 through 21152 and 8 EFT payments leaving an unaudited balance of \$694,808.12.

June 2017 Preliminary Treasurer's Report – The clerk reported receipts of \$0 and disbursements of \$29,660.99, check numbers 21153 through 21206 and 0 EFT payments leaving an unaudited balance of \$670,880.71.

Sheriff's Report – Officer Wilson reported there were 252 calls for service in the month of May. Extra enforcement along the north side of County Road 42 because of ATV complaints is being used. The department is trying to be more present along the south end of County Road 9. Wilson was made aware of vehicle(s) driving down the bike path.

Fire Department Report – Chief Case reported 24 calls for service in the month of May. The grass rig ordered they are looking at 2-1/2 to 3 weeks with the slide in unit being delivered before then. A meeting with Heiman regarding the tender has been scheduled and they will go through the order line by line. The chassis has been ordered and it is the same price for a 2018 chassis instead of a 2017.

State Retirement Presentation, Tuesday, June 13th, 6:00 p.m., Fire Station -
PERA is coming in next Tuesday. The Relief Association needs to decide which one to go with. Swanson stated that PERA is more portable in case the firefighter moves.

Road Report – Jon Bogart introduced Nick Anderson who will be Jon Bogart's replacement upon his retirement. Anderson was the county engineer for Big Stone County as well as serving 9 years with the North Dakota DOT.

Road Report for May 2017

- Need to get quote from Rum River for patch on 120th Street breaking up
- Need inspection on 299th. Needs gravel. (Pull in shoulders of new gravel)
- Need quote on Kingman for cul-de-sac damage
- Blacktop patching done on 136th, 100th, 305th and 301st
- Work with West Branch to eliminate beaver dam on 305th in Battle Brook
- New idea for repairs on 138th. Sink hole, overlay. Bad area for now and pack with our own equipment
- New sink holes in Long Pond and Woodland Acres
- Need load of gravel in cul-de-sac non 278th by Randy Atwood. We can deliver product and spread
- New parking lot lighting is going in
- Weed spraying. First application is done at the park.
- Would like the board to consider the purchase of a mower and bagger for park and cemetery. See attached. Could be paid for between cemetery, park and road & bridge
- Are we planning to put an entrance east of the ballfield, and who is going to handle the authorization for it. Do I need to do anything?
- Contacted Jeff Olson in regards to boardwalk at the park. He will be working on that next week.
- Removed all the silt fence last week around ballfield; also the watering is falling short on the south / east end of the ballfield
- See park quote for top soil and labor to complete areas around ballfield in preparation for seed and sod.

Terry C. Carlile
Baldwin Maintenance Department
6/5/2017

Swanson/Handshoe unanimous to approve 3 more loads of gravel.

It was suggested to get a car count of vehicles when the ballfield is being used. With parking for the FunFest, and similar events in mind, the board needs to be aware of the possibility of providing another entrance as well as additional parking space.

At this time the intentions for Goose Lake is to construct 10 to 12 parking stalls as well as trails going down to the water with possibly a canoe or fishing pier.

Schumacher will go to the Young Park to adjust the irrigation heads so that the sprinklers reach the seeded areas. Rush/Handshoe unanimous to approve the West Branch quote pending sprinkler adjustment.

Presentation of Petition to Vacate a Town Road & Order Setting Forth Initial Descriptions and Setting Hearing Date – Brian Bumgarner met with the Baldwin Township Planning Commission in which a concern was voiced by the commissioners on where to put the snow in the winter if the road was vacated. Swanson highly suggested that it needs to be in the language of the vacation to keep the easement for drainage. Lawrence said he is in favor of the vacation as long as there is a place to move the snow as well as the drainage easement. There is a \$1000 escrow deposit. Swanson/Lawrence unanimous to schedule a public hearing on August 21, 2017 at 7:30 p.m.

Discuss/Approve/Disapprove Clearing Out Unimproved Plated Road in Pinegate Estates – Schumacher/Swanson unanimous to disapprove clearing out trees along the unimproved plated road in Pinegate Estates.

Approve/Disapprove Liner in Pond, Parcel #01-545-0320 – According to Jon Bogart as long as Mr. Cram doesn't line the pond all the way to the culvert there should be no problem. The drainage calculations say it would be a wet pond, and nothing is being installed in the road right-of-way. It was determined that verbiage specific to these conditions be put into a license agreement. Schumacher/Swanson unanimous to table until the June 19, 2017 regular meeting of Baldwin Township in order to obtain more information.

Discuss/Approve/Disapprove Joint Powers Agreement with County – Swanson/Schumacher unanimous to approve the Joint Powers Agreement with the County.

Discuss/Approve/Disapprove Bids Received by County for 136th Street Project and Georgetown 2nd Lift – A motion was made by Swanson; seconded by Schumacher to approve the quote given by Hardrives and to tag team with the county for the 136th Street Project and the Georgetown 2nd lift construction. A voice vote was taken with Schumacher, Swanson, Rush and Handshoe in favor; Lawrence abstains. Motion carried.

Approval of Consent Agenda – Swanson/Rush unanimous to approve the Town Board Meeting Minutes of May 3, 2017 (2 sets), May 4, 2017 and May 15, 2017; to approve Resolution 17-07; A Resolution Finding Certain Work to be Within the Scope of the Role of Supervisor and Authorizing the Work to be Performed on Behalf of the Town; to approve Renewal of Tobacco License for Ridgewood Bay Resort; and to approve the EMS Sign Order.

CONDITIONAL & INTERIM USE PERMITS: None.

PLATS: None.

VARIANCES: None.

OLD BUSINESS:

Park Committee Report – The permit has been obtained for the Goose Lake area although according to Bogart the parking area will need to be built up first before an extensive improvements to the park can be made.

Discuss/Approve/Disapprove Park Committee Stipend – Dan Zellner has been appointed to the Park Committee. Rush said that the Park Committee has no clerk although, since minutes are asked for, either he or Dave Patten take the minutes. After discussion Rush/Lawrence unanimous to approve a \$20 per meeting stipend for the park committee members.

Swanson questioned that it seemed like the township was going down the road of paying a stipend to all committee members. Lawrence asked about the difference in the organizational format between the park committee, planning commission and the Baldwin Volunteer Corps and whether each commission/committee is viewed differently. Discussion ensued regarding the Baldwin Volunteer Corps.

TCI Baldwin Volunteer Corps Update – Even though the Baldwin Volunteer Corps met there were no Town Board members present. Scotty Harder is now a part of the committee.

Planning Commission Report – Lawrence reported that the Planning Commission is reviewing and potentially revising the Comprehensive Plan. It was clarified that at this point the Planning Commission's role is to review complaint driven issues only. If a violation is in blatant disregard for the rules in either a CUP or an IUP, the complaint should be directed to either the clerk or the county since they are doing the planning and zoning for Baldwin Township.

Approve/Disapprove Hiring Summer Help – After discussion Lawrence/Handshoe unanimous to offer Damon Rademacher a summertime position in the maintenance department at \$12 per hour upon completing and passing a drug test.

TABLED ITEMS: None.

NEW BUSINESS:

Approve/Disapprove Attending MAT 2017 Short Course, Monday, June 19th, St. Cloud – Rush/Swanson unanimous to approve attendance of interested personnel who would like to attend the MAT 2017 Short Course on Monday, June 19th in St. Cloud.

Approve/Disapprove Payment to Jeff Holm for Clearing Road Debris -

Swanson/Rush unanimous to approve paying Holm contingent on whether his claim for clearing road debris is approved and paid for by the county first.

Review/Approve/Disapprove Newsletter – Rush/Swanson unanimous to approve the newsletter with changes and upon final review from Swanson.

Review Monthly Building Permits – The monthly building permits were reviewed.

Approve/Disapprove Zac Good for Summer Help – Lawrence/Handshoe unanimous to table to the June 19, 2017 regular meeting of Baldwin Township in order to obtain further information on Zac Good’s intentions.

Announcements:

- Township Legal Seminar, Thursday, June 8th, Albertville City Hall, Office Closed
- Town Board Workshop, Thursday, June 8th, 7:00 p.m.
- Clerk on Vacation June 12-June 16
- Deputy Clerk on Vacation June 21-July 16

Swanson stressed he would like as many board members at the Thursday, June 8th Workshop as possible.

Any Other Business:

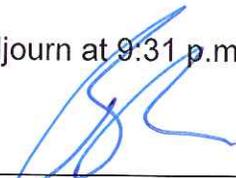
Rush claims to have information regarding compensation for staff personnel to discuss at the workshop meeting on June 8.

Lawrence/Swanson unanimous to inquire with MAT the legality of PayChex utilizing automatic withdrawal rather than EFT payments.

Motion to Approve Bills for Payment - Swanson/Handshoe unanimous to approve for payment check numbers 21153 through 21206 totaling \$29,660.99.

Adjourn – Swanson/Handshoe unanimous to adjourn at 9:31 p.m.


Submitted By: (s/) Cathy Stevens
Clerk/Treasurer
Baldwin Township


Approved By: (s/) Brad Schumacher
Chairman, Board of Supervisors
Baldwin Township

7-10-17
Date

Attendees: Lester Kriesel, Brian Bumgarner, Jim Lee, Richard Marshall, Scott Case, Terry Carlile, Jon Bogart, Nick Anderson