

**BALDWIN TOWNSHIP
OATH OF OFFICE & REORGANIZATION MEETING**

March 26, 2019

Present – Supervisors Jay Swanson, Bryan Lawrence, Tom Rush and Larry Handshoe.

Call to Order – The March 26, 2019 Baldwin Township Oath of Office & Reorganization meeting was called to order by Chairman Jay Swanson at 7:00 p.m.

Pledge of Allegiance – All present recited the Pledge of Allegiance.

Oath of Office (Supervisor “A”) - The Clerk gave Patrick Hudson the Oath of Office for Supervisor “A”.

Oath of Office (Supervisor “B”) – The Clerk gave Harry Handshoe the Oath of Office for Supervisor “B”.

Oath of Office (Supervisor “D”) – The Clerk gave Tom Rush the Oath of Office for Supervisor “D”.

Reorganization of Town Board:

Select Town Board Chair – Lawrence/Handshoe unanimous to continue with the appointment of Jay Swanson as chairman and Tom Rush as vice-chairman.

Select Town Board Vice-Chair - See above.

Review Town of Baldwin Organization List - The Town of Baldwin Organization List was reviewed and revised. It was agreed that the final review of the Town of Baldwin Organization list be added to the consent agenda of April 1, 2019.

Confirm Transfer of Town Records to Newly Elected Officers - The transfer of town records to the newly elected officers is confirmed.

Approve/Disapprove Compensation Rates for Town Officers - Rush/Handshoe unanimous to keep in effect the compensation rates for the town officers as \$75/meeting, \$75/monthly and \$18/hour. The IRS allowable mileage will be changed to the 2019 rate of \$.58/mile.

Review Employee Safety Program (AWAIR) - The Employee Safety Program was reviewed. The signature page will be returned to the April 1, 2019 regular meeting for current signatures.

Review Town Ordinance & Resolution Book - The Town Ordinance and Resolution Books were reviewed.

Approve/Disapprove Official Township Newspaper – Lawrence/Rush unanimous to approve the Princeton Union Times as the official Township newspaper.

Approve/Disapprove Designated Legal Posting Areas – Lawrence/Handshoe unanimous to approve Marv’s True Value and the Baldwin Town Hall as the designated legal posting areas.

Approve/Disapprove Town Depository – Lawrence/Handshoe unanimous to approve Bremer Bank as the Town Depository.

Approve/Disapprove Authorized Personnel for EFT Transfers – Lawrence/Rush unanimous to authorize the Clerk/Treasurer Cathy Stevens to make EFT transfers with an accepted friendly amendment to add Chairman Jay Swanson.

Affirm Current Regular Town Board Meeting Schedule – Handshoe/Lawrence unanimous to affirm the current regular Town Board meeting schedule.

Adjourn – Handshoe/Lawrence unanimous to adjourn at 7:42 p.m.


Submitted By: (s/) Cathy Stevens
Clerk/Treasurer
Baldwin Township

 / VICE CHA
Approved By: (s/) Jay Swanson
Chairman, Board of Supervisors
Baldwin Township

4/15/19
Date

Attendees: Ruth Rolfes, Phil Fadden, Zac Good