

BALDWIN TOWNSHIP REGULAR MEETING

March 2, 2015

Present – Supervisors Jay Swanson, Jeff Holm, Larry Handshoe, Tom Rush and Randy Atwood.

Call to Order – The March 2, 2015 regular meeting of Baldwin Township was called to order by Chairman Jay Swanson at 7:00 p.m.

Pledge of Allegiance – All present recited the Pledge of Allegiance.

Additions/Corrections to Agenda

- Add Speed Study on Old Elk Lake Road under New Business
- SBA Update under Old Business
- Approve/Disapprove Purchase of Two (2) Sets of Turnout Gear under Fire Department
- Approve/Disapprove Resignation of Firefighter Larry Boeke under Fire Department
- Schedule Joint Meeting with Planner Bridget Chard and Planning Commission to New Business
- Add Projecting the Agenda/Information at Meetings to New Business
- Add Discussion Regarding Annual Meeting under New Business

Approval of Regular Meeting Agenda With/Without Additions/Corrections – Holm/Handshoe unanimous to approve the regular meeting agenda as amended.

Treasurer's Report:

February 2015 Final Treasurer's Report – Receipts of \$241.96 and disbursements of \$50,411.69, check numbers 19094 through 19146 and 4 EFT payments leaving an unaudited final balance of \$539,879.97.

March 2015 Preliminary Treasurer's Report – The clerk reported receipts of \$45,296.16 and disbursements of \$22,784.22 (not including payroll), check numbers 19147 through 19177 and 2 EFT payments leaving an unaudited balance of \$566,643.55.

Sheriff's Report - No report.

Fire Department Report - Captain Joe Kiel reported there were 25 calls for service for the month of February.

Approve/Disapprove Purchase of Two (2) Sets of Turnout Gear – Handshoe/Holm unanimous to approve the purchase of two sets of turnout gear for the fire department.

Approve/Disapprove Resignation of Firefighter Larry Boeke – Holm/Handshoe unanimous to approve the resignation of firefighter Larry Boeke with regrets. His years of service have been greatly appreciated.

Approval of Consent Agenda – Holm/Rush unanimous to approve the Town Board meeting minutes of February 17, 2015.

CONDITIONAL & INTERIM USE PERMITS: None.

PLATS: None.

VARIANCES: None.

OLD BUSINESS:

Park Committee Report – Rush reported that the Park Committee, at their last meeting, held discussion regarding the ball field at Young Park. They are also looking for possible boardwalks or overlooks for Goose Lake Park. Swanson read a list of the leftover wood from doing the boardwalks at Young Park. Holm mentioned there was a large oak tree that was down and should be removed. There was discussion regarding a former path cut out by the Clausen Property on the east side of Young Park.

Approve/Disapprove Park Rental Agreement to Attorney for Review – A few changes to the rental agreement were pointed out. Holm/Handshoe unanimous to suspend reading of the rental agreement by the Chair. Holm/Rush unanimous to approve sending the Park Rental Agreement to the Township attorney for review.

Approve/Disapprove Joint Meeting with Park Committee, March 19th – Holm/Rush unanimous to approve a joint meeting with the Park Committee on March 19, 2015.

TCI Baldwin Volunteer Corps Update – Rush reported that the Volunteer Corps met on Monday, February 23. They are still looking for volunteers. There was discussion on possible FunFest activities. The FunFest is scheduled for the third Saturday in September.

Review/Approve/Disapprove Gabrielson Offer, Forest Hills Addition (Robert Ruppe Email) – Swanson stated that the township has offered for him to sign a license agreement that states, in part, that once the septic needs to be replaced then it needs to be removed along with holding the township harmless and provide insurance. Holm/Handshoe unanimous to follow the attorney's advice and instruct the attorney to respond to disapprove their offer. The original offer is still on the table with the license agreement option.

SBA Update – Swanson reported that since counsel has been changed with both the township and SBA, we are waiting on a response. SBA asked to add Verizon to the tower but Baldwin disapproved the action.

TABLED ITEMS:

Approve/Disapprove Purchase of Plow Truck – Handshoe reported that they are looking at a truck that is a 2016 model year. Terry Carlile, maintenance employee, reported that Boyer Truck does not do warranty work on Freightliners and will only do regular service. If the truck is ordered it will come in about the first of August and then one month to install equipment so the township is looking at October. Lease options are either 5 or 7 years with the first payment due one year from when the equipment is received. The total cost is \$150,000-\$152,000 including equipment. The equipment would be installed by Truck Bodies & Equipment International, Inc. (J-Craft). Rush asked that, as a courtesy, if this item can be brought up at the Annual Meeting and let the people know what the board is looking at. Holm stated that he understands what Rush is saying however the residents do not make motions that affect board decisions. Swanson stated that he would prefer if the town board informed the residents that the town will take delivery of a new plow truck at the end of 2015. Both Atwood and Handshoe agreed with Holm. Holm stated that the town purchased used truck this year to buy us time and \$150,000 is on the low end. Carlile stated that he would like to get rid of Truck #3 (not Truck #1 as he has previously said) and suggested putting it on EBay or Kbid. He has no estimate of what it is worth but it is 25 years old. He would like to put the proceeds of that truck towards a box and springs for Truck #1.

Handshoe motioned to go with Freightliner with Daimler financing at a cost of \$152,392 with Option 3 financing as there is a difference of \$1,393 between Option 2 and Option 3. Atwood stated that he comes up with Option 1 being cheaper by about \$5,000. Handshoe accepts change to Option 1. Atwood stated that he would like to see this spelled out better to see what the differences are. Carlile stated that it does not obligate us to buy this until the lease is signed. Atwood stated that he would like to see the definitions of the financing options spelled out as it is an unknown that we need to know. Swanson stated that the difference between AADV and AARR needs to be determined and the clerk can find out tomorrow. An amendment to the motion for either Option 1 or Option 2 dependent on what the clerk can find out was accepted by Handshoe. One year from date of delivery is when the first payment will be due and everything is off of the state contract. Atwood stated that the board may want to add an oil sample test fitting on oil filter module for \$58.00. Atwood stated that he will second the motion but wants to see the paperwork first before it is signed. An amortization schedule will be needed. Handshoe's motion was seconded by Atwood with additional clarification. Upon voice vote the motion carried with Holm and Rush opposed.

Discuss/Schedule Workshop with Shelli Urness Consulting Services for Baseball Field – Rush/Handshoe unanimous to table until the April 6, 2015 regular meeting.

Comments Requested for Draft Solar Ordinance, Sherburne County – Swanson wondered if there is a difference between solar farm and solar array. Clarifications need to be made if there are any differences between homeowner solar use and commercial solar use.

NEW BUSINESS:

Approve/Disapprove Planning Commission 2015 Work Plan – Holm/Rush unanimous to table the approval/disapproval of the Planning Commission 2015 work plan until the April 6, 2015 regular meeting.

Schedule Oath of Office & Reorganization Meeting – Rush/Atwood unanimous to schedule the Oath of Office & Reorganization Meeting for March 25, 2015, 7:00 p.m.

Schedule Spring Road Tour - Holm/Handshoe unanimous to table scheduling the spring road tour until the April 6, 2015 regular meeting.

Approve/Disapprove Attending 2015 MAT Short Course, Tuesday, March 24, St. Cloud – Holm/Rush unanimous to approve the board members and clerk to attend the 2015 MAT Short Course on Tuesday, March 24, 2015 in St. Cloud.

Approve/Disapprove Speed Study – Holm/Handshoe unanimous to approve a speed study on East Elk Lake Road.

Schedule Joint Meeting with Planner Bridget Chard and Planning Commission
Rush/Handshoe unanimous to approve having a joint meeting with Planner Bridget Chard and the Planning Commission on March 18, 2015 at 6:00 p.m.

Projecting Agenda/Information at Meetings – Rush/Holm unanimous to proceed to investigate the costs of equipment needed, such as a new laptop and a cordless mouse, to project information to the screen as well as check into the open meeting laws with conference calls.

Discussion Regarding Annual Meeting – Atwood wanted clarification on the readiness of a PowerPoint presentation for the Annual Meeting.

Announcements:

- Town Offices Open Saturday, March 7, 2015, 10:00 a.m.-Noon for Absentee Voting
- Township Election, Tuesday, March 10, 2015. Polls Open at 10:00 a.m.-8:00 p.m.
- Annual Meeting, Tuesday, March 10, 2015, 8:01 p.m., Baldwin Maintenance Garage
- Board of Canvass, Tuesday, March 10, 2015, Immediately Following Annual Meeting
- Frontier Trails Public Hearing, Monday, March 16, 2015, 7:00 p.m.
- Public Accuracy Test, Friday, March 6, 2015, 10:00 a.m.

Any Other Business:

A committee meeting is scheduled for March 3, 2015 at 3:00 p.m. to discuss Frontier Trails potential subordinate service district.

Motion to Approve Bills for Payment – Holm/Handshoe unanimous to approve for payment check numbers 19147 through 19177 and 2 EFT payments totaling \$22,784.22.

Adjournment – Holm/Handshoe unanimous to adjourn at 8:32 p.m.

Cathy Stevens

Submitted By: (s/) Cathy Stevens
Clerk/Treasurer
Baldwin Township

Jay Swanson

Approved By: (s/) Jay Swanson
Chairman, Board of Supervisors
Baldwin Township

3-17-2015

Date

Attendees: Joe Kiel, Audrey Misiura, Terry Carlile, Chuck Nagle