

**Baldwin Township
Oath of Office & Reorganization of Town Board**

March 26, 2013

Present - Supervisors Jay Swanson, Tom Rush, Kimberly Good, Larry Handshoe and Randy Atwood.

Call to Order – The March 26, 2013 Oath of Office & Reorganization of Town Board meeting was called to order by Chairman Jay Swanson at 7:00 p.m.

Pledge of Allegiance – All present recited the Pledge of Allegiance.

Oath of Office (Supervisor “B”) - The clerk administered the Oath of Office to Randy Atwood, Supervisor “B”.

Oath of Office (Supervisor “D”) - The clerk administered the Oath of Office to Tom Rush, Supervisor “D”.

Reorganization of Town Board:

Select Town Board Chair – Atwood/Good unanimous to nominate Jay Swanson. Handshoe/Good unanimous to cease nominations. Jay Swanson accepts the position of town board chair.

Select Town Board Vice-Chair – Atwood/Handshoe unanimous to select Tom Rush as town board vice-chair. Motion unanimous to cease nominations. Tom Rush accepts the position of town board vice-chair.

Review Town of Baldwin Organization List – Proposed changes are:

- Town Board: Delete the word 'Develop' from Develop Planning Commission.
- Supervisor C – Kim Good: Delete 4R Board (2nd Representative), delete 1st Alternative for TCI Task Forces Committee, delete Employee Liaison (1st Contact), delete Princeton Visionary Committee, and add BVC Liaison (1st Contact).
- Supervisor E – Chair Jay Swanson: Urban Powers/Annexation (2nd Contact) and Liaison with Township Engineer (2nd Contact). Delete Baldwin Volunteer Corps Liaison, delete Planning & Zoning Comprehensive Plan, delete Zoning Issues, add Employee Liaison (1st Contact) and add BVC Liaison (2nd Contact).
- Supervisor A – Larry Handshoe: Delete Airport Advisory Board and add 1st Contact to Liaison with Township Engineer.
- Supervisor D – Vice Chair Tom Rush: Delete Historical Society, delete City of Princeton Planning Committee (2nd Rep.), delete 4R Board (1st Representative), delete Employee Liaison (2nd Contact) and add 1st Contact to Urban Powers/Annexation.

- Supervisor B – Randy Atwood: Delete City of Princeton Planning Committee (1st Rep.), add 2nd Contact to the Newsletter, add Planning & Zoning Comprehensive Plan, add Zoning Issues, and add Employee Liaison (2nd Contact).

Confirm Transfer of Town Records to Newly Elected Officers - Confirmed.

Approve/Disapprove Compensation Rates for Town Officers – Good/Handshoe unanimous to approve compensation rates do not change for the town officers. The compensation rates are \$50 per meeting, \$50 stipend per month and \$15/hour plus IRS allowable mileage.

Review Employee Safety Program (AWAIR) – The AWAIR program was reviewed and determined that the most current form is on the MAT website.

Review Town Ordinance & Resolution Book - The town board reviewed the town ordinance and resolution books.

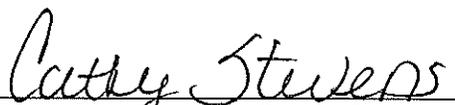
Approve/Disapprove Official Township Newspaper – Good/Rush unanimous to approve the Princeton Union Eagle as the official township newspaper.

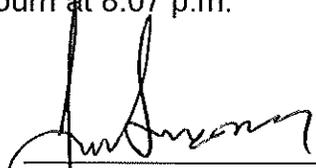
Approve/Disapprove Designated Legal Posting Areas – Handshoe/Rush unanimous to approve the town hall, Marv's True Value and the township website as the designated legal posting areas.

Approve/Disapprove Town Depository – Good/Rush unanimous to approve Bremer Bank as the town depository.

Affirm Current Regular Town Board Meeting Schedule – Good/Handshoe unanimous to affirm the current regular town board meeting schedule.

Adjourn – Handshoe/Rush unanimous to adjourn at 8:07 p.m.


Submitted By: (s/) Cathy Stevens
Clerk/Treasurer
Baldwin Township


Approved By: (s/) Jay Swanson
Chairman, Board of Supervisors
Baldwin Township

4-16-2013
Date

Attendees: Audrey Misiura, Danny Misiura, Elaine Philippi, Elaine Byker, David Schuldt